

**MINUTES**  
**STARTRAN ADVISORY BOARD MEETING**  
**StarTran Conference Room 2**  
**September 26, 2013**

Members Present: Mike DeKalb, Don Herz, Kim Phelps, Beatty Brasch, Linda Carter

Members Absent: John Baylor, Stephen Speicher

Staff Present: Mike Davis, Mike Weston, Brian Praeuner, Scott Tharnish, Glenn Knust, Kitty Elliott

**I. REGULAR BOARD MEETING**

Chairman Mike DeKalb opened the meeting, noting the Open Meetings Act and Patron Conduct Notice posted on the north wall.

**A. Patrons to be Heard**

None

**B. Review/Action Items**

- **July 25, 2013 StarTran Advisory Board Meeting Minutes** - A motion for approval was made by Mr. Herz and seconded by Mr. Phelps to approve the 7/25/13 minutes as submitted. The 7/25/13 StarTran Advisory Board Minutes were approved 5-0 (Phelps, Carter, DeKalb, Herz and Brasch all voted "aye").

**C. Operations Report**

- Mike Davis reviewed current StarTran promotion and ridership per the board report, noting that the all-route maps are completed and are being distributed.
- Mr. Davis noted that the 9/19/12 Arena Shuttle Services carried 1,400 patrons.
- Big Red Express service ridership continues to increase to 5.97% more than last year. Mike DeKalb stated that he utilized this service and was very impressed with the operation of the service, commending staff for a job well done. Mr. Phelps stated that the drop off/pick up location on "R" Street is a great location due to safety and ease with which buses can maneuver to and from outlying lots.
- Scott Tharnish reviewed regular route ridership per the board report as well as last Fiscal Year (F.Y.) revenue and ridership final outcome. He noted that last fiscal year ridership increased by 12.9% over the previous year and farebox recovery increased 10-12% as well. It was mentioned that 20% is the national average farebox recovery.

**D. Other Business**

- **Recognition of Board Members for Terms Served** - Beatty Brasch, Kim Phelps, and John Baylor -- Mike DeKalb presented Certificates to Beatty and Kim (John was absent), thanking them for their years of service on the StarTran Advisory Board. Mike Davis also thanked Beatty and Kim for their service. It was noted that the new StarTran Advisory Board members are expected to be appointed in time to attend the November, 2013 meeting. It was suggested, and staff will look into issuing a news release thanking the retiring StarTran Advisory Board Members.
- Mr. DeKalb learned from an Arnold Heights route patron that the route runs ahead of schedule and transfers are not being called in and completed. Mr. Davis will be evaluating this issue and will keep Board members advised.
- It was noted that Lancaster County is no longer participating in the Employee Bus Pass Program; therefore County employees must pay the full price of a 31-day bus pass. Mike Davis noted that during ATU contract negotiations, it was decided that StarTran employees can ride buses free by showing their city Identification.
- As a farewell, Kim Phelps acknowledged StarTran staff and thanked them for all their efforts in making StarTran a well run operation. Ms. Brasch agreed with Mr. Phelps that StarTran is a great transit system.

**E. Patrons to be Heard**

None

**G. Adjournment**

The meeting was adjourned.

The next meeting is scheduled for October 31, 2013, 8:00 a.m. in the StarTran Conference Room #2.