

DIRECTORS' MEETING
MONDAY, APRIL 15, 2013
555 S. 10th STREET, ROOM 113
2:00 P.M.

I. CITY CLERK

II. MAYOR

1. NEWS RELEASE. Reception to highlight role of National Service, April 9, 2013.
2. NEWS RELEASE. Winners announced for Mayor's Arts Awards.

WEST HAYMARKET JOINT PUBLIC AGENCY

1. The West Haymarket Joint Public Agency will meet on Thursday, April 18, 2013 at 3:00 p.m. in the City Council Chambers, Room 112. Agenda and attachments posted on line.

III. DIRECTORS CORRESPONDENCE

CITIZEN INFORMATION CENTER

1. Memo from Diane Gonzolas, Citizen Information Center Manager, regarding updated versions of rules governing public, educational and governmental access channels, Lincoln, NE.
 - a) Rules governing the public, educational and governmental access channels, Lincoln, NE., Chapter One.
 - b) Additional government/educational (G/E) access provisions, Chapter 3.

CITY ATTORNEY

1. City Attorney Confer's reply to Ms. Malone and Mr. Baker regarding Mr. Baker's Claim against the Lincoln Water Department.
 - a) Correspondence from Marcia Malone, April 7, 2013 concerning her father's claim.
 - b) Letter submitted on Claim against the Lincoln Water System, January 26, 2013.
2. City Attorney Confer's correspondence to Marlin Hupka regarding panhandling in Lincoln.
 - a) Panhandling Ordinance 9.20.080.
 - b) Marlin Hupka letter sent to Councilman Jonathan Cook regarding panhandling, vagrants, in Lincoln. (Letter listed on Directors' Addendum 04.08.13 under Council Members: Jonathan Cook)

HEALTH DEPARTMENT

1. Health Department Report for March, 2013.
2. Lincoln-Lancaster County Health Department meeting minutes of March 12, 2013.

PARKS AND RECREATION DEPARTMENT

1. Parks and Recreation Advisory Board meeting agenda for April 11, 2013.
 - a) Meeting minutes for Parks & Recreation Advisory Board Meeting of March 14, 2013.

IV. COUNCIL MEMBERS

JON CAMP

1. Question to Finance Director, Steve Hubka, regarding Public Works financing/fiscal statement on computer purchase.
 - a) Reply from Finance Director, Steve Hubka, on funding for the Public Works Assistant Business Manager position.

V. CORRESPONDENCE FROM CITIZENS

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OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: April 8, 2013

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

RECEPTION TO HIGHLIGHT ROLE OF NATIONAL SERVICE

The first-ever Mayors Day of Recognition for National Service will be celebrated at a reception at **1:30 p.m. Tuesday, April 9** at the **Belmont Recreation Center, 1234 Judson**. Aging Partners and the Parks and Recreation Department are sponsoring the event, which will include the reading of a proclamation Mayor Chris Beutler has issued for the observance. Lincoln has eight National Service programs, and 184 AmeriCorps, Senior Corps and VISTA members will be recognized for their service.

More than 600 mayors are participating in the nationwide bipartisan effort to highlight the impact of national service in tackling city problems. “I am very grateful for the dedication and sacrifice of these AmeriCorps, Senior Corps and VISTA members,” said Mayor Beutler. “They work every day to help make Lincoln stronger, safer and healthier, and their services will have a positive and lasting impact on our community.

The reception also will feature a reading of “The Giving Tree” to a group of Belmont Elementary School kindergartners by Lynn Wallasky, Federal Programs Title I Coordinator for the Lincoln Public Schools (LPS). The book shares a message about unconditional giving, and the Mayor said that epitomizes the mission of the Corporation for National and Community Service (CNCS) – “to improve lives, strengthen communities, and foster civic engagement through service and volunteering.”

The National Service programs in Lincoln are supported by \$1.3 million in grant funding annually. The City of Lincoln receives 82 National Service members and \$658,829 in grant funding for both the Parks and Recreation Department’s AmeriCorps and Aging Partners’ Senior Corps programs. The City partners with more than a dozen local private nonprofits and LPS to implement National Service programs.

AmeriCorps members help recruit and manage over 500 volunteers working more than 2,000 hours annually. Their service projects include providing homework help and after-school physical education and recreational opportunities to more than 2,700 low-income, minority and/or new American children living in Lincoln’s low-to-moderate income neighborhoods.

Senior Corps includes Foster Grandparents and Senior Companions. Foster Grandparents serve as tutors and mentors to 131 students with special needs, and 18 Senior Companions provide support to 115 homebound seniors and other adults, helping them maintain their independence.

- more -

National Service

April 8, 2013

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The Mayors Day of Recognition for National Service was conceived by Philadelphia Mayor Michael A. Nutter, President of the U.S. Conference of Mayors. The observance provides an opportunity to recognize the positive impact of National Service in cities, to thank those who serve, and to encourage citizens to give back to their communities. The day is sponsored by the CNCS, the National League of Cities and Cities of Service. For more information, visit nationalservice.gov/mayorsforservice.

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: April 9, 2013

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831
Deb Weber, Lincoln Arts Council, 402-434-2787

WINNERS ANNOUNCED FOR MAYOR'S ARTS AWARDS

Mayor Chris Beutler and the Lincoln Arts Council (LAC) have announced the winners of the 2013 Mayor's Arts Awards, which will be presented the evening of **Wednesday, June 12** at the **Lied Center for Performing Arts**. The awards formally recognize artistic contributions and achievements in the Lincoln area.

Invitations will be sent this month. More information is available at artscene.org. Event sponsors for 2013 include the James C. and Rhonda Seacrest Foundation. Video sponsors are U.S. Property and Grand Manse, Liberty First Credit Union and Jerry and Annette Hall. Additional sponsorship opportunities are still available.

2013 award winners include:

- The **Mayor's Choice Award** will be presented to the late blues artist **Morris "Magic Slim" Holt**. The award is sponsored by Cline, Williams, Wright, Johnson & Oldfather L.L.P.
- The **Richard Hay Arts Organization Award** will be presented to the **Nebraska Brass**. The award recognizes an arts group that has made significant contributions to Lincoln's arts community over a period of years and is provided through a bequest to the LAC from the late Dr. Richard Hay.
- The **Outstanding Event Award** will be presented to "**Gods of the Prairies**," a production of the **Colonel Mustard Amateur Attic Theatre Company**. The award recognizes a performance, exhibition, event or project in the previous year that will be notable in the community memory for years to come. The award is sponsored by Joe and Judy Ruffo.
- The **Artistic Achievement Award - Visual Arts** will be presented to abstract painter **Marjorie Mikasen**. The award recognizes excellence and accomplishment in any of the visual arts and is sponsored by Madonna Rehabilitation Hospital.
- The **Artistic Achievement Award - Performing Arts** will be presented to actress **Pippa White**. The award recognizes excellence and accomplishment in any of the performing arts and is sponsored by Farmers Mutual Insurance Company of Nebraska.
- The **Artistic Achievement Award - Youth** will be presented to actor and singer **Alex Wooten**, a Lincoln Southeast student. The award recognizes excellence and accomplishment in any arts discipline by a young person age 18 or younger and is sponsored by Runza® Restaurants.
- The **Gladys Lux Education Award** will be presented to retired UNL piano teacher **Joan Reist**. The award recognizes special initiatives in or dedication to arts education and is endowed by the Gladys Lux Foundation.

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Mayor's Arts Awards

April 9, 2013

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- The **Heart of the Arts Award** will be presented to **Jean Martin**, the “artist in residence” at the Legacy Estates. This award recognizes individuals or organizations for outstanding volunteer dedication to the arts or for making a major overall impact on the arts in Lincoln. The award is sponsored by Talent Plus, Inc.
- The **Halcyon Allsman Benefactor of the Arts Award** will be presented to **Russ's Market**. The award honors an individual, family, organization or business for making significant financial contributions to the arts in Lincoln. The award is co-sponsored by Cornhusker Bank and the Near South Neighborhood Association. Both sponsors also are providing tickets to the awards event for participants in the LAC's Artists in Schools and Communities program.
- The **Lincoln Community Foundation Arts for Kids Award** will be presented to the **Lincoln Community Learning Centers** for the **Science of Sound** program. The award honors an individual or organization from outside of the arts professions whose leadership has enhanced arts activities and experiences for children. It is sponsored by the Lincoln Community Foundation.
- The **ArtScene Backstage Award** will be presented to **Morrie Enders**, Executive Director of the Lincoln Community Playhouse, for extraordinary service to the arts through behind-the-scenes efforts. It is sponsored by A to Z Printing.
- The **Literary Heritage Award** will be presented to photographer and author **Joel Sartore**. The award recognizes a writer or an individual or group who promotes excellence in writing and literature in Nebraska and is sponsored by the Nebraska Literary Heritage Association.
- The Urban Design Committee has awarded the **Enersen Urban Design Award** to the **Antelope Valley Project** and its three major partners – the City of Lincoln, the University of Nebraska-Lincoln and the Lower Platte South Natural Resources District. The award is sponsored by Clark Enersen Partners.
- The **Kimmel Foundation Emerging Artist Awards** will be presented to **Jordan Buschur** and **Rebecca Reinecke**. The award includes a \$1,000 stipend and a residency at the Kimmel Harding Nelson Center for the Arts. It is sponsored by the Richard P. Kimmel and Laurine Kimmel Charitable Foundation.

This year's award is being created by Lora Rocke, who creates quilted portraits.

Additional support for the Mayor's Arts Awards is provided by Ann Rawley and Larry and Nancy Bird. For more information on available sponsorship opportunities, contact Lori McAlister at 402-802-2099 or lori@artscene.org.

The public is encouraged to submit names of members of the Lincoln arts community who have died since the last awards ceremony in June 2012 for memorial recognition at the awards event. Information can be sent to mayorsartsawards@artscene.org.

Mary M. Meyer

Subject: West Haymarket JPA Meeting April 18, 2013

Subject: West Haymarket JPA Meeting April 18, 2013

The West Haymarket Joint Public Agency will meet on **Thursday, April 18, 2013** at 3:00 P.M. in the City Council Chambers Room 112.

The agenda and attachments are posted at <http://lincoln.ne.gov/city/finance/account/jpa-mtgs.htm>

Pam Gaden

ADMINISTRATIVE AIDE II

CITY PUBLIC WORKS & UTILITIES | 555 So. 10TH, SUITE 203 | LINCOLN, NE 68508

P 402-441-7558 | F 402-441-8609 | pgaden@lincoln.ne.gov

Mary M. Meyer

From: Council Packet
Subject: Cable Rules
Attachments: cablerulesch1, April2013.docx; cablerulesch3, April13.docx

Attached are the latest versions of chapters 1 and 3. Thanks to Ed, Dara and Jim for attending the work session with Steve and I. We will discuss these at our meeting on Thursday, April 25. An agenda for that meeting will be sent later.

I will work on formatting issues after all the changes are made.

Please bring your comments on the rules to the meeting for discussion. If you cannot attend the meeting, please email your comments to me.

THANKS, all!

Diane

Diane Gonzolas
Manager, Citizen Information Center
Office of the Mayor
555 S. 10th Street
Lincoln, NE 68508
402-441-7831
cell 402-525-1520
dgonzolas@lincoln.ne.gov



RULES GOVERNING THE PUBLIC, EDUCATIONAL AND GOVERNMENTAL
(PEG) ACCESS CHANNELS, LINCOLN, NEBRASKA

CHAPTER ONE

General Provisions Applicable To All Access Channels

The City of Lincoln has responsibility for the content of this chapter.

I. PREAMBLE

- 1.1 The rules and regulations set forth herein are adopted to govern the availability and use of the access channels of the cable television systems owned and operated by franchised cable operators in Lincoln, Nebraska.
- 1.2 Definitions: [\(These have been re-ordered.\)](#)
The following definitions shall be applicable to all access rules:
- (a) A franchise agreement shall mean an agreement granting a franchise and currently in effect made and entered into between the City of Lincoln and a franchised cable operator.
 - (b) Government/Education (G/E) access coordinator shall mean the person responsible for coordinating production activities relating to the G/E access channels and facilities.
 - (c) Government/Education (G/E) **access** producer shall mean any person authorized per these rules to use government or educational access equipment or facilities.
 - (d) Public access coordinator shall mean the person who is responsible for coordinating all activities relating to the public access channel.
 - (e) Public access producer shall mean any person authorized per these rules to use public access equipment or facilities.
 - (f) Prime time shall mean the hours between 6 and 10 p.m.
 - (g) Imported program shall mean a program which is produced outside Lincoln or the other communities in which the PEG access channels exhibited in Lincoln are also exhibited (other PEG access communities) or by nonresidents of those communities.
 - (h) Commercial shall mean as of, or pertaining to commercial enterprise or having financial profit as a primary motive.
 - (i) Nonprofit and/or non-commercial organization shall mean one with a 501(c)3 federal tax status.
 - (j) Adult shall mean any person who has reached the age of majority according to Nebraska State law.
 - (k) Cablecasting shall mean the telecast or transmission of programming or other signals over a cable television system.
 - (l) Lottery shall mean a gambling scheme in which (1) participants pay or agree to pay something of value for an opportunity to win, (2) winning opportunities are

represented by tickets differentiated by sequential enumeration, and (3) winners are determined by a random drawing of the tickets.

II. GENERAL REQUIREMENTS FOR SHOW PRESENTATION

- 2.1 All producers and persons desiring to have material cablecasted over the access channels must complete the proper application forms, present proof of a street address in Lincoln or other PEG access communities and proof of required permissions, such as copyrights, etc.
- 2.2 Shows in 30-minute and 60-minute formats are encouraged for public access. Shows in multiples of 15-minute formats are encouraged for G/E access.
- 2.3 All shows must be in a format suitable for cablecasting, as indicated by either the public access coordinator or the G/E access coordinator.
- 2.4 There shall be no commercial programming on the PEG access channels.
- 2.5 There shall be no payment made or accepted in exchange for carrying programming on the PEG access channels.

III. COPYRIGHT

- 3.1 (a) Programs containing copyrighted materials will not be cablecast without proper copyright authorization at the time of application. Producers submitting programs for cablecast are responsible for obtaining all necessary copyright clearance or talent releases and shall hold franchised cable operators and the City of Lincoln and other PEG access communities harmless in any case of any infringement.
(b) Producers who become involved in copyright disputes which ultimately cause damages to either franchised cable operators or the City of Lincoln and other PEG access communities shall be denied the use of access facilities and equipment until voluntary reimbursement for such damages is made.
- 3.2 Users of public access equipment or facilities retain ownership rights to programs they produce. Users may register and establish a copyright at their discretion.
- 3.3 Copyright for creative properties (original scripts or plays, music, art work, etc.) shall accrue to the owner/creator of the property.

IV. CONDUCT ON PREMISES

- 4.1 No food, beverages or smoking shall be allowed within the production areas.

4.2 All users shall be prohibited from using the access channels and facilities if under the influence of alcohol or drugs, or otherwise not under full control of his or her senses, or if exhibiting disruptive or abusive behavior.

4.3 Users are responsible for providing all props or materials for a given program production. No flammable, caustic, toxic or explosive substances, alcoholic beverages or firearms are allowed in the studio. All uses of special effects must be approved in advance by the appropriate access coordinator. Live animals, weapons and other potentially dangerous items must be approved in advance by the appropriate access coordinator.

V. PUBLIC RECORDS AND INSPECTIONS

5.1 Franchised cable operators shall maintain a complete record of the names, street addresses and phone numbers of all persons requesting use of the public access equipment or facilities. This record shall be made available to the public during the regular business hours. All records of requests for public access time shall be kept for a minimum of two years.

5.2 Use of cablecasting equipment and channel time shall not be made available to any person who refuses to have his/her or its identity, street address and phone number maintained in the record and available for public inspection as required by this section.

5.3 Franchised cable operators shall retain the following records for a period of two years from the time they are received or completed:

- (a) Producer liability agreements; and
- (b) Program schedule.

5.4 Programs of public meetings of governmental bodies are not considered an official record of meetings, and there shall be no liability for inadvertent erasures or omissions.

VI. REPORTS TO ADVISORY BOARD

6.1 The access coordinators shall quarterly submit to the Cable Advisory Board the following statistics:

- (a) Access channel cablecasting.
 - (1) Total hours scheduled.
 - (i) Hours of new programming.
 - (2) Number of separate and distinct groups or individuals.
 - (i) Number of first-time users.
- (b) Use of studio.
 - (1) Total time blocks scheduled/number of separate and distinct groups or individuals.
- (c) Live cablecasting.

- (d) Total time blocks scheduled/number of separate and distinct groups or individuals for each facility.
- (e) Use of editing facilities.
 - (1) Total time blocks scheduled/number of separate and distinct groups or individuals.
- (f) Workshops conducted.
 - (1) Number of workshops.
 - (2) Number of persons trained.

VII. AUDIO BACKGROUND ON ACCESS CHANNELS

7.1 The City may elect to use radio broadcasts as audio background providers for any of the access channels.

7.2 Audio background providers shall be limited to non-profit or educational broadcast stations with a 501(c)(3) status which are licensed by the FCC.

7.3 Audio background providers shall be required to deliver a signal of good quality to the location designated by the appropriate access coordinator.

~~7.4 — Audio background providers shall not be subject to the advertising and solicitation restrictions of the Program Content sections of Chapter Two and Three.~~

CHAPTER THREE

Additional Government/Educational (G/E) Access Provisions

The City of Lincoln has responsibility for the content of this chapter.

I. GOVERNMENT ACCESS CHANNELS

1.1 The government access channels shall be made available to agencies of federal, state, county and city government and other units of local government located within the City franchise area of Lincoln.

1.2 The objectives of the government access channels are:

- (a) To provide public service information to the citizens of Lincoln;
- (b) To increase awareness of the activities and deliberations of governmental, legislative and advisory bodies;
- (c) To increase citizen knowledge of the various functions and responsibilities of governmental agencies;
- (d) To help and encourage participation in program services to the maximum extent possible;
- (e) To enhance training in internal communications opportunities for government employees;
- (f) To increase awareness of events, **attractions and activities** which are open to the public; and
- (g) To provide programming related to health and wellness including but not limited to chronic disease prevention, behavioral and mental health, accident and injury prevention and the promotion of health and wellness programs and projects.

1.3 All public meetings of government legislative bodies, advisory boards and commissions are authorized for cablecasting on the government access channels. All meetings cablecasted shall be covered from gavel to gavel and shall not be edited or subjected to editorial comment. Editing due to technical difficulties is permitted.

II. EDUCATIONAL ACCESS CHANNEL

2.1 All public meetings of ~~an~~ educational legislative bodies, advisory boards and commissions ~~nature~~ are authorized for cablecasting on the educational access channel. All meetings shall be covered from gavel to gavel and shall not be edited or

subjected to editorial comment. Editing due to technical difficulties is permitted.

2.2 The educational access channel shall be made available to any nonprofit, **parochial or home school or any** college or university located within the city franchise area of Lincoln.

2.3 The objectives of the educational access channel are:

- (a) To provide a community awareness and develop an understanding of the diverse and considerable educational activities on-going within the service area;
- (b) To encourage and assist the educational community within the service area to define and expand their continuing role of leadership;
- (c) To exist as a confluence of the many individual institutions and provide further avenues of cooperation toward a common educational good;
- (d) To provide a platform on which to expand the various existing curricula into the greater community as continuing educational opportunities; and
- (e) To enhance and expand the opportunity for developing production skills in a technically-oriented world.

III. CONTENT

3.1 Programming on G/E access channels shall include but not be limited to video (live and recorded) and messages and announcements using text and still images. There shall be no editorial control over programming on the ~~G/E~~ **educational** access channels except to determine compliance with these rules. The Citizen Information Center shall have the right to deny or cancel programming based on noncompliance with G/E access rules.

3.2 The access channels shall not be used to advertise or promote the sale of products or services or for any other commercial purpose. Description or praise of a product, service, business or person which encourages purchase, trade or business is not permitted. Intentionally showing business or product names, logos and other symbols specifically for commercial promotion is prohibited. ~~There are two exceptions:~~

- a) Limited identification and reference to sponsors who have funded or underwritten programming shall not be a violation of this rule.
- b) ~~Programming~~ **Information** about events, attractions or activities connected with the Lincoln Convention and Visitors Bureau, Pershing Center, Pinnacle Bank Arena and other City-owned event facilities shall be allowed even though some of these events, attractions or activities may be commercial in nature.

3.3 Programming on events or projects intended to raise funds solely for public purposes may be placed on the channel. Programming may not be used to solicit donations for non-governmental purposes with two exceptions:

- a) With prior approval of the access coordinator, programming may announce but not conduct fundraising efforts sponsored by nonprofit organizations ~~which have programs~~

~~on the channel.~~

b) Non-commercial radio stations providing audio background may conduct fundraising as part of their normal activity.

3.4 Events, activities and attractions that are the subject of programming must be open to the general public and must be located or held within the City franchise area of Lincoln.

3.5 The access channels shall not be used to advertise or promote enrollment in schools, colleges or universities for which a fee or tuition is charged to gain admittance.

3.6 Obscene or indecent material is prohibited.

3.7 Any advertisement of or information concerning any lottery, gift enterprise, or similar scheme is prohibited.

3.8 Use of the G/E access channels or facility for any production, editing, or programming which advocates one position in connection with any ballot issue is prohibited. Use of the G/E access channels or facility for any production, editing, or programming which features or portrays a candidate who has filed for any election for public office, is prohibited, with the exception of news conferences or regularly scheduled public meetings not related to any campaign or events in which all candidates are invited.

3.9 Use of the G/E access channels or facility for production, editing or programming of a religious nature is prohibited.

~~3.10 Programming seeking applicants for employment or specific job positions is not permitted.~~

3.10 All uses of the G/E access facilities or staff for any production, editing or programming of any department, office, division or governmental body may be charged at the rates established by the Citizen Information Center.

3.11 Emergency programming shall have priority over all other programming.

3.12 If the G/E access coordinator feels a program may be in violation of program content rules, the program may be submitted to the Cable Advisory Board, which shall review such program at its next regularly scheduled meeting.

3.13 The City of Lincoln is permitted to use a legal disclaimer in connection with the ~~airing~~ **cablecasting** of any program.

3.14 The City of Lincoln and the G/E access coordinator shall not be liable for the inaccuracy of information placed on the channel.

IV. TRAINING OF GOVERNMENT/EDUCATION USERS

4.1 Everyone using G/E access facilities or equipment must take the access training to become familiar with access guidelines, procedures, and regulations.

(a) The G/E access coordinator will develop training programs for government and educational access.

(b) The frequency of classes for G/E access training will be determined by demand.

4.2 Training is open to all employees of eligible agencies, following approval of the governmental/educational agency director. Volunteers and students who participate in producing G/E access programs must also take part in training.

(a) Persons demonstrating proficiency may not be required to complete training programs. Proficiency will be demonstrated to and judged by the G/E access coordinator.

4.3 Annual training is required, but persons having at least 15 hours of production time during the previous year may be excused from such mandatory training requirement. Persons not meeting this criterion may gain permission to use access facilities or equipment through demonstration of proficiency or additional training.

4.4 The G/E access coordinator is responsible for providing all users with guidelines for use of current studio and remote equipment being used, including a checklist of procedural steps, a general checklist for use of the studio, and a checklist for each specific piece of equipment. Complete operating instructions shall be made available for all equipment.

V. GENERAL REQUIREMENTS FOR SHOW PRESENTATION

5.1 Volunteers or students may participate in government or education program productions. If a volunteer or student is participating in the government or education productions, an employee of the user agency must be present during studio production or editing sessions.

5.2 Agencies and educational institutions desiring to use the G/E access studio must request that they be placed on a list of approved agencies. The initial listing must be requested over the signature of the chief administrative officer of the agency. The listing must be filed with the G/E access coordinator.

(a) Subsequent approval of training and production projects and personnel may, at the discretion of the user agency, be delegated to the heads of appropriate departments or divisions of the user agency, provided a list of such authorized personnel is filed with the G/E access coordinator.

5.3 Government and educational agencies may sponsor programs by meeting the following criteria. Failure to comply with these rules may result in the denial or cancellation of the program for cablecast.

- (a) The sponsoring agency should have a direct role in developing program content and/or approving content prior to production.
- (b) The sponsoring agency must provide written approval of sponsorship prior to cablecast.
- (c) Program content must be directly related to the mission, responsibilities, or functions of the sponsoring agency. The Community Health Endowment of Lincoln shall be recognized as an eligible sponsoring agency. Governmental and educational agencies shall not sponsor programs which have no relationship, or are only indirectly related to the agency and its mission.

VI. G/E PRODUCTION FACILITIES AND EQUIPMENT

- 6.1 When heavy scheduling demands occur, the G/E access coordinator shall have discretion to prioritize reservations.
- 6.2 Programs and copies produced using G/E access facilities and equipment shall not subsequently be distributed for profit without the express written permission of the City of Lincoln.
- 6.3 Equipment, studio facilities, and editing facilities may be reserved on a first-come, first-serve basis either in person or by telephone.
- (a) All reservations for the equipment or other facilities must be approved by the G/E access coordinator.
 - (b) Exceptions to the rules may be granted by the G/E access coordinator upon written justification from the user.
- 6.4 Due to limitations of space, no sets or props may be stored at the production facilities.
- 6.5 G/E access users are responsible for providing programs in whatever formats are required by the G/E access coordinator.
- 6.6 A G/E access producer's program may not be duplicated for anyone other than the producer without his/her written permission.
- 6.7 The remote truck is for programming applications which cannot be accommodated through the use of other facilities or equipment.
- 6.8 The remote truck can be reserved by contacting the G/E access coordinator at least two weeks, but no more than three months, before the desired date. The request must be accompanied by a program proposal. Permission may be denied, if studio or portable equipment is a more suitable means for production.
- 6.9 The truck may be reserved for no more than 24 hours during one week. Exceptions may be granted by the G/E access coordinator. The truck may not be driven out of Lancaster County without the permission of the G/E access coordinator.

- 6.10 A user must also provide to the G/E access coordinator, at least three days prior to usage, satisfactory assurances that these arrangements have been made:
- (a) Parking permits and parking space for the truck have been obtained.
 - (b) Safe, environmentally protected work areas have been secured for the crew and equipment.
 - (c) Written permission for the use of the production location has been obtained, unless it is under the management of the user agency.
 - (d) All necessary power required for production is available on the proposed site.

6.11 The user agency assumes full responsibility for any damage to equipment or production facilities. User agency shall agree, as a condition to use, to indemnification and reimbursement for all damage to equipment and facilities caused by neglect, abuse, theft, or other calamity, which occurs while such equipment or facilities are assigned to the user agency. Ordinary wear and tear are not cause for recourse.

6.12 If a piece of equipment malfunctions, the producer shall notify the G/E access coordinator as soon as possible. Under no circumstances shall the producer attempt to repair the equipment.

VII. MISCELLANEOUS

7.1 The producers and/or sponsors of each program including local sponsors of an imported program shall be placed in the production credits by the user.

7.2 Promotion of G/E access programming is the responsibility of the producing agency.

7.3 Any G/E access user who is dissatisfied with the administration, enforcement, etc. regarding these rules, may submit such matter to the Cable Advisory Board.

7.4 Failure to comply with these rules may result in the denial or cancellation of further access. Whenever a penalty is imposed, the G/E access coordinator shall report the violation and penalty to the Cable Advisory Board at its next ~~monthly~~ meeting.

7.5 The rules governing the G/E access channel shall be reviewed regularly by the Cable Advisory Board and the appropriate associated entity.

Mary M. Meyer

From: Rodney M. Confer
Sent: Tuesday, April 09, 2013 10:20 AM
To: mmalone@netnebr.com
Cc: Mary M. Meyer
Subject: Lincoln Water Department Claim

Dear Ms. Malone and Mr. Baker:

I am writing in response to Ms. Malone's e-mail to the City Council dated April 7, 2013.

In considering claims against it, Lincoln is required to follow Nebraska law, and the state legislature has established statutes of limitations for claims under the tort claims act that applies to cities. When the statute of limitations expires on a claim it is no longer valid, which is the reason our office has recommended denial of Mr. Baker's claim.

The Nebraska statutes also specify the reasons that excuse compliance with statutes of limitations, in Nebraska Revised Statute § 25-213. That statute only provides three reasons a person is excused from complying with the statute of limitations: (1) being a minor, (2) imprisonment, or (3) mental disorder. Unless one of these reasons applies the City has no authority to pay a claim made after the limitations period has run.

Your e-mail mentioned Mr. Baker's and his wife's health problems as reasons he didn't have his driveway repaired. Unfortunately, those are not reasons that stop the running of the statute of limitations under the tort claims act. Lack of understanding about what he needed to do would not stop the statute of limitations either, unless it was due to mental disorder: i.e., incompetence that is diagnosed by a qualified expert.

Because we haven't been provided with evidence that one of the three exceptions in § 25-213 extended the limitations period, our office must still recommend denial of Mr. Baker's claim. If there is additional evidence that you believe might establish an exception, however, you may submit it to our office before the hearing at the Council Meeting at 3:00 p.m. on Monday, April 15, 2013, when the hearing on this claim will occur, or if you need additional time to gather such evidence let me know and we will request a delay in consideration of the claim. You may submit any additional evidence by e-mail, or to: City Attorney's Office, Suite 300, 555 S. 10th St., Lincoln, NE 68508.

We will be glad to review any information that you provide, but unless one of the statutory exceptions is established under Nebraska law we are unable to recommend that Mr. Baker's claim be paid after the statute of limitations has passed.

Sincerely yours,

Rodney M. Confer
City Attorney



Mary M. Meyer

From: Marcia Malone [mmalone@inetnebr.com]
Sent: Sunday, April 07, 2013 1:01 PM
To: Council Packet
Subject: Tort Claim: John E. Baker
Attachments: Lincoln Water Department Claim 1-26-13.docx

Honorable City Council Members,

I am writing this letter per the request of my father, John Baker. He would like you to read his letter of January 26, 2013 again. I attempted to explain to my father that he needed to go before the Council to provide them with an explanation of why it took so long to get his driveway fixed. He has severe spinal stenosis and walks bent over with a walker. He said *"it too difficult an painful to go down there, let's just write them like the attorney said we could do!"*

He feels that there were (mitigating) circumstances that did not allow him to complete the needed repairs and that he had been waiting for someone to call him from the Water Dept.

The circumstances were 1) his & his wife's health, and 2) his severe hearing loss and his lack of understanding of what needed to be done on his part. He continued to wait for someone to contact him until his children explained to him that he need to make the call to the Water Department and get the driveway fixed and submit the bill to the City as Mr. Fish suggested. There was never a question that the city had the responsibility to repair the drive.

My father said that no one ever indicated that there was a *"statute of Limitations"* for when he had to have the driveway fixed. He said that there were many phone calls to the city but they would *"just send a different guy out and he would take pictures and then I would not hear from them again until I called. They would then send another guy out to take more pictures. The same routine each time. I had no idea of what to do until my daughter called Mr. Fish and then I got the repairs done"*.

Please take into consideration the mitigating circumstances of this Claim and approve the \$245 claim.

Thank you for your consideration,
John E. Baker (assisted by his daughter)

**Marcia Malone
17700 Basswood Road
Martell, NE 68404
402-560-4041**

January 26, 2013

City clerk
555 South 10th Street
Lincoln, NE 68508

RE: Lincoln Water System Claim
Date: Water main break on 1-07 2009
Address: 5730 Durham Court
Lincoln, NE 68516

I have Power of Attorney for my elderly father, John Baker, and he asked me to assist him with this claim that has been pending for some time.

On January 7, 2009, the water main in front of my father's home broke. The main was fixed but the completion of the project could not be fixed (dirt fill & sod) until May 2009. Several sections of the drive way had sunk. He called the Lincoln Water Department to come out and look at the damage. Bill Fish came out to look at the damage and explained how a claim could be filed once he had repaired the drive way.

My father noticed that the drive way continued to sink and made several calls to the Water Dept. They came out with each call and took pictures which should be on file.

He had planned to repair the drive way in the fall of 2011 but because of health issues with him and my mother was not able to do so. In 2012, he was hospitalized three times and he had to place my mother in a Memory Facility. He called for estimates and had the drive way fixed on November 19, 2012.

The cost of the sunken concrete was \$245.00. There is a three year guarantee on the concrete work. He is asking the city of Lincoln to reimburse him the cost of the drive way repair because the damage was caused by the initial water main break.

Thank you for your consideration of the claim.

Marcia Malone, POA

John E. Baker

Enclosures: POA Documentation
Concrete Doctor Inc. Invoice and drawings



LAW DEPARTMENT
555 South 10th Street Suite 300 Lincoln, NE 68508
402-441-7281 lincoln.ne.gov
Rodney M. Confer, City Attorney Ernest R. (Rick) Peo III, Chief Assistant
John C. McQuinn II, Chief Prosecutor Tonya L. Peters, Police Legal Advisor

CIVIL DIVISION
Don W. Taute
Steven J. Huggenberger
Margaret M. Blatchford
Marcee A. Brownlee
Jocelyn W. Golden
Christopher J. Connolly
Timothy S. Sieh
Jeffery R. Kirkpatrick

PROSECUTION DIVISION
Patrick A. Campbell
Christine A. Loseke
Connor L. Reuter
Rob E. Caples
Jessica A. Kerkhofs

April 11, 2013

Marlin Hupka
5641 Tipperary Trail
Lincoln, NE 68512

Re: Panhandling

Dear Mr. Hupka:

Council Member Jonathan Cook has asked me to respond to your letter dated March 26, 2013, which he received on April 5th. Your letter expresses concern about panhandling in the downtown area and suggests that if Lincoln does not have a panhandling ordinance one should be enacted.

I am enclosing a copy of Lincoln's panhandling ordinance for your review. This ordinance is enforced by the Lincoln Police Department, but you will note that panhandling is allowed under certain conditions. That is because the courts have held that the First Amendment guarantee of free speech limits the ability of cities to prohibit one person from addressing another person, even if it is to ask for money or other assistance. The Lincoln ordinance is carefully drafted to prohibit certain kinds of panhandling which the courts have been willing to restrict, while allowing communication that is protected by the Bill of Rights.

The courts have also held that governmental authorities may not discriminate against people based on their status as homeless persons, or based on the fact that they may appear to be unemployed or vagrants. Therefore, the police cannot arrest persons who are sitting or standing around simply because of the way they are dressed or because they are carrying bedrolls.

Many cities across the country are struggling with the problems of dealing with homeless and unemployed people. As I am sure you are aware, the causes of these problems are varied and complex, and they will probably not be solved by the public sector alone. The City of Lincoln will continue to do what it can along these lines but its efforts must also respect the constitutional rights of our less fortunate citizens.

Thank you for expressing your concerns. I hope that this is helpful in answering the questions you have raised.

Sincerely yours,

Rodney M. Confer
City Attorney

RMC/tb

cc: Jonathan Cook
Council Packet

9.20.080 Panhandling.

(a) As used in this section, panhandling shall mean any solicitation made in person upon any street, public place or park in the city, in which a person requests an immediate donation of money or other gratuity from another person, and includes but is not limited to seeking donations:

(1) By vocal appeal; and,

(2) Where the person being solicited receives an item of little or no monetary value in exchange for a donation, under circumstances where a reasonable person would understand that the transaction is in substance a donation.

(3) However, panhandling shall not include the act of passively standing or sitting nor performing music, singing or other street performance with a sign or other indication that a donation is being sought, without any vocal request other than in response to an inquiry by another person.

(b) It shall be unlawful for any person to knowingly or intentionally engage in an act of panhandling on any day after sunset, or before sunrise.

(c) It shall be unlawful for any person to knowingly or intentionally engage in an act of panhandling when either the panhandler or the person being solicited is located at any of the following locations; at a bus stop; in any public transportation vehicle or public transportation facility; in a vehicle which is parked or stopped on a public street or alley; in a sidewalk café; or within twenty (20) feet in any direction from an automatic teller machine or entrance to a bank.

(d) It shall be unlawful for any person to knowingly or intentionally engage in an act of panhandling by aggressive solicitation. Aggressive solicitation shall mean:

(1) Touching the solicited person without the solicited person's consent.

(2) Panhandling a person while such person is standing in line and waiting to be admitted to a commercial establishment;

(3) Blocking the path of a person being solicited, or the entrance to any building or vehicle;

(4) Following a person who walks away from the panhandler after being solicited if that conduct is intended to or is likely to cause a reasonable person to be fearful of imminent bodily harm or to feel intimidated to make a donation;

(5) Using profane or abusive language, either during the solicitation or following a refusal to make a donation;

(6) Intentionally, knowingly, or recklessly making any statement, gesture, or other communication which would cause a reasonable person to be fearful of imminent bodily harm or to feel intimidated to make a donation.

(e) It shall be unlawful for any person to knowingly or intentionally panhandle in a group of two (2) or more persons.

RECEIVED

APR 05 REC'D

CITY COUNCIL
OFFICE

3-26-13

Jonathan Cook
Lincoln City Council
555 So. 10th
Lincoln, NE 68508

Dear Mr. Cook,

I work in downtown Lincoln but live in your SW district.

I think there is a problem with vagrants lying on the sidewalks, sleeping on benches and panhandling in the downtown area. Taxpayers are paying millions of dollars for improvements to the downtown area and we have this element to distract from it. I am not a heartless person and I realize there are social problems that leave people homeless but the vast majority of what I see look perfectly capable of working. I also think it is funny that they panhandle while smoking cigarettes that I hear are upwards of \$6 a pack! I think if the police would just keep them moving and not let them sprawl out on the sidewalk like I saw at 13th and "O" today it would make it uncomfortable for them. If we don't have a panhandling law we should. Thank you for your consideration.

Sincerely,



Marlin Hupka
5641 Tipperary Trail
Lincoln, NE 68512

DEPARTMENT REPORT MARCH, 2013

HEALTH DIRECTOR'S OFFICE

- Plans are underway for the Board of Health Annual Luncheon and Awards Ceremony on May 2, 2013. The Luncheon will be held at Bryan Health- East Conference Center. Ayman El-Mohandes, MD, will be the keynote speaker. Dr. El-Mohandes is the Dean of the College of Public Health at the University of Nebraska Medical Center.
- The Health Director continues to oversee legislative activities for the Department. Speaker, Committee, and Senator priority bills have been selected. She continues to coordinate responses with the Mayor's Office. The Friends of Public Health hosted a legislative breakfast on March 5, 2013. The Health Director attended the Appropriations Committee hearings and provided testimony on March 25th on several legislative bills.
- The Health Director attended the Lancaster County Mid-Year Budget Retreat on March 7, 2013.
- The Health Director and key staff continue to meet with Lincoln Fire and Rescue personnel and are now providing information/training sessions for all Lincoln and Fire Rescue shift personnel. The training will continue through the end of the year.

ANIMAL CONTROL

Animal Control Stats

	Sep 10 -Feb 11	Sep 11-Feb 12	Sep 12- Feb 13
Pet Licenses Sold	29923	30650	30877
Cases Dispatched	9657	10412	11042
Investigation	10625	11258	11780
Animals Impounded			
Dogs	847	767	701
Cats	826	739	539
Court Citations Issued	255	104	177
Warnings/Defects Issued	5495	6006	7565
Bite Cases Reported	208	224	214
Attack Cases Reported	36	20	23

Dogs Declared (PPD, DD,V)	70	35	48
Animal Neglect Investigations	300	255	307
Injured Animal Rescue	260	328	275
Wildlife Removal	156	164	170
Dead Animal Pickup	717	999	811
Lost and Found Reports	1019	1073	1145
Phone Calls	19397	21587	23283
Average Response Time (in mins)	8	16	21

- Nick Finelli started as an Animal Control Officer I on March 19, 2013. Nick will complete 3 weeks of training including office and field experiences. Nick replaces Diane Hoy who retired in July, 2012.
- Staff researched other cities that conduct pet licensing campaigns. Pet licenses and fines for not licensing your pet vary across the country. A recent conversation with Hillcrest Veterinarian and ToMorrow Veterinarian have had good results regarding the collection of rabies certificates for people that live in the city limits and license their pets at one of these Veterinarian’s businesses. We currently receive rabies verification from all the Lincoln veterinarians. Hillcrest Veterinarian & ToMorrow Veterinarian are located in Lancaster County.
- Staff met with the Capital Humane Society to discuss possible changes in staffing and responsibilities in shelter operations at Humane Society after the new adoption center opens in April. Staff toured the facility on the afternoon of March 19th and will also attend the ribbon cutting ceremony in April.
- The warmer weather has resulted in an increased number of barking and sanitation complaints. There has been a greater emphasis placed on the neighbors talking to neighbors when it comes to many of these complaints. This approach has a much greater success rate for longer resolution. The goal is to resolve the problem without writing a citation and staff have done a better job of providing tips and consultation to complaints and victims.
- License defect follow-ups and renewals continue to provide a steady source of revenue. Each officer completes approximately 50 license defect follow-up mailings each week.
- Many of the Animal Control policies and procedures are being updated. This is to assure current fees, impound procedures, license sales, cash and revenue handling, field operations, etc. are up to date. The policies and procedures are important to new employee orientation and the overall day to day operations of Animal Control. Current policies and procedures are also important in our goal to have consistency between the City ordinances and what we do daily in the office and the field.

- The Office Manager and the Division Manager were trained on the new voice print system and software that we implemented in March. The new software will provide many advantages for recording calls on the dispatch lines and the field radios. There is capacity to create reports and send recorded calls to others. We are pleased to have the new system.

COMMUNITY HEALTH SERVICES

Federal Grant Progress

- Maternal-Child Health Services (MCH) was awarded nearly \$250,000 in federal dollars (via the Affordable Care Act) through the state of Nebraska in FY 2012-2013. The name of this particular effort is the Nebraska Maternal, Infant, Early Childhood Home Visitation grant or N-MIECHV. The grant will help MCH expand our use of the Healthy Families America model.
- The grant provided for two additional Community Outreach Specialists who were hired this month; Johanna Pesante and Samia Ayoub. Johanna and Samia have previous home visiting experience in Community Action Partnership's Early Head Start program. Johanna also has experience with LLCHD's Early Development Network. Johanna is bilingual in Spanish and English. Samia speaks Arabic, French and English. We are very fortunate to add them to our team!
- The grant also helps to pay for a part-time Assistant Epidemiologist for assistance in reporting on the required federal benchmarks. This month, Tommy George was hired to fill this position. He graduated from Tulane University in December 2012 with a Masters of Public Health in Epidemiology.
- Over the past several months, key staff from CHS, IFM, HDE, EHS (our electronic health record), and the consultant from the NDHHS/Division of Public Health worked together to develop the system of electronic data exchange required by N-MIECHV. The changes are currently in the testing phase. Our goal is to train front line staff (home visitors) how to use the new templates on April 29 and to "go live" with the new way of charting on May 1. Special recognition goes to Betsy Resch, Trudy Franssen, Tommy George, Kodi Bonesteel, Kathy Cook, and Petra Smith for their efforts!

Domestic Violence Training

- Three CHS staff attended an advocacy training provided by the Nebraska Domestic Violence Sexual Assault Coalition in February and March. Domestic violence and sexual assault are serious, preventable public health concerns that affect millions of Americans. CHS assists clients by identifying risk and helping clients develop safety plans, social services, law enforcement assistance and/or legal assistance. We are currently planning a

more in-depth training for all direct services staff in October 2013 presented by Voices of Hope and the Nebraska Domestic Violence Sexual Assault Coalition.

DENTAL HEALTH & NUTRITION SERVICES

WIC Participation Makes a Difference

- The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a short-term intervention program designed to influence lifetime nutrition and health behaviors in a targeted, high-risk population. WIC plays a critical role in building a better future for our children. Numerous studies have shown that individuals who participate in WIC have better health outcomes than their counterpart who do not participate in WIC. Here are some facts.

Pregnant Women:

- Have longer pregnancies leading to fewer premature births;
- Fewer low and very low birth-weight babies;
- Experience fewer fetal and infant deaths;
- Seek prenatal care earlier in pregnancy; and
- Consume more key nutrients such as iron, protein, calcium and Vitamins A and C.

Breastfeeding:

- 63% of WIC infants between the ages of 6-13 months are breastfed.
- Participation in WIC prenatal counseling program is associated with an increased rate of breastfeeding initiation.
- 77% of WIC moms living in the Lincoln area initiate breastfeeding.

Infants and Children:

- In 2010, over 50% of all infants born in the United States were in WIC.
- Prenatal WIC Participation is associated with lower infant mortality rates. WIC children at ages 1 to 2 have less dental related Medicaid costs compared to children who do not participate in WIC.
- Children who drop out of WIC are less likely to be immunized compared to children who participate in WIC.
- Infants receiving WIC are less likely to be underweight, but are not at greater risk for overweight.
- Participation in WIC has been shown to reduce childhood obesity.

- WIC children have increased intakes of iron, potassium, and fiber.
- Low-income children not enrolled in the WIC Program have a higher prevalence of anemia than those who are enrolled.
- Four and five-year-olds whose mothers participated in WIC during pregnancy have better vocabulary test scores than children whose mothers had not received WIC benefits.
- WIC nutrition education leads to an increased consumption of whole grains, fruits and lower-fat milk.
- WIC benefits positively influence the nutrient intakes of children.
- Participation in WIC dramatically improves the Healthy Eating Index scores for the household.
- Participation in WIC reduces the risk of child abuse or neglect

Dental Health

- Dental staff coordinate a school based dental screening program for the Lincoln Public Schools elementary aged children (38 schools) during the months of September through November using volunteer dentists from the community and LLCHD dental staff. The school based program targets children that have not reported seeing a dentist in the past 12 months. The results of the school based dental screening program for 2012-2013 are:

Total Enrollment: 18,353

Total Children Screened: 5,616

Total “0”: 4,209 (no obvious problem and routine dental care is recommended)

Total “1”: 744 (early dental need for dental care and a dental appointment should be made)

Total “2”: 172 (emergency need for dental care, please contact a dentist immediately)
- Children in need of dental care receive referral information. For those children in need of urgent dental care, staff work with school nurses to assure referrals and access to care, including transporting children, with parental consent, to our dental clinic for free dental care. During the month of February, staff targeted children from Holmes school in need of urgent dental care.

ENVIRONMENTAL PUBLIC HEALTH

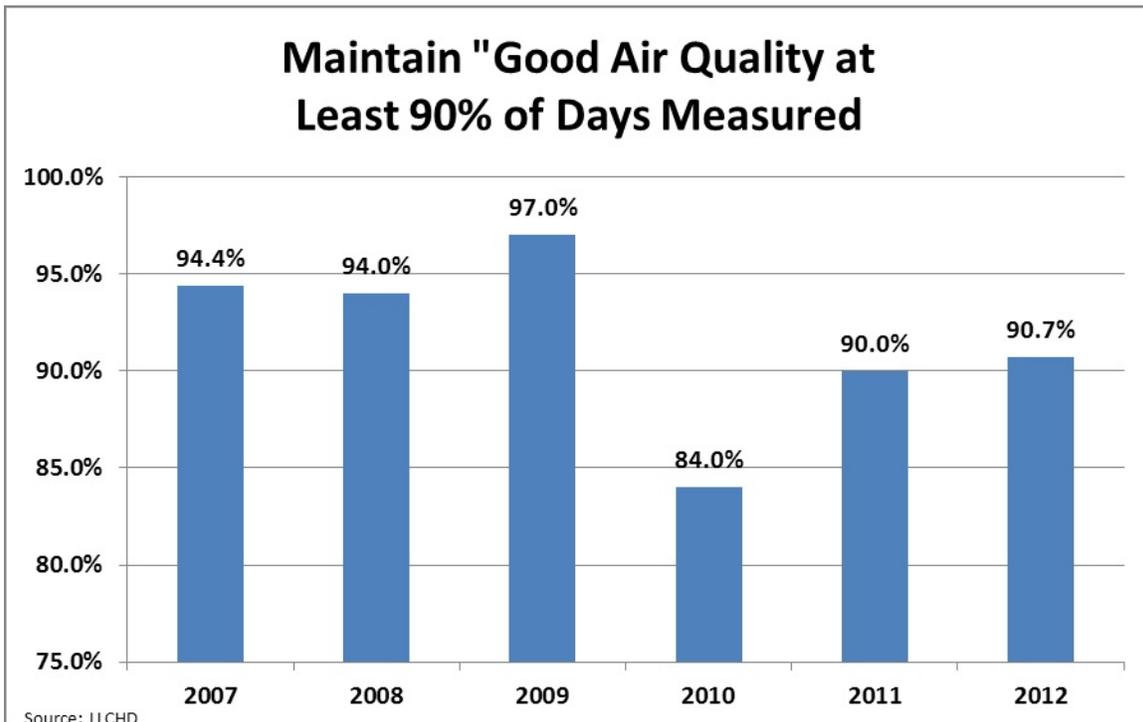
Outdoor Air Quality Monitoring

Air Quality Goals (Purpose): Protect human health by maintaining air quality at levels which do not impact human health and preventing illness and disease caused by poor air quality.

Methods/Strategies (What we do):

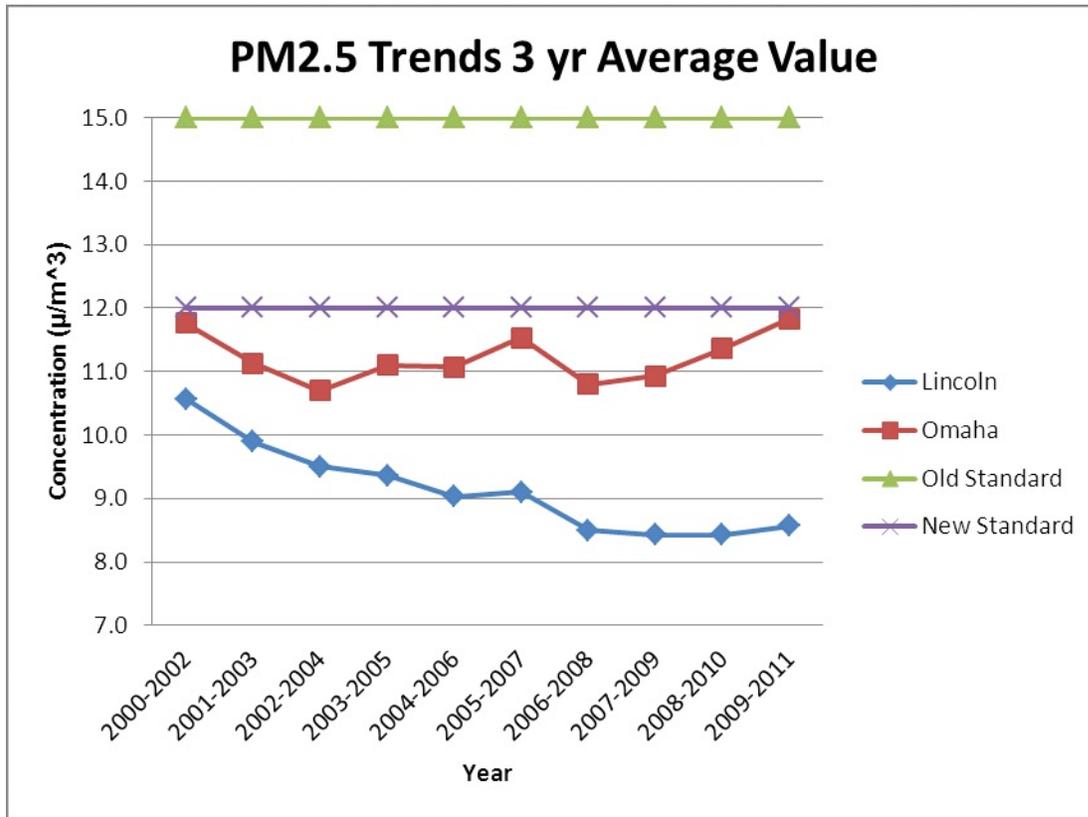
- monitor air for Particulate Matter (PM 2.5), and Ozone (O3)

Indicator: Maintain at least 90% of the year as “Good” air quality days.



Funding/Source: Air pollution emission fees and grants fund 100% of the program.

Description: Health has been delegated authority by EPA and NDEQ to manage the Title V Operating Permits program and to regulate other sources of air pollution in Lincoln and Lancaster County. Local regulations reflect Federal and State air quality laws. The Air Pollution Control Advisory Board advises Health on all air quality matters. Lincoln’s air quality is monitored 24/7 for PM 2.5. Levels of PM 2.5 are trending downward, but PM 2.5 is the primary reason for poorer air quality days. The Federal 8 hour level for PM2.5 was lowered from 15 ug/m3 to 12 ug/m3, effective March 18.



This may result in us not being able to meet our goal of 90% of days being “Good” for air quality. LLCHD’s work with schools, Public Works, Parks, BNSF, and local trucking firms to reduce particulate matter emissions from diesel vehicles through the Diesel Emission Reduction grant helped keep PM2.5 levels stabilized, despite growing numbers of cars and trucks on the road.

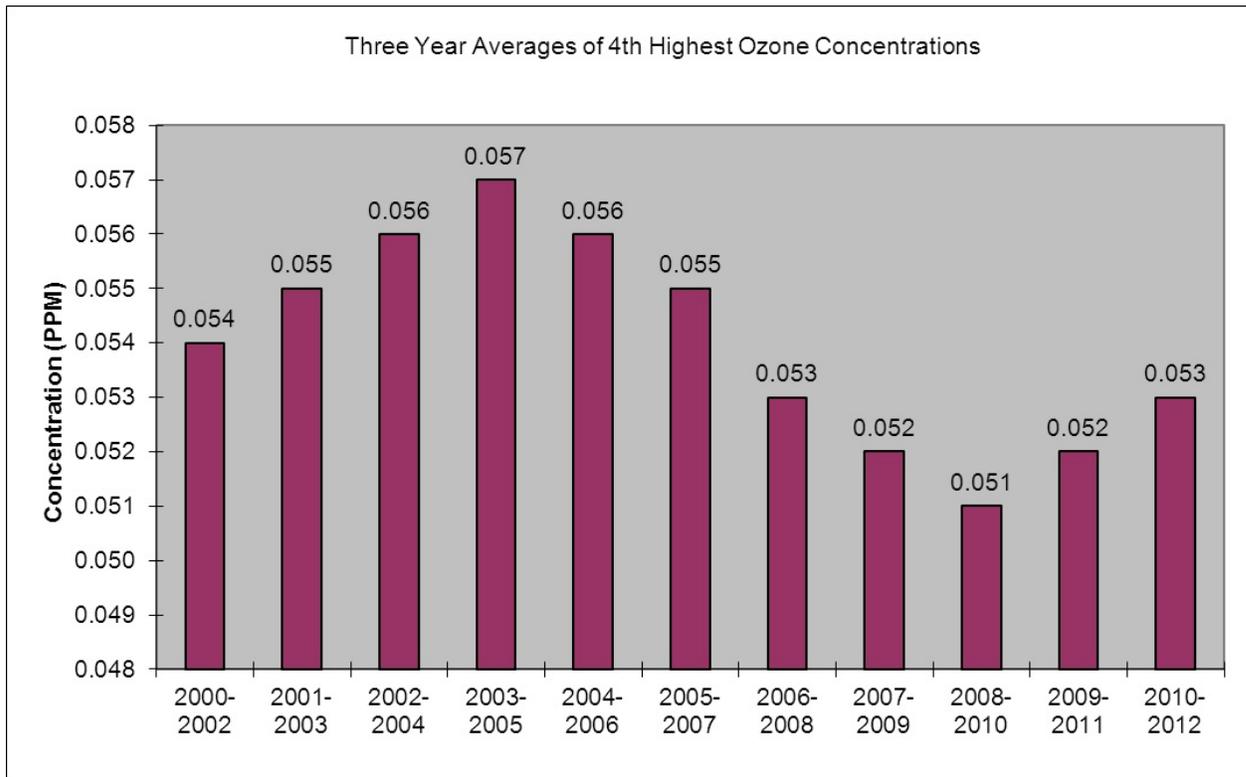
Ozone (O3) is monitored in warm weather months and average levels had been decreasing until recently. Lincoln has maintained Federal “attainment” status for air quality for over a decade. Maintaining attainment status assures health risks are kept low and prevents onerous Federal air quality requirements which could dampen economic development.



Lincoln Recognized for Having Clean Air

Lincoln was once again recognized by the American Lung Association in their *Clear the Air* report for being one of the cleanest cities for Ozone in the nation. LLCHD’s Air Quality

Program monitors ozone during warmer months. Ozone forms when the sun interacts with VOCs (hydrocarbons) and Nitrogen Oxides (NOx), which are emitted from vehicles and industry. NOx is also emitted from agricultural field burning. Ozone irritates mucous membranes and impairs lung function, especially impacting people with asthma and COPD. The Federal ozone standard is currently 0.075 parts per million (ppm), but is expected to be lowered, perhaps as low as 0.065 ppm. Our most recent data indicates that Lincoln remains well below National Ambient Air Quality Standards. Newer vehicles with lower pollution emissions, and reduced miles driven due to higher fuel prices, and more people commuting by bicycle, bus and walking continue to help keep our air quality good. Most growing communities see increasing levels of ozone primarily due more vehicles and sprawl, which increases vehicle miles driven. VOCs and NOx emissions from industry have decreased the past ten years.



Where there’s smoke there’s Particulate Matter

Our Air Quality goal is to have at least 90% of our days in the “Good” range of the EPA Air Quality Index, which means they are not exceeding the health based standard set in the Clean Air Act. In FY12, we had 90% “Good” days, and the main reason for the poorer air quality on 10% of the days was levels of very small particles (PM 2.5). Higher levels of PM2.5 can trigger heart attacks, asthma attacks and breathing problems for people with COPD. PM 2.5 is

extremely small particles (≤ 2.5 ug) that embed deep in the lungs. PM 2.5 is produced by burning and combusting fuel, not from blowing dust. Agricultural burning of grasses in the Flint Hills of Kansas in April, combined with southerly winds, resulted in smoke coming into Lincoln and higher levels of PM 2.5. We are using internet resources to watch and predict smoke impacts from Kansas and will issue alerts or Health Advisories if necessary.

HEALTH DATA & EVALUATION

- This year's County Health Rankings (CHR) will soon to be released to the public at the following site: <http://www.countyhealthrankings.org>. Although the 2013 rankings are not on the website yet (they will be available in early April), you can anticipate that Lancaster County will be ranked a little lower in some categories and little higher in others. However, overall, Lancaster County is going to be in the top fourth (quartile) of Nebraska counties; which is where we have been in each year of the rankings. That is more meaningful than the cardinal ranking (1 through 78) as the rankings are based on a composite of scores on a number of measures of health outcomes, health behaviors, clinical care and physical environment. Looking at some early data and past years' rankings, Lancaster County data are generally "better" than other counties in the state and nation on a number of measures:
 - individuals whose self-reported health status in Good, Very Good or Excellent
 - the percent of the residents who are physically active
 - the relatively low rate of deaths from motor vehicle crashes
 - the percent of the population with some college
 - the rate of unemployment
 - the good quality of our air and water
- On the other hand, there are a number of other indicators where there's great room for improvement as the Lancaster County data do not compare as favorably to the state and nation in a number of areas used in the rankings:
 - the adult smoking rate
 - the rate of excessive drinking (binge and heavy drinking)
 - the rate of sexually transmitted infections (chlamydia and gonorrhea)
 - the percent of children in poverty and in single-parent households
 - the reported violent crime rate

- the percent of restaurants that are “fast food” restaurants
- When it comes to the County Health Rankings there are a number of issues with data quality (reporting issues and weighting the data) that I may discuss at length once the rankings are released, but for the moment let me say that we are “average” on a number of measures when local data are compared to the state and nation. Having said that, there’s one immediate comment about the BRFSS (Behavioral Risk Factor Surveillance System) data used in the rankings I would like to share. As we have discussed before, the 2011 BRFSS results are not to be compared with the BRFSS data for 2010 and before due to changes in weighting and because the sample included persons with cell phones. Since the County Health Rankings utilize several years of BRFSS results in order to be able to rank as many counties as they do, the University of Wisconsin and Robert Wood Johnson Foundation, the organizations responsible for the CHR, asked the CDC to provide 2011 data that are based on the old sampling scheme (landlines only) and utilizing the old weighting process. Had they just presented 2011 BRFSS data they would not have been able to rank many counties. This is one of the data issues that you need to be aware of as you review the CHR and the 2011 BRFSS data that we provide in other formats.
- While colds and coughs are common and influenza and RSV are still circulating, the cases of flu and RSV have now declined over the past few weeks. Although the rates are still slightly elevated for this time of year; hopefully, once spring finally arrives, we can call it the end of the flu season.

HEALTH PROMOTION & OUTREACH

HPO Chronic Disease and Minority Health

- Angelina Stovall-Amos has been hired to coordinate the MCH Childhood Obesity grant. Angelina will coordinate the efforts of all the partners to expand the 54321GO! message throughout the community, capitalizing on the many successes of the project to this point.
- March is National Colon Cancer Awareness Month. During the month of March, free screening kits are available at 30 participating pharmacies. Awareness messages and promotion of the screening kits are being done through the Lincoln Journal Star, radio ads, bus placards both inside and outside of the buses, and Channel 10 Health. In addition to the pharmacies, FOBT (fecal occult blood test) kits are being made available through Clinic With a Heart, People’s Health Center, and People’s City Mission.
- Staff continues to pursue opportunities to expand the Living Well Chronic Disease Management Program and to develop a reliable referral source for the program through the Healthy Communities Living Well grant. Staff provided an article for the Lancaster

County Medical Society newsletter to go to physicians; continued networking with Aging Partners, Southeast Community College, and LCMS to create a sustainable referral process for the workshops. Staff continue to schedule workshops and provide promotional materials to the general public. Staff are working with Channel 10 Health to develop PSAs that will air in April.

- The second annual National Bike Challenge will begin May 1st and continue through September 30th. As of March 22, 121 Lincoln residents have registered to be part of this 5 month challenge. National bicycle observances to be promoted this year in Lincoln include National Bike to School Day on May 8 and National Bike to Work Week, May 13-17. Lincoln will recognize National Bike to Work Day on Friday, May 10th with its annual ride to work event and Friday, May 17th with the wrap-up ice cream social event at the Jayne Snyder Trail Center. Trail Trek will be held on June 25th.

HPO Injury Prevention

- Staff met with the Arnold Elementary School CLC Ambassador group to answer questions the kids drafted about walking and biking safely to school. Staff will continue to work with this group on a public safety community awareness project that also includes representatives from Public Works & Utilities and the Lincoln Police Department.

HPO Tobacco Prevention

- In March, two apartment housing complexes implemented smoke-free policies and were added to the smoke-free housing registry. To date, 220 buildings representing 2,497 units are listed on the smoke-free housing registry.

INFORMATION & FISCAL MANAGEMENT

- IFM Division Manager and staff are consulting with City Information Services to review the current and long term server capacity and infrastructure needs.
- IFM Division Manager has been asked to participate in early April for the Public Health Accreditation Board (PHAB) Think Tank session related to competency measures for local health departments related to informatics infrastructure, workforce capacity and planning. All costs are covered by PHAB.

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health
March 12, 2013

I. ROLL CALL

The meeting of the Board of Health was called to order at 5:05 PM by Heidi Stark at the Lincoln-Lancaster County Health Department. Members present: Roma Amundson, Alan Doster, Doug Emery, Ed Schneider, Brittany Behrens (ex-officio), Tim Sieh (ex-officio) and Heidi Stark.

Members Absent: Karla Lester, Jacquelyn Miller, Lisa Peterson, Marcia White, and Trish Owen (ex-officio).

Staff Present: Judy Halstead, Steve Frederick, Charlotte Burke, Gwendy Meginnis, Kathy Cook; Andrea Haberman, Steve Beal, Mike Heyl, and Elaine Severe.

Others Present: Joan Anderson, Linda Wittmuss, Amanda Tyerman, and John Watson.

Ms. Behrens introduced Mr. Watson from the County Attorney's Office. Mr. Watson is a new attorney in the County Attorney's Office, recently graduated from the UN-L Law School and is awaiting results from the Nebraska bar exam. He has clerked in the Office for the past two years.

II. APPROVAL OF AGENDA

Dr. Stark asked if there were any additions or corrections to the Agenda.

Motion: Moved by Ms. Amundson that the Agenda be approved as mailed. Second by Dr. Doster. Motion carried by acclamation.

APPROVAL OF MINUTES

Dr. Stark asked if there were any additions or corrections to the Minutes.

Motion: Moved by Dr. Schneider that the February 12, 2013 Minutes be approved as mailed. Second by Ms. Amundson. Motion carried by acclamation.

III. PUBLIC SESSION

DEPARTMENT REPORTS

A. Health Director Update

Ms. Halstead announced the Board of Health Annual Luncheon and Awards Ceremony will be held on Thursday, May 2, 2013 from 11:30 AM - 1:30 PM at the Bryan Health - East Conference Center. Dr. Ayman El-Monhandes will be the keynote speaker. Dr. El-Mohandes is the Dean of the College of Public Health at the University of Nebraska Medical Center.

Ms. Halstead announced Health Department staff will receive Matt Talbot Kitchen & Outreach's Compassion in Action Award at the Matt Talbot Kitchen's Feeding the Soul of the City Annual Dinner on Thursday, March 21, 2013 at the Lied Center. Staff nurses, Marj Determan and Ruth Shubert, are being honored for their work with the homeless and near homeless population. Several Health Department staff also have a team that prepares and serves meals at MTKO on a regular basis. They will be honored for their efforts.

Ms. Halstead stated the Community Health Endowment will hold their Annual Meeting on June 12, 2013 at 3:00 PM at Bryan Health - East.

Health Department staff continue to meet with Lincoln Fire & Rescue command staff and are now providing training/information sessions for all shifts. The training sessions will continue through the end of the year.

Responsible Beverage Server Training continues and the ordinance will be enforced beginning April 1, 2013. To date, 3,200 individuals have been permitted. Beginning in April 2013, individuals will have to pay for the training. It is anticipated 6,000 individuals will be permitted by August 31, 2013.

Ms. Halstead stated the Lincoln Municipal Code Chapter 4.16 - Community Health Endowment is being revised. The Community Health Endowment was established to oversee the proceeds of the sale of Lincoln General Hospital (\$37,000,000). In the event of a community public health disaster, the Health Director may make a written request for funds from the principal, not to exceed one fourth of the principal (\$9,250,000). The ordinance is being revised as no process has been in place to request the funds if a community public health disaster should occur.

Dr. Schneider asked about the appointment only Household Hazardous Waste collection scheduled for March 15, 2013. Ms. Halstead responded public collection are scheduled April - October. The March & November collections are appointment only because the weather can be unpredictable and it gives staff the ability to contact appointment holders if we need to cancel.

IV. CURRENT BUSINESS (Action Items)V. CURRENT BUSINESS (Information Items)A. Legislation Update

Ms. Halstead provided an update of the legislative bills that are of importance to the Department. They include bills on seatbelt usage, the Health Care Cash Fund,

Public Health Aid, credentialing requirements, nurse visitation, in-home daycare requirements for smoke free facilities; an increase in the cigarette and tobacco tax, the soft drink tax and Medicaid expansion. The Mayor's Legislative Review Team meets weekly to review legislation. She will continue to provide updates to the Board of Health.

B. Lancaster County Medical Society Overview

Ms. Anderson provided an update on the Lancaster County Medical Society and their work with the Health Department and other agencies in the community. She previewed a video prepared by the Medical Society regarding the Medical Society's Medication Assistance Program and the Health 360 Project Access Program that provides individuals in the community the opportunity to access to a medical home. Physicians in the community provide their time and services to assure individuals have access to a medical home. The Medical Society will submit a grant application to the Community Health Endowment to provide added medical clinic services on evenings and potentially Saturdays. The Clinics would utilize clinic space at the Health Department and would be staffed by Lincoln Medical Education Partnership (LMEP) resident physicians. Ms. Halstead thanked Ms. Anderson for her leadership and good work the Medical Society provides to the community.

C. Community Mental Health Center Invitation to Negotiate (ITN) Overview

Ms. Halstead introduced Ms. Wittmuss and Ms. Tyerman from the Region V Systems Office. Lancaster County Commissioners are in the process of selecting private providers to operate and provide services the Community Mental Health Center has been providing. The Mental Health Center currently serves 4,000-5,000 individuals each year. Lancaster County will continue to oversee the Crisis Center. Four service areas are included in the RFQ requirements including core services, psychiatric resident rehabilitation, day rehabilitation and a 24 hour crisis line. Eight applicants expressed an interest in all or part of the requirements. Six of the eight have met the minimum qualifications to continue in the process. Staff are preparing a Request for Proposals (RFP) and will meet with the Lancaster County Commissioners on March 14th to finalize the RFP. RFP guidelines will be issued on March 21, 2014. A provider(s) will be selected in May/June and the transition to the private sector is scheduled to occur on July 1, 2013. Key components will be the transition plan, cost proposals, and interaction with primary care and behavior health services. Current Mental Health Center employees will be able to interview for positions with the new provider.

D. Biking in Lincoln

Mr. Heyl provided an update on Lincoln as a Bike Friendly Community. Lincoln is among three communities in Nebraska designated as a bike friendly community,

four companies in Lincoln are bike friendly businesses, 23 individuals have been trained as certified bicycle instructors and Lincoln received a 3rd place in the National Bicycle Challenge. Staff work with the Planning Department on a Bicycle/Pedestrian Strategic Plan as part of Lincoln's Comprehensive Plan. Upcoming events include the 2nd Annual Bike Challenge Biketacular on May 18, Bike To School Day on May 8, National Bike to Work Week - May 10-17, 2013.

VI. FUTURE BUSINESS

VII. ANNOUNCEMENTS

Next Meeting - April 9, 2013 - 5:00 PM

Board of Health Annual Luncheon & Awards Ceremony
May 2, 2013 - 11:30 AM - 1:30 PM - Bryan Health East Conference Center.
Award nominations should be submitted to Ms. Severe.

Dr. Schneider asked whether future meetings could be held at different sites to allow new Board members an opportunity to learn about our partners in the community. Suggestions included Bryan Health, Saint Elizabeth Regional Medical Center, Lincoln Medical Education Partnership, the Capital Humane Society, Lincoln Fire & Rescue, People's Health Center, Lancaster County Medical Society, Emergency Operations Center, Public Health Environmental Laboratory, UNMC College of Dentistry and the Community Health Endowment. Ms. Halstead and Dr. Stark thanked Dr. Schneider for the suggestions.

VIII. ADJOURNMENT

The meeting was adjourned at 6:27 PM.

Elaine Severe
Recording Secretary

Heidi Stark
Vice-President

NOTICE OF ADVISORY BOARD MEETING

TO: Parks and Recreation Advisory Board, Mayor, City Council, City Clerk, Media
FROM: Lynn Johnson, Director, Lincoln Parks & Recreation Department
MEETING DATE: April 11, 2013
LOCATION: Parks & Recreation Dept. (Large Conference Room)
TIME: 4:00 – 5:30 p.m.
CHAIR: Anne Pagel

A G E N D A

1. **Call to Order and Recognition of 'Open Meetings Act'**
2. **Approval of Minutes:** * March 14, 2013 meeting
3. **Comments from Public for Items Not Listed on the Agenda**
4. **Committee Reports:**
 - A. **Fees & Facilities Committee – Susan Deitchler (Chair) 488-4224**
 - * Recommendation regarding vacation of alley along western boundary of Irvingdale Park
 - B. **Futures Committee – Bob Ripley (Chair) 471-0419 or 488-5131**
 - No Report. Continuing review of development of proposed 10-year facilities and programs plan.
 - C. **Golf Report**
 - Rounds and Revenue Report
 - D. **Executive Committee – Anne Pagel (Chair) 402-540-9194**
 - Parks and Recreation Advisory Board representatives on Lincoln Municipal Golf Committee
6. **Staff Report**
 - * Recommendation re: opening public comment period on conversion of property at 21st and N Streets
 - Review of Budget Indicators for FY 2011-12
7. **Announcements:**
 - Rededication of Sherman Field at Sampson Park at 2nd and South Streets, 4:00 pm on Wednesday, April 17th
 - Dedication of “Jan’s Emma” sculpture at Jan Pitsch Green at Sheridan Boulevard and East Summit Boulevard (southwesterly of Sheridan Boulevard Bridge west of 33rd Street), 2:00 pm on Sunday, April 21st
 - Natures Market at Pioneers Park Nature Center, 10:00 am to 3:00 pm on Saturday, April 27th
 - “Wake Up The Beds” volunteer planting project at Sunken Gardens, 8:30 am to 12:00 noon on Saturday, May 11th

* **Denotes Action Items**

MINUTES

Parks & Recreation Advisory Board Meeting

Parks & Recreation Conference Room

Thursday, March 14, 2013 ~ 4:00 p.m.

Members Present:

Justin Carlson	Jonathan Cook	Jim Crook	Susan Deitchler
Todd Fitzgerald	Karen Hand	Larry Hudkins (arrived at 5:00 pm)	
Peter Levitov	Cleo Mullison	Anne Pagel	Robert Ripley
Jeff Schwebke (arrived at 4:20 pm)		Joe Tidball (arrived at 4:20 pm)	

Members Absent:

Molly Brommond Trent Reed Vacant Position (Caitlyn Do)

Staff Members Present:

Lynn Johnson, Director	Jerry Shorney, Superintendent
Terry Genrich, Outdoor Education	Nicole Fleck-Tooze, Special Projects Administrator
Dale Hardy, Golf Administrator	Ryan Meuhling, Recreation
Angela Chesnut, Executive Secretary	

Recognition of 'Open Meetings Act': As per law, Chairperson Anne Pagel announced that the Board follows the regulations of this Act, as posted.

* **APPROVAL OF MINUTES:** A motion was made by Peter Levitov and seconded by Justin Carlson to approve the minutes of the February 14, 2013 as written. *Motion was approved by unanimous vote of members present.*

PUBLIC COMMENTS FOR ITEMS (other than those listed on the current Agenda):

Chairperson Anne Pagel introduced Trent Reed as a new member of the Parks & Recreation Advisory Board, who replaces Dennis Sheer. Larry Hudkins is also a new member who will replace Jane Raybould from the County Board. Chairperson Pagel announced that Caitlyn Do has resigned as a student member. The Department will look into a replacement for her.

COMMITTEE REPORTS

Fees & Facilities Committee - Susan Deitchler, Chair - 488-4224

- No Report

Futures Committee - Bob Ripley (Chair) 471-0419 or 488-5131

- No Report

Golf Report – Golf Administrator Dale Hardy

- **Rounds and Revenue:** Through January, 2013, compared to last year, rounds are down approximately 12.8%, and comparing to a 10-year average down 8%. Revenue is also down 6% from last year. Specials continue through the end of March. Through March 3rd, the \$100 10-round special sold 128, and the \$50 5-round card sold 61. At the end of the month, information will be compiled for comparisons. It is felt that there has been an increase in players, and is hoped to create a habit and ultimately return customers
- **FORE Program:** A partnership is being formed with the Nebraska Golf Association for a program that was piloted last year in Omaha focusing on

youth. The program runs June and July each year. Two different parts of the program include involvement in the game either on-line or through clinics that the Lincoln City Golf program currently offer. Seven through twelve year olds would receive a card allowing a reduced fee, which has been proposed at \$3.00 at Ager Golf, with the NGA subsidizing the difference. The 13 through 17 year old program allows play on the larger courses with a 48-hour advance tee time. The cost being proposed is around a \$10.00 green fee, limiting time of play to weekdays during slow times (11 am – 3 pm), and weekends after noon. The charge to these players would be \$4.00, with NGA providing the remaining \$6.00. The Golf Committee is working to implement this program yet this year.

- CIP: Sub-committees have been putting together a prioritized list of CIP needs at the municipal golf courses. More information will be forthcoming to the Advisory Board in the future.
- Questions & Discussion: Jonathan Cook inquired what the rounds and revenue graph looked like over the past ten years. Dale affirmed that he does have that information that could be sent to the members, noting that across the four courses the 8% decline is fairly even.

Justin Carlson asked if the revenue included anything from snack bars or concessions, or whether that it has ever been factored in. Dale provided a history of the golf course professionals at the four main golf courses, who are contracted with the City and retain the revenue from the snack bar, lounge, and pro-shops that they open and maintain, but that the City is informed of those revenues. Director Johnson also provided that the revenue to the Golf Program is from greens fees, cart rentals, and memberships.

From a question regarding a long-range planning consultant by Peter Levitov, it was discussed that the paperwork is being finalized for the golf sustainability study which should begin this month. The consultant is the National Golf Foundation out of Jupiter, Florida, with approximately 30 years of experience, and an estimated time frame of approximately 3 months for completion of the study.

A Holmes Clubhouse update provided that the exterior masonry has begun and the interior walls have been erected, with electrical work to begin soon. Dale should have pictures available for viewing at next month's meeting. Bob Ripley inquired whether the building was now weather tight, which was affirmed. Windows have all been delivered but have not yet all been installed. JJ Yost informed that general contractor Rogge Construction is expected to request a 15 to 30 day extension due to the steel delay during the holidays, although that has not been officially received. The original completion date was projected at May 1st. Golf play does continue, using the old clubhouse, resulting in view issues for the 1st and 10th tee.

Executive Committee - Anne Pagel (Chair) - 570-9194

- No Report

Staff Report:

Review of Department Outcomes and Indicators:

- Lynn Johnson reminded that this is the first year of the bi-annual budget, and instead of preparing budgets at this time, staff have been working on the budget outcomes and indicators, and distributed copies of the current updates for review. The April meeting will be a broader study of the numbers associated with the indicators.

City-wide there are eight outcomes for services and programs that have an investment in tax dollars. Parks & Recreation Department have five of the eight outcomes, with specific goals, department programs and activities, methods, and a number of indicators. New this year are the statements of 'why this is important', 'what is being done', and 'about this measure', with new information being added for greater understanding.

- Safety & Security Outcome – These programs are primarily school aged programs based on the thinking that if children are engaged in purposeful and meaningful activities after school that there is less of a likelihood that they may be engaged in risky behavior. The first of the Department's indicators is to maintain the percentage of youth program participants who report feeling safe, and find activities useful and interesting at 90%. The way information is collected is through point-in-time surveys when the students are participating in the program. Benchmarks are established by the department and then determine how programs or activities measure against that, with the Mayor and City Council having the ability to adjust those benchmarks. Benchmark information is tracked typically on a biannual basis, with these benchmarks historically ranging 85% to 90%. Some variations depend on which area is surveyed, specifically in the area of parks maintenance, which tend to be much lower in terms of residence satisfaction. In the school-aged programs, surveys are taken on a random day during after school programs with certain grade levels.

With various questions from the members regarding the programs and benchmarks, Lynn noted that action would not be requested with this presentation, and that this would be an exercise to familiarize the group with the Department's indicators. Discussion was held on a number of inquiries, with explanations from Lynn, Nicole, and Ryan giving historical information and practices.

The second part of the program indicator is to maintain the percent of parents who report that programs for their children are safe, affordable, and accessible at 90%. The 'safe' portion was just added this year, to coincide with the point-in-time surveys for children.

A brand new indicator, with no current historical data, is participation in a learn-to-swim program through swim lessons or recreational swim teams, as increase the percent of school aged children in public learn-to-swim or

recreational swim team programs. Part of this change is due to the fact that Red Cross will no longer be providing swimming lessons, and Parks & Recreation will now be providing this service. Red Cross will continue to provide material for the training, while they are reprioritizing their focus and their resources. The intent will be to look at the overall percentage of school aged children participating, and then after one season will provide a benchmark for 2013.

- Healthy & Productive People Outcome – The first goal is maintaining the community's health status, which is a new goal for Parks & Recreation. While this has been done for a number of years, it is now being more purposefully measured and more nutritional information is being provided and those practices are being put to use. This indicator would be to increase the percent of participants in school aged programs who achieve increased fitness and who report healthy eating. Drastic increases have been seen in children's fitness, endurance, and flexibility, as well as their awareness of healthy choices and nutrition.

Goal two is in support of active living, with two indicators that are fairly similar, one of which may be dropped. First is asking residents to rate the recreational opportunities in the community, accomplished through a survey which is conducted every two years that encompasses all community opportunities and not just Parks & Recreation. The second indicator measures the percentage of residents who have actually used a Parks & Recreation facility in the past year, with a current 90% report rate of use.

The next goal is to support vulnerable populations. The adult day-structure program at Easterday Rec Center and the adaptive recreation club programs are the programs that fall under this goal and the indicators, which are similar to the youth school age programs. Participants and their caregivers both rate the programs.

- Livable Neighborhoods Outcome – The first goal, provide for safe, clean, and attractive neighborhoods to create desirable places to live, includes a significant number of Parks facilities and programs, such as park maintenance and street tree maintenance. The first indicator is to maintain the mowing cycle at 14 calendar days during the prior growing season. The peak mowing period is May through June, and the average mowing cycle includes the entire growing season. The 14 calendar day mowing cycle has been stretched from a previous cycle of 10 calendar days. The next indicator rates the maintenance of park areas and facilities. Neighborhood parks are rated in the resident satisfaction survey, ball fields, golf courses, and outdoor pools are rated with a point-in-time survey by participants. The Great Plains Trails Network does a survey every two years on trails, with one of the questions being to rate the maintenance and operation of trails. The 2000 benchmark was 80%, with a goal of 75%, however the 2011 resident satisfaction survey was below 75%, possibly due to a change in demographics and age of participants surveyed.

The next three indicators are related to the Community Forestry program, looking at maintenance, replacement, and resident satisfaction of the overall program. A fairly standard measure in the industry is the pruning cycle, which varies from year to year, depending on whether pruning smaller trees as opposed to larger older trees which take more time, therefore reducing the number of trees pruned. A recommendation from the Community Forestry Advisory Board was a pruning cycle by caliper, which may even out the difference between younger and larger older trees.

Improving the ratio between street trees planted vs. street trees removed is the next indicator, which is a budget related impact. In response to an issue of only replacing one tree for every five removed, last year the "2 for Trees" program was started, which has increased the ratio to one tree planted for every three removed. The current goal remains at 1:5.

The final indicator, which is new this year, is to maintain the ratio of request for service associated with street trees in relation to the total number of street trees. Calls for service are tracked and will be monitored as new trees are added, with the intent to keep the calls for service in accordance with the new trees being added. If calls begin to increase faster than the number of trees added, that would suggest there may be a potential problem with some of the larger older trees, which would indicate a call for action.

Questions regarding the 1:5 goal for street trees planted vs. street trees removed and that possibly a more optimistic goal should be 1:1, in order to maintain the canopy in the core of the city. Budget and resources have become less, from \$40,000 ten years ago, to around \$10,000 per year, which was the genesis for "2 for Trees". Species and size of trees, locations, neighborhoods, arterial streets, right-of-way space, etc. all weigh on the decisions for planting. The current count for street trees is approximately 91,000, with an approximate 34,000 trees in parks, although park trees are difficult to maintain calculations due to the number of volunteer trees. Jonathan Cook specifically asked what it would cost for a 1:1 goal of planting vs. removal, with Lynn estimating \$100,000 for purchasing and planting an additional 500 trees per year, in addition to watering which would require increased staff and equipment. "2 for Trees" funding is assisting with additional planting and watering. Drought impacts have also greatly impacted tree removal, and a tracking system is being reviewed to help in determine species success rates as well as maintenance time.

The fifth and final goal for this outcome is providing community spaces and programs that enhance neighborhood vitality, with the first indicator to maintain the number of parks per 10,000 residents at 40% above the average for peer cities.

Larry Hudkins arrived at 5:00 p.m., and was introduced as the new County Board representative to the Parks & Recreation Advisory Board.

The next indicator is maintaining the number of playgrounds per 10,000 residents and the third is the number of outdoor pools per 100,000 residents,

then recreation centers per 20,000 residents, with indicators to maintain at the average for peer cities. These numbers are currently slightly down, since the Lincoln population has grown and partly due to budget reasons, new parks and facilities have not been added lately.

- *Environmental Quality Outcome* – Two items are being measured, one regarding management of natural, conservation areas, and the other regarding outdoor education programs at the Pioneers Park Nature Center, which fall under Goal #4, to preserve and manage natural areas in a manner that promotes awareness of our natural environment and fosters a conservation ethic. Indicators are measured by the resident satisfaction survey regarding the amount of parkland relative to the city and a measure of how people feel about the maintenance and operation of natural areas such as Wilderness Park, and also by a participant satisfaction survey of the outdoor programs at the Pioneers Park Nature Center.
- *Identity Lincoln Outcome* – Provide residents and visitors with access to cultural activities such as public gardens, arts and community festivals. The resident satisfaction survey measures the maintenance and operation of the public display gardens, which is at 95%, and seems to stay fairly consistent. The second indicator is new this year, to maintain the number of special events and special use permits issued for community activities occurring in public parks each year. District supervisors are witnessing more people using parks on weekends, which seem to be due to the vast diversity in the community, as well as an increase in special events in the parks. Weekend staffing has been increased, which essentially takes away from regular park maintenance duties during the week. This measure will look at the number of events relevant to the number of park staff over time.

More information will be brought back to the Board next month, with a possible endorsement in May, which will be part of the budget review and development process. A summary sheet will be provided with the board packet for next month's meeting.

Review of Updated Park Mowing Maps:

- A redefined position, Parks System Specialist, is held by David Ross part of whose responsibility will be developing the mapping and GIS system. Jerry Shorney provided that the long/prairie grass conversion has been in progress since 2003. In 2010-11, a major step added more long grass areas in neighborhood parks, which added 170 acres in 30-some neighborhood parks. Fifty-four parks were included in a sampling, with three examples provided to the Board. (Examples attached to these minutes.)
- Roberts Park was reviewed with long grass and heavily wooded areas to be improved with tree removal, waterways, and grass planting this spring, and a press release in the next week. Last year's budget had an added \$50,000 to this program in order to re-establish some of the areas that were put into long grass, back into mowed areas. Two years ago there were approximately 165 to 170 acres implemented into tall grass, and this program will re-establish 31 to 32 acres back to regular mowing. The tall grass program is not being

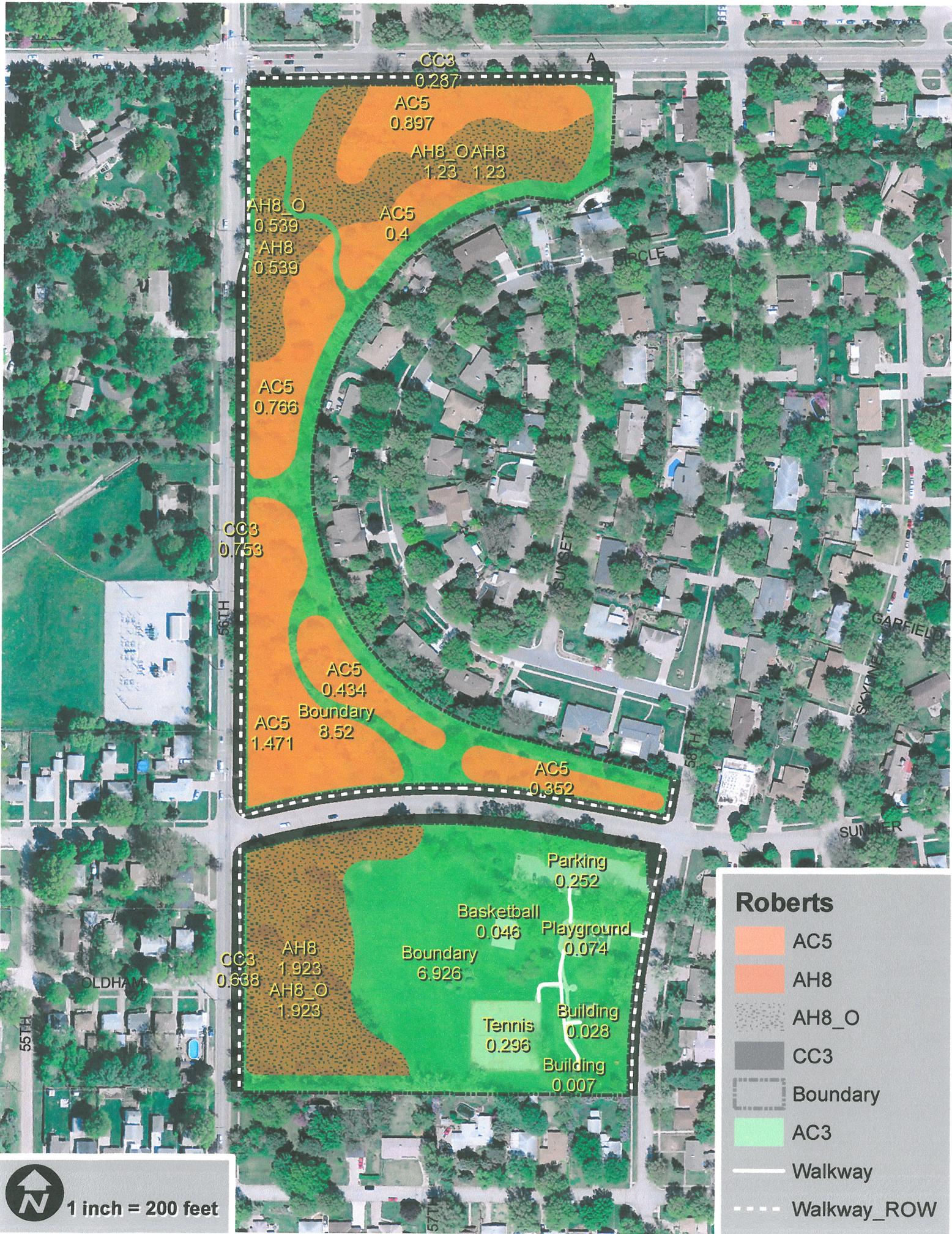
abandoned, but the areas being tweaked will address neighborhood concerns. The cost per acre for neighborhood park mowing is higher than larger parks, with last year's budget for labor at approximately \$625,000. Larry Hudkins noted the County's offer to use prisoners for mowing, as they do. Many of these individuals are not high profile offenders, and if the County can help with the labor issues in neighborhood parks they would be glad to do so.

- Taylor Park was discussed regarding the numerous drainage areas, with implementation of some long grass establishment. Channel work was done three years ago with the Watershed Management initiative of a 3' buffer on either side of a stream channel for improvement of water quality.
- Trendwood Park, after meeting with the neighborhood, concerns were addressed with re-establishment from long grass to native grass areas. The additional budgeted dollars will allow mowing of an additional 31+ acres, increase overseeding, chemical control, weed control, etc., for improvement of these tall grass areas.
- Maps should be available on-line within the next month, with a key to the classifications and legend. It is intended that this tool will assist in future asset management for thousands of acres of parks.

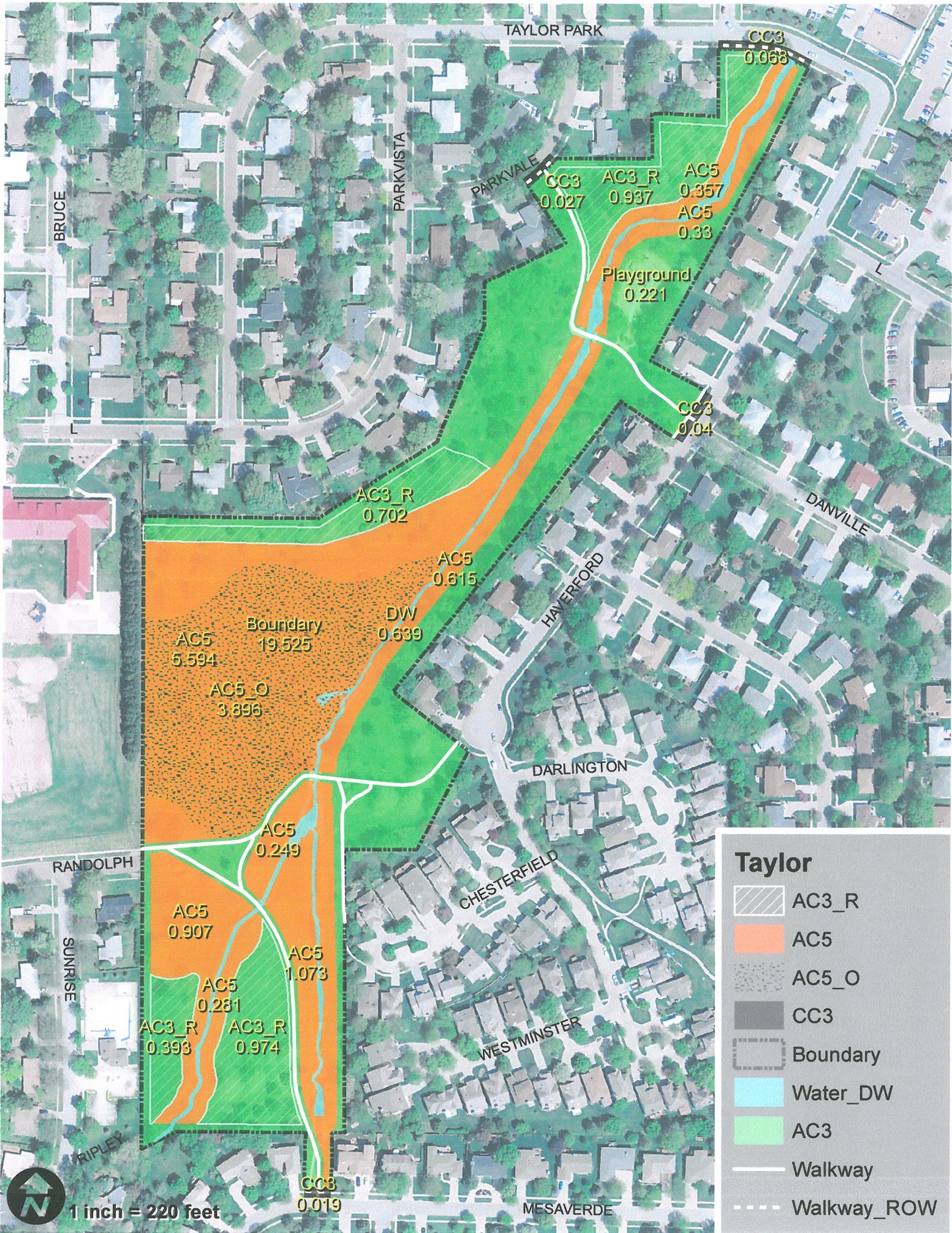
Announcements:

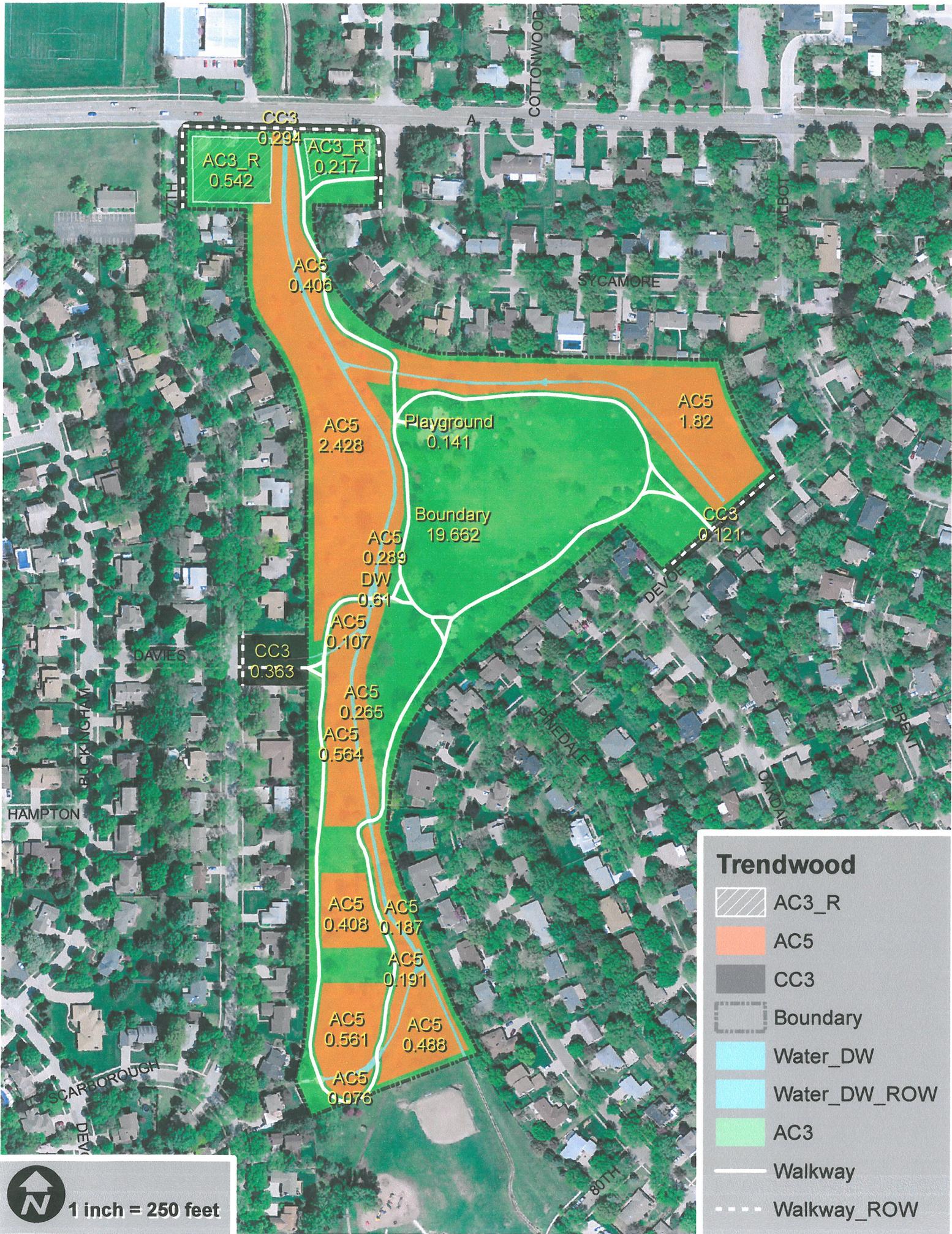
- The Lincoln Cares and "2 for Trees" news conference was held this morning at the Eisley Branch Library.
- April 6th, will be a new event Roses! Roses! Roses! to include six twenty minute sessions on selecting, planting, pruning, and caring for roses, with proceeds to support the care and maintenance of the rose garden.
- Invitations are being sent for the Sherman Field rededication on Thursday, April 17th
- The "Jan's Emma" sculpture will be placed at Jan Pitsch Green on Sunday, April 21st
- Lincoln Cares program was discussed, which will now be divided proceeds of 15% to Libraries, 15% to Aging Partners, and 70% to Parks & Recreation – five Parks projects will include upgrading or adding tennis backboards at four park locations, adding two drinking fountains on the Rock Island trail, Pinewood Bowl entrance fencing and lighting enhancement previously from Antelope Park entrance off of O Street, Hanes Branch Prairie Corridor, and the Parker House scholarship program.
- Discussion held regarding changing "2 for Trees" to "3 for Trees", and requested the consideration to adjust, with the length of time it takes to grow a tree, and the loss of so many trees due to the recent drought.

There being no further business, the meeting adjourned at 5:40 p.m.




 1 inch = 200 feet





Parks & Recreation Advisory Board Action Item Fact Sheet

Meeting Date: April 11, 2013

Request: Recommend vacation of alley along western boundary or Irvingdale Park

Discussion: Property owners between the western boundary of Irvingdale Park (north of Van Dorn Street) and South 17th Street have expressed interest in exploring vacation of a portion of an undeveloped alley between their property and the park site. Please see attached map.

Conformance with Adopted Plans and Guidelines: The proposal to vacate the western portion of the subject alley does not reduce outdoor recreation opportunities within or access to Irvingdale Park.

Staff Recommendation: Recommend approval of vacation of a portion of the undeveloped alley along the western boundary of Irvingdale Park, retaining the frontage of the right-of-way on Harrison Avenue.

Committee Discussion and Recommendation: Recommend approval of vacation of a portion of the undeveloped alley along the western boundary of Irvingdale Park, retaining the frontage of the right-of-way on Harris Street..

Committee: Fees & Facilities

Chair: Susan Deitchler, 402-388-4224

Date: _____

Parks & Recreation Advisory Board Action:



Lancaster County/City of Lincoln GIS Map

Irvingdale Park



Printed: Apr 05, 2013

DISCLAIMER: The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments. If you have questions or commitments regarding the data displayed on this map, please email ags@lincoln.ne.gov and you will be directed to the appropriate department.

Mary M. Meyer

From: Jon Camp [joncamp@lincolnhaymarket.com]
Sent: Tuesday, April 09, 2013 9:01 AM
To: Steve D. Hubka
Cc: Mary M. Meyer
Subject: Assistant PW BUs Mgr

Steve

Where will the funding originate for the proposed Assistant Public Works Business Manager?

A Fiscal Impact Statement was distributed requesting computers to be purchased with the “savings of not hiring the Assistant Public Works & Utilities Business Manager”. Does this mean the City will use a “decrease in the **increase**” to fund the computers?

Thank you,

Jon

JON A. CAMP

Haymarket Square/CH, Ltd.
200 Haymarket Square
808 P Street
P.O. Box 82307
Lincoln, NE 68501-2307

Office: 402.474.1838/402.474.1812
Fax: 402.474.1838
Cell: 402.560.1001

Email: joncamp@lincolnhaymarket.com
Website: www.lincolnhaymarket.com

“The American Republic will endure until the day Congress discovers that it can bribe the public with the public's money”

~ *Alexis de Tocqueville* ([French Historian](#) and [Political scientist](#). 1805-1859)

Check our reception and event venues at:

<http://www.facebook.com/pages/Apothecary-Lofts-Ridnour-Room/173175799380032>

Mary M. Meyer

From: Steve D. Hubka
Sent: Tuesday, April 09, 2013 11:25 AM
To: Jon Camp
Cc: Mary M. Meyer; Fran A. Mejer
Subject: Re: Assistant PW BUs Mgr

Jon,
The funding for this position is split 10% Landfill, 25% Water, 25% Wastewater, General Fund 15%, Street Construction 10% and Engineering Revolving 15%.

Appropriations are available for the computers because the Asst. Business Manager was budgeted but not yet filled during the current fiscal year, creating a significant budget savings. This position has been in the PWU budget for many years. It is not a new or proposed position. Scott Vrbka had this position before moving to Parking.

Fran explained that the fiscal impact statement only uses Water and Wastewater as the funding source for the computers because they will be used in the billing office that is only for Water and Wastewater. Steve

Steve Hubka
Interim Finance Director
City of Lincoln
555 South 10th, Lincoln, NE 68508
shubka@lincoln.ne.gov
(402) 441-7412



From: Jon Camp <joncamp@lincolnhaymarket.com>
Date: Tue, 9 Apr 2013 14:00:34 +0000
To: "Steve D. Hubka" <shubka@lincoln.ne.gov>
Cc: "Mary M. Meyer (mmmeyer@lincoln.ne.gov)" <mmmeyer@lincoln.ne.gov>
Subject: Assistant PW BUs Mgr

Steve

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Thank you,

Jon

JON A. CAMP
Haymarket Square/CH, Ltd.
200 Haymarket Square

**DIRECTORS' AGENDA
ADDENDUM
MONDAY, APRIL 15, 2013**

I. CITY CLERK

II. MAYOR & DIRECTORS CORRESPONDENCE

1. NEWS RELEASE. Lincoln is Tree City USA for 36th Year.
2. NEWS ADVISORY. Mayor Beutler's public schedule for the week of April 13, 2013 through April 19, 2013.
3. NEWS RELEASE. Mayor to present March Award of Excellence.

III. DIRECTORS

PLANNING DEPARTMENT

1. Joint Meeting of Urban Design Committee and Historic Preservation Commission agenda for April 18, 2013.

IV. COUNCIL MEMBERS

V. CORRESPONDENCE FROM CITIZENS

1. LES Administrative Board meeting agenda for Friday, April 19, 2013.

PARKS AND RECREATION DEPARTMENT

2740 "A" Street, Lincoln, NE 68502, 402-441-7847, fax 402-441-8706

FOR IMMEDIATE RELEASE: April 11, 2013

FOR MORE INFORMATION: Lynn Johnson, Parks and Recreation, 402-441-8265

LINCOLN IS TREE CITY USA FOR 36TH YEAR

Tree planting rescheduled for April 20, Arbor Day celebration is April 25

Lincoln has been named a "Tree City USA" by the National Arbor Day Foundation for the 36th consecutive year for continuing demonstrated commitment and progress in managing more than 130,000 public trees along streets and in parks.

"The record drought conditions have reminded us of the importance of ongoing care and replacement of public trees," said Lynn Johnson, Director of the City Parks and Recreation Department, which manages the City's public trees. "We are able to continue to plant trees for future generations by selecting trees adapted to our climate and through the efforts of our staff and volunteers to provide regular watering for young trees. The entire community can take pride in having our strong commitment to trees recognized by the Arbor Day Foundation."

Having an Arbor Day observance and proclamation is one of four standards a City must meet to qualify for the Tree City USA designation. **Lincoln's 2013 Arbor Day celebration is set for 9:30 a.m. Thursday, April 25 at Peter Pan Park, 33rd and "W" streets.** The celebration will include a Mayoral proclamation, poetry, music from Hartley Elementary students and a tree-planting ceremony. **A community volunteer tree planting event has been rescheduled from 9 a.m. Saturday, April 13 to 9 a.m. Saturday, April 20 at Ager Golf Course, Normal Boulevard and South Street.** Those interested in participating in the planting project can call 402-441-7847 for more information.

The other three standards established by the Arbor Day Foundation and the National Association of State Foresters are:

- A tree board or department. Community Operations Forester Bob Weyhrich leads the Community Forestry section, which has 15 licensed arborists. Weyhrich is certified by the International Society of Arboriculture, and the section is advised by a seven-member volunteer Community Forestry Advisory Board that meets quarterly.
- A tree care ordinance.
- A community forestry program with an annual budget of at least \$2 per resident. Lincoln spends about \$4 per resident on public tree management.

The City's "2 for Trees" program allows Lincoln Water System customers to voluntarily add \$2 to their bill payments in support of public trees along streets and in parks. Local nurseries and garden centers are sponsors and supporters of the program.

-more-

Tree City
April 11, 2013
Page Two

2 for Trees donations and matching gifts will support planting more than 250 new trees along streets and providing trees for volunteer planting projects. The donation program also has allowed Parks and Recreation to purchase watering trucks to assist in the establishment of young trees. More information is available at 2forTrees.org.

For more information on the City Forestry Division, visit parks.lincoln.ne.gov or call 402-441-7847. The website includes information on requesting a no-cost permit to plant street trees.

The Tree City USA program is sponsored by the nonprofit Arbor Day Foundation in cooperation with the national Association of State Foresters and the USDA Forest Service. More information is available at arborday.org/treecityusa.

Date: April 12, 2013

Contact: Diane Gonzolas, Citizen Information Center, 402-441-7831

Mayor Beutler's Public Schedule
Week of April 13 through April 19, 2013
Schedule subject to change

Saturday, April 13

- Nebraska Press Association annual convention, remarks - noon, Holiday Inn Downtown, 141 N. 9th St.
- Attempt to break Guinness World Record for tallest Lincoln Log structure - 1:30 p.m. (event is 10 a.m. to 5 p.m.), Lincoln Children's Museum, 1420 "P" St.

Monday, April 15

- United Way annual meeting, remarks and accept award on behalf of the City - 11:30 a.m., Cornhusker Marriott, 333 S. 13th St.
- Mayor's Award of Excellence presentation - 3 p.m., Council Chambers, County-City Building, 555 S. 10th St.

Tuesday, April 16

- KLIN - 8:10 a.m.
- State intercultural reception for Businessmen Association of Sakarya Province of Turkiye (Turkey) - noon, Capitol Building, first floor rotunda
- Proclamation for Mayor's Committee for International Friendship and Lincoln Council for International Visitors - 5:30 p.m., Mayor's Conference Room, County-City Building .

Wednesday, April 17

- "Best Places to Work in Lincoln" luncheon and awards ceremony - 11:30 a.m., Cornhusker Marriott
- Grand opening ceremonies for renovated Sherman Field, 2nd and South streets:
 - News conference 4 p.m, followed by dedication
 - Mayor throws first pitch at 4:50 p.m. for 5 p.m. game between Northeast and Southeast high school varsity baseball teams
- Banquet for U.S. Bowling Congress and Intercollegiate Team Championships, remarks - 7 p.m., Holiday Inn Downtown

Thursday, April 18

- KFOR - 7:45 a.m.
- West Haymarket Joint Public Agency public meeting - 3 p.m., Council Chambers

Friday, April 19

- News conference - 10 a.m., topic and location to be announced

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: April 15, 2013

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

MAYOR TO PRESENT MARCH AWARD OF EXCELLENCE

Mayor Chris Beutler today will present the Mayor's Award of Excellence for March to Shawnadee Morris of the Wastewater-Solid Waste Operations division of the Public Works and Utilities Department. The award will be presented at the beginning of today's City Council meeting, which starts at 3 p.m. in the County-City Building, 555 S. 10th Street. The monthly award recognizes City employees who consistently provide exemplary service and work that demonstrates personal commitment to the City.

Morris has worked for the City since 1999. She was nominated by co-worker Bonnie Campbell and Superintendent of Solid Waste Operations Karla Welding in the category of customer relations for her actions to help identify a missing person from outside of Nebraska.

Morris is a Gatehouse Attendant and processes vehicles using the solid waste disposal facilities. On December 13, 2012, an elderly man traveling alone entered the North 48th facility and asked for directions to his home. Morris noticed that his vehicle had South Dakota license plates. The man did not know when he had left home or where he was. She invited him inside the gatehouse and gave him some water. After ruling out any obvious conditions requiring immediate medical attention, Morris continued to gather information, including his name. She contacted the Police and offered him something to eat. While an officer and another investigating official did research, Morris talked to the man for nearly three hours. The entire time, she also handled her duties of processing traffic for the solid waste facilities.

The nominators wrote that Morris treated the man with respect and kept him calm. The man was identified as a missing person from Vermillion, South Dakota. Campbell wrote that Morris' intuition and genuine concern for the man's welfare may have saved his life. Morris has since contacted him and learned he is doing well, although he doesn't remember who she is or any of the events that happened during that time.

The other categories in which employees can be nominated are valor, productivity, loss prevention and safety. Consideration also may be given to nominations that demonstrate self-initiated accomplishments or those completed outside of the nominee's job description. All City employees are eligible for the Mayor's Award of Excellence except for elected and appointed officials.

-more-

Award of Excellence
April 15, 2013
Page Two

Individuals or teams can be nominated by supervisors, peers, subordinates and the general public. Nomination forms are available at lincoln.ne.gov (keyword: personnel) or from department heads, employee bulletin boards or the Personnel Department, which oversees the awards program.

All nominations are considered by the Mayor's Award of Excellence Committee, which includes a representative with each union and a non-union representative appointed by the Mayor. Award winners receive a \$50 gift certificate, a day off with pay and a plaque. All monthly winners and nominees are eligible to receive the annual award, which comes with a \$250 gift certificate, two days off with pay and a plaque.

Joint Meeting of Urban Design Committee & Historic Preservation Commission

The City of Lincoln Urban Design Committee and Historic Preservation Commission will hold a joint public meeting on Thursday, **April 18, 2013**. The meeting will convene at **1:30 p.m.** in Room 214 in Development Services Center, 2nd floor, **County-City Building**, 555 S. 10th Street, Lincoln, Nebraska, to consider the following agenda. For more information, contact the Planning Department at (402) 441-7491.

JOINT AGENDA

April 18, 2013

DISCUSS AND ADVISE:

- Proposals for publicly assisted improvements in the former Tracks 1 & 2 area west of Lincoln Station, between the two railroad canopies.
- Adjourn Urban Design Committee.

The Urban Design Committee's agendas may be accessed on the Internet at <http://lincoln.ne.gov/city/plan/boards/udc/udc.htm>

Historic Preservation Commission

The City of Lincoln Historic Preservation Commission will continue a public meeting on Thursday, **April 18, 2013**, that convened at **1:30 p.m.** in Room 214 in Development Services Center, 2nd floor, **County-City Building**, 555 S. 10th Street, Lincoln, Nebraska, to consider the following agenda. For more information, contact the Planning Department at (402) 441-7491.

AGENDA

1. Approval of HPC meeting record of March 21, 2013.
2. Opportunity for persons with limited time or with an item not appearing on the agenda to address the Commission.

HEARING AND ACTION

3. Application by Sinclair Hille Associates on behalf of DelRay Ballroom for a Certificate of Appropriateness for work at 817 R Street in the Haymarket Landmark District.
4. Application by Nebraska Neon Sign Company on behalf of MacPractice for a Certificate of Appropriateness for work at the H. P. Lau Building, 247 N. 8th Street in the Haymarket Landmark District.
5. Application by OSI Brothers LLC for landmark designation under LMC 27.57.120 and application by BargnBarn for a special permit for historic preservation under LMC

27.63.400 for the Lincoln Air Force Base (LAFB) Remote Facility, at 6901 W. Adams Street.

6. Applications by William Thornton for landmark designation under LMC 27.57.120 and for a special permit for historic preservation under LMC 27.63.400 for the Conrad A. Schaaf House at 659 S. 18th Street.

DISCUSSION

7. Staff Report & Misc.

The Historic Preservation Commission agenda may be accessed on the Internet at
<http://www.lincoln.ne.gov/city/plan/bdscom/hpc/index.htm>

For further information on Historic Preservation in Lincoln, visit
<http://www.lincoln.ne.gov/city/plan/hist/index.htm>

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1040 O Street, P.O. Box 80869
Lincoln, NE 68501-0869

AGENDA

LES ADMINISTRATIVE BOARD

Friday, April 19, 2013 – 9:30 A.M.

LES Board Room

1040 "O" Street

9:30 A.M.

- 1. Call to Order**
- 2. Approval of Minutes of the March 15, 2013 Regular Meeting of the LES Administrative Board**
- 3. Comments from Customers**
- 4. Introduction and Recognition of Staff**
 - A. Mark Moerer, Line Technician 1st Class, T&D Construction, Energy Delivery
- 5. Committee Reports**
 - A. Operations & Power Supply Committee
 - B. Finance & Audit Committee
 - *1. Approve 2012 Annual Audit
 - C. Personnel & Organization Committee
 - *1. Amendment to Employees' 401(k) Retirement Plan - LES Resolution 2013-4
 - D. Communications & Marketing Committee
 - E. District Energy Corporation Update
- 6. Administrator & CEO Reports**
 - A. State Legislative Report
 - B. 1st Quarter 2013 Financial Review
 - C. General Fund Transfers Payment in Lieu of Tax (PILOT) and City Dividend for Utility Ownership (CDFUO)
 - *D. Report on Revenue Adjustment Mechanism
- 7. Chief Operating Officer's Reports**
 - A. 1st Quarter 2013 Performance Indicators
 - B. 1st Quarter 2013 Power Supply Report
 - C. Landfill Gas Project Update
- 8. Other Business**
 - A. Monthly Financial and Power Supply Reports
 - B. Miscellaneous Information
- 9. Adjournment**

* Denotes Action Items

Next Regular Administrative Board meeting Friday, May 17, 2013.

p: 402.475.4211

f: 402.473.3208

www.les.com

Lincoln Electric System

MINUTES
DIRECTORS' MEETING
MONDAY, APRIL 15, 2013

Present: Carl Eskridge, Chair; Jon Camp, Vice-Chair; DiAnna Schimek, Lloyd Hinkley; Doug Emery; Gene Carroll; and Jonathan Cook

Others: Theresa Meier, City Clerk; Trish Owen, Deputy Chief of Staff; Rod Confer, City Attorney; Miki Esposito, Public Works Director; and Mary Meyer, City Council Secretary

Chair Eskridge opened the meeting at 2:02 p.m. and announced the location of the Open Meetings Act.

I. CITY CLERK

Meier addressed the formal agenda stating there were no add ons for today's meeting.

II. MAYOR

1. NEWS RELEASE. Reception to highlight role of National Service, April 9, 2013.
2. NEWS RELEASE. Winners announced for Mayor's Arts Awards.

No comments

WEST HAYMARKET JOINT PUBLIC AGENCY

1. The West Haymarket Joint Public Agency will meet on Thursday, April 18, 2013 at 3:00 p.m. in the City Council Chambers, Room 112. Agenda and attachments posted on line.

No comment

III. DIRECTORS CORRESPONDENCE

CITIZEN INFORMATION CENTER

1. Memo from Diane Gonzolas, Citizen Information Center Manager, regarding updated versions of rules governing public, educational and governmental access channels, Lincoln, NE.
 - a) Rules governing the public, educational and governmental access channels, Lincoln, NE., Chapter One.
 - b) Additional government/educational (G/E) access provisions, Chapter 3.

No comments

CITY ATTORNEY

1. City Attorney Confer's reply to Ms. Malone and Mr. Baker regarding Mr. Baker's Claim against the Lincoln Water Department.
 - a) Correspondence from Marcia Malone, April 7, 2013 concerning her father's claim.
 - b) Letter submitted on Claim against the Lincoln Water System, January 26, 2013.
2. City Attorney Confer's correspondence to Marlin Hupka regarding panhandling in Lincoln.
 - a) Panhandling Ordinance 9.20.080.
 - b) Marlin Hupka letter sent to Councilman Jonathan Cook regarding panhandling, vagrants, in Lincoln. (Letter listed on Directors' Addendum 04.08.13 under Council Members: Jonathan Cook)

No comments

HEALTH DEPARTMENT

1. Health Department Report for March, 2013.
2. Lincoln-Lancaster County Health Department meeting minutes of March 12, 2013.

No comments

PARKS AND RECREATION DEPARTMENT

1. Parks and Recreation Advisory Board meeting agenda for April 11, 2013.

a) Meeting minutes for Parks & Recreation Advisory Board Meeting of March 14, 2013.

No comments

IV. COUNCIL MEMBERS

JON CAMP

1. Question to Finance Director, Steve Hubka, regarding Public Works financing/fiscal statement on computer purchase.

a) Reply from Finance Director, Steve Hubka, on funding for the Public Works Assistant Business Manager position.

Camp asked Public Works Director Miki Esposito for an update on the city's potholes, and he has seen holes being filled. Esposito replied she could give an update next week as she didn't have the information available from memory on potholes. Camp stated he presumes as weather permits the crews are working. Esposito answered they're out and filling in potholes. Camp asked if people are responding to sending in pothole locations on the website? As Esposito wasn't able to hear the question, Camp repeated. Esposito replied yes, have street maintenance out doing pothole reports and will give Council the most recent report if requested, but going very well.

V. CORRESPONDENCE FROM CITIZENS

None

VI. ADJOURNMENT

Chair Eskridge adjourned the meeting at 2:06 p.m.