

## ASSISTANT SUPERINTENDENT - WATER CONSTRUCTION 5341

### NATURE OF WORK

This is responsible supervisory work in directing a number of crews engaged in water distribution system construction and maintenance activities.

Work involves responsibility for planning, assigning and supervising a number of crews engaged in water distribution construction operations. Work is usually performed with considerable independence as to methods and procedures of operation. Work assignments and general instructions are received from the Superintendent of Water Distribution. Work is reviewed in conferences with the Superintendent. Supervision is exercised over a large group of para-professional, skilled, semi-skilled and unskilled workers. An employee in this class may assume responsibilities of the Superintendent in his absence.

### EXAMPLES OF WORK PERFORMED

Plans, organizes, schedules, assigns and reviews work of water distribution construction section crews.

Investigates customer complaints concerning water distribution system and initiates proper corrective measures.

Assists in budget planning and recommends materials and equipment for purchase.

Recommends capital improvements needed in the distribution system.

Supervises employees in installation of water mains, location and installation of hydrants, valves and other related water system appurtenances.

Reviews time, material and work records.

Supervises flushing and disinfecting of new water mains.

Works with other city departments, consultants and private contractors in the design, review and construction of distribution system improvements.

Performs related work as required.

### DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Thorough knowledge of services provided by the water distribution construction section crews.

Considerable knowledge of the safety hazards involved in maintenance and construction activities as well as precautionary methods to be taken.

Considerable knowledge in the selection, operation and maintenance of automotive, ditching, trenching and material handling equipment.

Considerable knowledge of the materials, equipment, procedures and methods used in water distribution maintenance and construction.

Considerable knowledge of the interrelationship of pressure districts and pumping stations within the framework of the water distribution network.

Ability to prepare written and oral reports and to maintain records.

Ability to plan, manage, assign and supervise the work of para-professional, unskilled, semi-skilled and skilled subordinates in completing water distribution repair and construction work activities.

Ability to understand and effectively carry out work assignments.

#### DESIRABLE TRAINING AND EXPERIENCE

Graduation from a senior high school or equivalent supplemented by at least two years college level or technical school course work in environmental sciences, and considerable experience in the operation, construction, repair and maintenance of a water distribution system with multiple pressure districts plus supervisory experience in construction and maintenance.

Possession of a valid Nebraska Grade II Operator's Certificate.

#### MINIMUM QUALIFICATIONS

Graduation from a senior high school or equivalent with extensive experience in the operation, construction, repair and maintenance of a water distribution system with multiple pressure districts, plus some supervisory experience; or any equivalent combination of training and experience which provides the desirable knowledge, abilities and skills.

#### NECESSARY SPECIAL REQUIREMENTS

Possession of a valid driver's license when operating a vehicle is necessary to the satisfactory performance of assigned duties.

Possession of a valid Nebraska Grade III Operator's Certificate within six (6) months of employment.

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