

**DIRECTORS' MEETING
AGENDA
MONDAY, JANUARY 4, 2010
COUNTY-CITY BUILDING
555 SO. 10TH STREET, ROOM 113
2:00 P.M.**

I. CITY CLERK

II. CORRESPONDENCE FROM THE MAYOR & DIRECTORS TO COUNCIL

MAYOR

- **1. NEWS RELEASE. Mayor presents November Award of Excellence to Deborah Baines.
- **2. Drinking water samples tested for Total Coliform and E. Coli bacteria by the Colilert® method of analysis.
- **3. NEWS ADVISORY. Mayor Beutler will make an announcement on the City's stimulus-funded street projects on Thursday, December 17, 2009, 10:00 am, at 2500 Wildcat Drive, after a ribbon-cutting at Anderson Ford Lincoln Mercury Mazda. (Sent to Council Members on Wednesday, December 16, 2009)
- **4. NEWS RELEASE. Stimulus-funded street projects get green light.
- **5. Washington Report, December 11, 2009.
 - *6. NEWS ADVISORY. Mayor Beutler's Public Schedule for week of December 19 through 25, 2009. (Forwarded to Council Members on 12/18/09)
 - *7. NEWS ADVISORY. Mayor Beutler's new conference, Tuesday, December 22nd, in the Mayor's Conference Room, 555 S. 10th, to discuss the City's latest survey of residents. (Sent to Council Members on 12/22/09 a.m.)
 - *8. NEWS RELEASE. Mayor urges residents to take online survey.
 - *9. NEWS RELEASE. City to recycle trees for 23rd year.
- *10. City of Lincoln snow/traffic condition report. December 23, 2009, 5:30 a.m.
- *11. City of Lincoln snow/traffic condition report. December 23, 2009, 10:30 a.m.
- *12. Washington Report, December 18, 2009.
 - 13. NEWS RELEASE. 21 Educational access to air London Parade featuring Lincoln Southwest High School Band.
 - 14. NEWS RELEASE. Library internet service interrupted.
 - 15. NEWS ADVISORY. Mayor Beutler's public schedule for December 25, 2009 through January 1, 2010. (Forwarded to City Council on Monday, December 28, 2009)
 - 16. NEWS ADVISORY. Mayor Beutler will hold a news conference, Tuesday, December 29th, 10:00 am, at 555 S. 10th Street, to discuss improved rating that reduces flood insurance premiums. (Forwarded to Council Members on 12/29/09)
 - 17. NEWS RELEASE. Lincoln home owners to see flood insurance savings.
 - 18. NEWS RELEASE. Mayor encourages residents to report potholes.

CITIZENS INFORMATION CENTER

1. City of Lincoln snow/traffic condition report. December 24, 2009, 4:00 p.m.
2. Lincoln snow information. USA article web link.
3. City of Lincoln snow/traffic condition report. December 25, 2009, 12:00 noon.
4. City of Lincoln snow/traffic condition report. December 26, 2009, 12:00 noon.
5. City of Lincoln snow/traffic condition report. December 27, 2009, 3:30 p.m.
6. City of Lincoln snow/traffic condition report. December 28, 2009, 11:45 a.m.
7. City of Lincoln snow/traffic condition report. December 28, 2009, 4:00 p.m.

DIRECTORS

FINANCE/BUDGET

- *1. Memo from Steve Hubka, Budget Officer, on December sales tax reports:
 - a) Actual Compared to Projected Sales Tax Collections;
 - b) Gross Sales Tax Collections (with refunds added back in) 2004-2005 through 2009-2010;
 - c) Sales Tax Refunds 2004-2005 through 2009-2010; and
 - d) Net Sales Tax Collections 2004-2005 through 2009-2010.

FINANCE/TREASURER

1. Monthly City Cash Report at the close of business November 30, 2009.

HEALTH DEPARTMENT

- **1. NEWS RELEASE. Unvaccinated individuals in the high priority groups are encouraged to get the H1N1 flu vaccine now. Vaccine will be available to the general public beginning December 21, 2009.

LIBRARIES

- *1. Williams Branch Library temporarily closed during the refinishing of the school gym floor.

PLANNING

- **1. Action by Planning Commission, December 16, 2009.
- *2. December 2009 Planning Department newsletter posted to the web.
- *3. Administrative Amendment approvals, No. 09071 and No. 09074.
- 4. Administrative Amendment approvals, No's 09058, 09076, and 09078.

PLANNING COMMISSION FINAL ACTION

- **1. Special Permit No. 09027. Indoor Kennel. NW corner, South 40th and Old Cheney Road. Resolution No. PC-01187.
- *2. Special Permit No. 384G. Tabitha, South 48th Street and Randolph Street. Resolution No. PC-01186.
- 3. Corrected Special Permit No. 09027. Indoor Kennel. NW corner, South 40th and Old Cheney Road. Resolution No. PC-01187. Requested by Ocho Properties, L.L.C.

PUBLIC WORKS AND UTILITIES

- **1. Contact for snow information.

PUBLIC WORKS AND UTILITIES/WATER & WASTEWATER

1. Lincoln Water and Wastewater Systems Fiscal Year 2008-09 Audits memo.

III. COUNCIL RFI'S AND CITIZEN CORRESPONDENCE TO INDIVIDUAL COUNCIL MEMBERS

JON CAMP

- *1. Response from Dallas McGee, Assistant Director Urban Development, to questions from Councilman Camp on the Block 38 development proposed by the Urban 38 group. (Forwarded to Council Members on 12/18/09)
- *2. Follow up by Karen Sieckmeyer, Public Works and Utilities, to Ron Feyerherm's email regarding concerns to StarTran telephone messages.
- *3. Traffic Operations Manager, Scott Opfer, reply to snow removal concerns.
- 4. Correspondence to Dallas McGee, Assistant Director Urban Development, asking for clarification to answers on the Block 38 development.

DOUG EMERY

- **1. InterLinc correspondence from Sandy Elton on street condition.
- *2. Traffic Operations Manager, Scott Opfer, reply to concerns of accidents on the No. 27th and Teresa Street bridge due to ice. (Question presented under Miscellaneous No. 5)

IV. CORRESPONDENCE FROM CITIZENS TO COUNCIL

- *1. InterLinc correspondence from Joseph Tindle regarding car/deer accidents occurring along Superior Street with a recommendation to reduce the deer population.
- *2. InterLinc correspondence from Karen Kronhofman regarding Lancaster Manor. (This email forwarded to County Commissioners on 12/21/09)
- *3. Email from Scott Sullivan, Erickson Sullivan Architects, commenting on the good of the Downtown Design Standards.
- *4. Letter from Steve and Karen Carr stating why they will be unable to continue to do business with Time Warner Cable, listing how Time Warner Cable handled their request of additional service. (Sent copy of letter to The Cable TV Advisory Committee)
- *5. InterLinc correspondence from Jim Johnson regarding the North 27th and Teresa Street bridge being icy causing accidents to occur. (Forwarded to Scott Opfer, Traffic Operations Manager; and Greg MacLean, Public Works & Utilities Director)
- 6. General information about the American Temperament Test Society, Inc. (ATTS) delivered to office by Brad Benson. (Council Members received individual packets)
- 7. Interlinc correspondence from Larry Nelson regarding snow removal with a suggestion on the parking ban.

V. ADJOURNMENT

****Held over from December 21, 2009**

***Held over from December 28, 2009**

**DIRECTORS' MEETING
MINUTES
MONDAY, JANUARY 4, 2010**

Present: Doug Emery, Chair; John Spatz, Vice Chair; Jon Camp, Jonathan Cook (2:06 pm); Gene Carroll; Adam Hornung (2:08pm); and Jayne Snyder

Others present: Mayor Beutler; Joan Ross, City Clerk; Rick Hoppe, Aide to the Mayor; Trish Owen, Aide to the Mayor; Micki Esposito, Aide to the Mayor; Pat Leach, Library Director; Roger Figard, City Engineer; David Landis, Urban Development Director

Chair Emery opened the meeting at 2:03 pm. Location of the Open Meetings Act was announced.

I. CITY CLERK

Ross stated today, under Liquor Licenses, Public Hearing, Pg. 3, Items 10 and 11 will be called together. Distributed handouts, Exhibits A and B relating to Item 12, which is also on line.

The Public Hearing Resolutions have a request for Public Hearing and Action today, and advertised that way. They are Items 31, 32, 33, 34 dealing with the Federal Highway Infrastructure Investment Funds, the American Recovery and Reinvestment Act of 2009. Thought to put under Public Hearing, but we need a vote to change the order of the agenda. When does Council want to have that vote?

Council short discussion. Emery said do where listed in the agenda. Ross asked under Public Hearing Resolutions, after Item 18, or at the top of the agenda? Emery suggested to do before Item 15.

II. CORRESPONDENCE FROM THE MAYOR & DIRECTORS TO COUNCIL

MAYOR

Mayor Beutler stated regarding the Legislative session and agenda they explored options and met with the Lincoln delegation on expectations in the next session. It was pointed out that 1) it is a short session and with the constrained time almost nothing is done unless prioritized; and 2) there is no money. The advice was not to ask for money and also not ask for authorization to raise additional revenues ourselves. Mayor Beutler commented we have the arena issue and do not want to create controversy which may be associated with revenue raising.

Mayor Beutler stated a conclusion was reached to curtail our agenda. We will press for the red light camera legislation, which was held in committee last year, as we want to continue applying new technologies to City government operations to reduce personnel costs.

The League of Municipalities will put in a CIR bill to start discussion on the Court of Industrial Relations, how it works and affects state municipalities and political subdivisions.

Mayor Beutler stated we continue working for road infrastructure. In this session want to work with Senators on road financing with different bills. One idea is a State Infrastructure Bank. The State now

identifies 12/13 different State revenue sources which they think to partly divert and contribute to local, and State, road infrastructure projects. This State funding, combined with a local match, would produce a program of projects which can go forward starting a year from now.

A part of a proposition presented to the Legislature will contain a provision authorizing local political subdivisions to raise revenues for road infrastructure. It may be like an extension of current sales tax or may involve techniques in regard to ending exemptions in whole, or in part, on certain categories. Could allow local political subdivisions to tax some exempted categories, or provide State taxation of exempted categories to support municipal infrastructure, and other political infrastructure.

On the surface it appears Lincoln will not have many Legislative bills, but we work with Senators to build on their legislation. We will do this with road funding initiatives and other Senator initiatives which may benefit the City of Lincoln, although not directly identified, as in incentives which may promote the development of Innovation Park. Mayor Beutler is very interested in Council's input and thoughts mainly to items not listed but needing to be done, especially relating to road infrastructure.

Snyder said Senator Ken Haar drafted a bill requiring school districts to work with cities and counties on infrastructure around schools before they are built. Camp commented keeping communication open is vital and Spatz added the Legislative liaison in the Mayor's office is Micki Esposito.

LINCOLN CITY LIBRARIES Pat Leach, Director

Leach attended to report on the library power spike on December 23rd. Essentially the power spike turned off power supplies on all servers. Now looking at overall capacity, and protection needed. Last week installed a protection system and now bringing the servers back up.

For background, on the 23rd LES recorded power spikes downtown. At that time we were installing a new computer room chiller and as it was coming on the spike occurred. At that time we turned the servers, which stayed on, off to prevent further damage and brought people in to assess the situation.

With ordering numerous new parts and servers on Christmas Eve, and during a snow storm, getting things quickly did not happen. The library stayed open as there are systems to manually write down library information, and we do have some electronic systems to input certain information.

The first system that came back up on the 30th was the Integrated Library System, the one used to check in and out on. Also we were able to bring up the public internet availability so people could use the library internet and staff email is now operational. What will be coming up today or tomorrow will be the library's website, which has not been available since that time.

Typically someone goes onto our website, links to our automated system, goes on the web, links to download audio. Through Facebook the library has sent messages.

We have been replacing items, and relearning that we really rely on computer room activity, whether checking in/out material, accessing electronic databases, or other resources. On library items due in the down period we changed all due dates to January 6th, resulting in no fines.

Cook asked if any data was lost? Leach replied they don't believe so. Emery said those of us who use the library felt the effect and have had lots of concerned calls.

CITY ENGINEERING, Roger Figard, City Engineer

Figard stated the four resolution items, #31 through #34, are on the agenda for two purposes. Item #31 is proactive action to make sure we don't lose any of the stimulus money Lincoln has been awarded, or we don't lose an opportunity if there is additional money, or stimulus two.

Proposed citywide durable pavement markings and citywide continental pedestrian crosswalks. Believe we can submit to meet the review and environmental process time. Want projects eligible.

There is a chance of some stimulus money redistribution across the State. If we have a project(s) available and eligible perhaps we could try for the funds, and there's talk about a Stimulus Two. We have no idea of the rules, and our goal would be to have projects on the docket. That's the purpose of #31, to get funding agreements signed by the Department of Roads and in place right away. We are up against the timeline, and is why we asked for introduction, public hearing, and vote.

Items #32, #33, and #34 are really a situation we have caught up in process, with these projects being led by the Department of Roads. The bids were taken in mid-December and we didn't realize they have a required 30 day concurrence in the award of the bid. The City needs to concur with the State of Nebraska to award the three contracts we took in December, and January 15th is the 30 day limit. Think this is more process, the plans and projects have been reviewed by the community. This is official Council action concurring with the Department of Roads to award the bids.

Across the State they religiously follow the concurrence from a local government, to the Department of Roads by Council resolution. Many small communities have a less time constrained process. Here we put together a fact sheet to write the resolution, there's a time frame to have introduced. A lot of small community can do and get introduced almost in a week's time frame.

If introduced today with public hearing next week, and the deadline the 15th. feel if anything went wrong, would be in trouble. Asking for your concurrence to have public hearing and vote today.

Cook said normally with a bidding process the Council doesn't have a resolution at the end to sign off on, this is different. We already passed resolutions saying we approve these projects as stimulus projects. Figard commented this is another piece of the 533 page manual for oversight of local projects in which the State must have concurrence back from the locals. The other thing is that we will be prepared to bid projects in January or February. Figard stated they're building their check off sheets now.

Snyder thanked Figard and his staff for moving forward quickly, as it requires a lot of paperwork and is more complicated than last year, or the year before. To move this quickly after the State moves is excellent. We should support moving this forward so that we have money for Lincoln instead of some other city that might be on the list.

URBAN DEVELOPMENT, David Landis, Director

Landis stated item #17 has to do with approval of the Republic Parking Company's contract. Scheduled for public hearing and we'll illustrate why it is in the City's best interests. We request action next week to allow time for conversations as to whether or not we contemplate moving off street parking. If not this portion would be unnecessary and could be stricken. Camp asked if

Council would continue with public hearing? Landis thought public hearing could be today, as the public notice was today. Cook thought Councilman Camp was asking if you would like to present next week on this, and if so we should leave open the public hearing. Would you like that flexibility, with Landis replying yes.

Landis stated they made discs of the developer's Block 38 proposal and today will distribute individual copies to Council. Landis added Camp gave advance notice of concerns/questions and have been responded to. Next week will bring the Block 38 redevelopment amendment forward.

COUNCILMAN EMERY

Expressed thanks to all Public Works personnel to their work on snow removal, realize it rarely works perfectly but after observing Omaha's roads definitely will not trade our personnel.

MAYOR

- **1. NEWS RELEASE. Mayor presents November Award of Excellence to Deborah Baines.
- **2. Drinking water samples tested for Total Coliform and E. Coli bacteria by the Colilert® method of analysis.
- **3. NEWS ADVISORY. Mayor Beutler will make an announcement on the City's stimulus-funded street projects on Thursday, December 17, 2009, 10:00 am, at 2500 Wildcat Drive, after a ribbon-cutting at Anderson Ford Lincoln Mercury Mazda. (Sent to Council Members on Wednesday, December 16, 2009)
- **4. NEWS RELEASE. Stimulus-funded street projects get green light.
- **5. Washington Report, December 11, 2009.
- *6. NEWS ADVISORY. Mayor Beutler's Public Schedule for week of December 19 through 25, 2009. (Forwarded to Council Members on 12/18/09)
- *7. NEWS ADVISORY. Mayor Beutler's new conference, Tuesday, December 22nd, in the Mayor's Conference Room, 555 S. 10th, to discuss the City's latest survey of residents. (Sent to Council Members on 12/22/09 a.m.)
- *8. NEWS RELEASE. Mayor urges residents to take online survey.
- *9. NEWS RELEASE. City to recycle trees for 23rd year.
- *10. City of Lincoln snow/traffic condition report. December 23, 2009, 5:30 a.m.
- *11. City of Lincoln snow/traffic condition report. December 23, 2009, 10:30 a.m.
- *12. Washington Report, December 18, 2009.
- 13. NEWS RELEASE. 21 Educational access to air London Parade featuring Lincoln Southwest High School Band.
- 14. NEWS RELEASE. Library internet service interrupted.
- 15. NEWS ADVISORY. Mayor Beutler's public schedule for December 25, 2009 through January 1, 2010. (Forwarded to City Council on Monday, December 28, 2009)
- 16. NEWS ADVISORY. Mayor Beutler will hold a news conference, Tuesday, December 29th, 10:00 am, at 555 S. 10th Street, to discuss improved rating that reduces flood insurance premiums. (Forwarded to Council Members on 12/29/09)
- 17. NEWS RELEASE. Lincoln home owners to see flood insurance savings.
- 18. NEWS RELEASE. Mayor encourages residents to report potholes.

NO COMMENTS ON ABOVE ITEMS 1 -18.

CITIZENS INFORMATION CENTER

- 1. City of Lincoln snow/traffic condition report. December 24, 2009, 4:00 p.m.
- 2. Lincoln snow information. USA article web link.

3. City of Lincoln snow/traffic condition report. December 25, 2009, 12:00 noon.
4. City of Lincoln snow/traffic condition report. December 26, 2009, 12:00 noon.
5. City of Lincoln snow/traffic condition report. December 27, 2009, 3:30 p.m.
6. City of Lincoln snow/traffic condition report. December 28, 2009, 11:45 a.m.
7. City of Lincoln snow/traffic condition report. December 28, 2009, 4:00 p.m.

NO COMMENTS ON ABOVE ITEMS 1 - 7.

DIRECTORS

NO COMMENTS ON THE FOLLOWING DIRECTORS CORRESPONDENCE.

FINANCE/BUDGET

- *1. Memo from Steve Hubka, Budget Officer, on December sales tax reports:
 - a) Actual Compared to Projected Sales Tax Collections;
 - b) Gross Sales Tax Collections (with refunds added back in) 2004-2005 through 2009-2010;
 - c) Sales Tax Refunds 2004-2005 through 2009-2010; and
 - d) Net Sales Tax Collections 2004-2005 through 2009-2010.

FINANCE/TREASURER

1. Monthly City Cash Report at the close of business November 30, 2009.

HEALTH DEPARTMENT

- **1. NEWS RELEASE. Unvaccinated individuals in the high priority groups are encouraged to get the H1N1 flu vaccine now. Vaccine will be available to the general public beginning December 21, 2009.

LIBRARIES

- *1. Williams Branch Library temporarily closed during the refinishing of the school gym floor.

PLANNING

- **1. Action by Planning Commission, December 16, 2009.
- *2. December 2009 Planning Department newsletter posted to the web.
- *3. Administrative Amendment approvals, No. 09071 and No. 09074.
- 4. Administrative Amendment approvals, No's 09058, 09076, and 09078.

PLANNING COMMISSION FINAL ACTION

- **1. Special Permit No. 09027. Indoor Kennel. NW corner, South 40th and Old Cheney Road. Resolution No. PC-01187.
- *2. Special Permit No. 384G. Tabitha, South 48th Street and Randolph Street. Resolution No. PC-01186.
- 3. Corrected Special Permit No. 09027. Indoor Kennel. NW corner, South 40th and Old Cheney Road. Resolution No. PC-01187. Requested by Ocho Properties, L.L.C.

PUBLIC WORKS AND UTILITIES

- **1. Contact for snow information.

PUBLIC WORKS AND UTILITIES/WATER & WASTEWATER

1. Lincoln Water and Wastewater Systems Fiscal Year 2008-09 Audits memo.

III. RFI'S AND CITIZEN CORRESPONDENCE TO INDIVIDUAL COUNCIL MEMBERS

JON CAMP

- *1. Response from Dallas McGee, Assistant Director Urban Development, to questions from Councilman Camp on the Block 38 development proposed by the Urban 38 group. (Forwarded to Council Members on 12/18/09)
- *2. Follow up by Karen Sieckmeyer, Public Works and Utilities, to Ron Feyerherm's email regarding concerns to StarTran telephone messages.
- *3. Traffic Operations Manager, Scott Opfer, reply to snow removal concerns.
- 4. Correspondence to Dallas McGee, Assistant Director Urban Development, asking for clarification to answers on the Block 38 development.

DOUG EMERY

- **1. InterLinc correspondence from Sandy Elton on street condition.
- *2. Traffic Operations Manager, Scott Opfer, reply to concerns of accidents on the No. 27th and Teresa Street bridge due to ice. (Question presented under Miscellaneous No. 5)

NO COMMENTS ON THE ABOVE CORRESPONDENCE TO COUNCIL MEMBERS.

IV. CORRESPONDENCE FROM CITIZENS TO COUNCIL

- *1. InterLinc correspondence from Joseph Tindle regarding car/deer accidents occurring along Superior Street with a recommendation to reduce the deer population.
- *2. InterLinc correspondence from Karen Kronhofman regarding Lancaster Manor. (This email forwarded to County Commissioners on 12/21/09)
- *3. Email from Scott Sullivan, Erickson Sullivan Architects, commenting on the good of the Downtown Design Standards.
- *4. Letter from Steve and Karen Carr stating why they will be unable to continue to do business with Time Warner Cable, listing how Time Warner Cable handled their request of additional service. (Sent copy of letter to The Cable TV Advisory Committee)
- *5. InterLinc correspondence from Jim Johnson regarding the North 27th and Teresa Street bridge being icy causing accidents to occur. (Forwarded to Scott Opfer, Traffic Operations Manager; and Greg MacLean, Public Works & Utilities Director)
- 6. General information about the American Temperament Test Society, Inc. (ATTS) delivered to office by Brad Benson. (Council Members received individual packets)
- 7. Interline correspondence from Larry Nelson regarding snow removal with a suggestion on the parking ban.

NO COMMENTS ON THE CORRESPONDENCE FROM CITIZENS.

V. ADJOURNMENT

Chair Emery adjourned the meeting at 2:36 p.m.

****Held over from December 21, 2009**

***Held over from December 28, 2009**