



# Memorandum

**Date:** ♦ March 5, 2013  
**To:** ♦ City Clerk  
**From:** ♦ Jean Preister, Planning Dept.  
**Re:** ♦ Administrative Approvals  
**cc:** ♦ Teresa McKinstry

This is a list of the administrative approvals by the Planning Director from February 26, 2013 thru March 4, 2013:

**Waiver No. 12023**, approved by the Planning Director on February 26, 2013, requested by Lincoln Federal Savings Bank, to extend the time for two years to install sidewalks for Northview 7<sup>th</sup> Addition. The improvements shall be completed by February 26, 2015. Property is generally located at N. 24<sup>th</sup> St. and Northview Rd.

**Administrative Amendment No. 13003**, approved by the Planning Director on February 27, 2013, requested by Fire Brothers Development, LLC, to extend the time for two years to install street trees for Baron's Ridge 3<sup>rd</sup> Addition and landscape screen for Baron's Ridge 1<sup>st</sup> Addition. The improvements shall be completed by February 27, 2013. Property is generally located at NW. 1<sup>st</sup> St. and Highland Blvd.

**Administrative Amendment No. 13008** to Change of Zone No. 05004A, Pine Garden Planned Unit Development, approved by the Planning Director on February 27, 2013, requested by ESP, Inc., to delineate building envelopes for Lots 2 and 3, Block 1, to reallocate commercial floor area to Lot 2, and to revise General Notes 1 and 2 accordingly, on property generally located at the northwest corner of S. 84<sup>th</sup> St. and Old Cheney Rd.

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City/County Planning Department  
555 S. 10<sup>th</sup> Street, Rm. 213  
Lincoln NE 68508  
(402) 441-7491

