

**CITY OF LINCOLN
COUNTY OF LANCASTER**

Vince M. Mejer, CPPO, C.P.M.
Purchasing Agent

(402) 441-7410 Fax: (402) 441-6513

QUOTATION REQUEST

Quote Prices F.O.B. Destination
Lincoln, Nebraska

Date - 2/13/01
Order No. - 1098 OQ
Date Due - 02/27/01

QUOTATIONS MUST BE RECEIVED IN
THE PURCHASING DIVISION OFFICE BY
THE DUE DATE SPECIFIED ABOVE

PLEASE MAKE NECESSARY VENDOR
INFORMATION CORRECTIONS ON THIS FORM:

VENDOR INFORMATION

Return Quotation Request To:

Purchasing Division
K-Street Complex
440 S 8th St Ste 200
Lincoln NE 68508
Schauer, Larry - Quotes

Buyer

Item Number / Description	Quantity	UM	Unit Price	Total Price
99857000000 Laboratory Equipment	1	EA		

Undercounter Laboratory Glassware Washer
(See attached Specifications)

VENDOR MUST COMPLETE THE FOLLOWING

The undersigned represents and warrants that he/she has full and complete authority to submit this quotation and to enter into a contract upon acceptance by the City/County. The undersigned agrees to comply with all conditions above and on reverse side of this document.

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

EMPLOYER FEDERAL ID NO. OR
SOCIAL SECURITY NUMBER _____

BY (PRINT NAME) _____

SIGNATURE _____

TITLE _____

DATE _____

DELIVERY SCHEDULE _____

DAYS ARO

PURCHASING DIVISION
CITY OF LINCOLN AND LANCASTER COUNTY, NEBRASKA
INSTRUCTIONS TO BIDDERS

1. **BIDDING PROCEDURE** - A bid by a corporation must be signed in the name of such organization by a duly authorized official thereof. Any person signing a bid for a firm, corporation, or other organization must show evidence of his authority so to bind such firm, corporation, or organization. Most departments of the City of Lincoln and Lancaster County agencies are exempt from federal excise taxes and state and local sales and use taxes. Kindly bid without taxes. The City/County will be responsible for paying any taxes which may be due.
2. **FAIR EMPLOYMENT PRACTICES** - Each bidder agrees that he/she will not discriminate against any employee or applicant for employment because of age, race, color, religion, ancestry, national origin, disability, sex or marital status, and that he will take affirmative action to assure that applicants are employed and that employees are treated during employment without regard to age, race, color religion, ancestry, national origin, disability, sex or marital status.
3. **DATA PRIVACY** - Bidder agrees to abide by all applicable State and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents and patent rights. The bidder agrees to hold the City/County harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.
4. **INDEPENDENT PRICE DETERMINATION** - By signing and submitting this bid, the bidder certifies that: The prices in this bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
5. **CLARIFICATION OF SPECIFICATION DOCUMENTS** - Bidders shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of the specification documents. Interpretations, corrections and changes made to the specification documents will be made by written addenda. Oral interpretations or changes to the Specification Documents made in any other manner, will not be binding on the City/County; and bidders shall not rely upon such interpretations or changes. No addendum will be issued later than forty-eight (48) hours prior to the date and time for receipt of bids, except: An addendum withdrawing or postponing the invitation to bid.
6. **BRAND NAMES** - If and wherever in the material specifications or proposal form brand names, make, manufacturer, trade name, or vendor catalog number is specified, it is for the purpose of establishing a grade or quality of material only; and the term "or equal" is deemed to follow. It is the bidder's responsibility to identify any alternate items offered in the bid, and prove to the City/County that said item is equal to or better than the product specified. If variations are not stated in the proposal, it will be assumed that the item being bid fully complies with the City/County's specifications.
7. **DEMONSTRATION/SAMPLES** - If requested, the bidders shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City/County.
8. **DELIVERY** - Each bidder shall state on his proposal form the date upon which he can make delivery of all equipment or merchandise. F.O.B. to the City/County at the location specified by the City/County, with all transportation charges paid.
9. **WARRANTIES, GUARANTEES AND MAINTENANCE** - A copy of the manufacturer's warranties and/or guarantees for the items being bid must accompany your proposal. A copy of your company's maintenance policies and costs must also accompany your proposal. Replacement parts of defective components shall be shipped to the City/County at no cost. If defective parts are required to be returned to the bidder, the shipping costs shall be borne by the bidder.
10. **ACCEPTANCE OF MATERIAL** - The finished materials must be new, the latest make or model, of the best quality, unless otherwise specified, and the highest grade workmanship. The material delivered under this proposal shall remain the property of the bidder until a physical inspection and actual usage of this material and/or service is made, and thereafter is accepted by the City/County. The material delivered must be fully in accord with specification documents. In the event the material and/or services supplied to the City/County is found to be defective or does not conform to specification documents, the City/County reserve the right to cancel the order upon written notice to the bidder and return materials to bidder at the bidder's expense. Successful bidder shall be required to furnish title to the material, free and clear of all liens and encumbrances, issued in the name of the City of Lincoln or Lancaster County, Nebraska, as required by the contract documents or purchase orders. Selling dealer's advertising decals, stickers or other signs shall not be affixed to the equipment; vehicle mud flaps shall be installed blank side out with no advertisements. Manufacturer's standard production forings, stampings, nameplates and logos are acceptable.
11. **BID EVALUATION AND AWARD** - The signed bid shall be considered an offer on the part of the bidder. Such offer shall be deemed accepted upon issuance by the City/County of purchase orders, contract award notifications, or other contract documents appropriate to the work. No bid shall be modified or withdrawn for a period of sixty (60) calendar days after the time and date established for receiving bids, and each bidder so agrees in submitting the bid. In case of a discrepancy between the unit prices and their extensions, the unit price shall govern. The City/County reserve the right to accept or reject any or all bids, or part of bids, to waive irregularities and technicalities, and to request rebids on the material described in the specification documents.
12. **TERMS OF PAYMENT** - Unless other specification provisions state otherwise, payment in full will be made by the City/County within thirty (30) calendar days after all labor has been performed and all equipment or other merchandise has been delivered, and all such labor and equipment and other materials have met all contract specifications.
13. **LAWS** - The Laws of the State of Nebraska shall govern the rights, obligations, and remedies of the Parties under this proposal and any agreement reached as a result of this process.

Bid Specifications for Laboratory Glassware washer

Purpose:

The purpose of this bid specification is to provide the city of Lincoln water system with one (1) under counter laboratory glassware washer to be delivered to the city of Lincoln water treatment plant in Ashland, Nebraska.

Steam scrubber Under counter Models

Submittal:

Glassware washer specification sheets and product manuals shall be submitted by the manufacturer. The glassware washer supplier shall submit shop drawings when necessary for clarification.

Delivery and Storage:

Glassware washers shall be delivered adequately protected from damage during shipment. **All bids shall include delivery to Ashland Nebraska**

Warranty

Manufacturer's warranty against defects in material or workmanship on its glassware washers for 1 year from date of installation or 2 years from date of purchase, whichever is sooner, shall include replacement of parts (except lamps) and labor.

Quality Assurance:

All glassware washers shall meet or exceed all minimum requirements of UL Standard 3101-1 and CAN/CSA C22.2 No. 1010.1-92 and carry the ETL and ETL-C Testing Laboratories seals. All glassware washers wired for 230 volts shall conform to the following CE (European Community) requirements as tested by Intertek Testing Services NA, Inc: Electrical Safety Standard: IEC 1010-1 and Electromagnetic Compatibility Directive: 89/336/EEC.

References:

The glassware washers shall conform to the following regulations and standards:

UL -- Standard 3101-1 CAN/CSA -- C22.2 No. 1010.1-92

Materials:

Tank and interior door shall be constructed of Type 304 stainless steel with mirror finish. Four leveling feet shall be provided.

Tank shall have two rows of polypropylene rollers for the upper rack.

Fiberglass blanket shall surround the tank. Aluminum-backed acoustic material shall be located at strategic locations.

Control panel shall be injection molded with microprocessor that shall store five factory preset programs (RINSE ONLY, PLASTIC, GLASS, GLASS PLUS and SCIENTIFIC) and two user set programs (USER 1 SET and USER 2 SET). Program parameters shall be capable of alteration by the user. An LCD shall display the program selected or details of the program.

Steam generator shall produce steam before the second wash cycle of any program except RINSE ONLY and PLASTIC. Selection or cancellation of steam shall be from the control panel.

Purified water pump shall bring pressurized or non-pressurized purified water from an external source into the tank for the last two rinses. Selection or cancellation of purified water shall be from the control panel

Detergent dispenser shall hold powder or liquid detergent. An indentation on the door's interior shall accommodate additional detergent.

Circulation pump shall have 1/3 HP motor and recirculates up to 60 gallons (227 liters) of water per minute (at 60 Hz) throughout the tank during the wash cycle.

Purified water inlet valve shall be equipped with a plastic serrated hose connection to accommodate 3/4" ID flexible plastic or rubber hose.

Particle filter shall be constructed of one-piece stainless steel fine mesh and removable for cleaning.

Models wired for 115 volts shall have a 750 watt sump heater and 700 watt steam heater. With a minimum inlet temperature of 120 degrees F (49 degrees C), the sump heater shall elevate water temperature approximately 20 degrees F (11 degrees C). Maximum water temperature shall be 140 degrees F (60 degrees C).

Materials continued:

Models wired for 230 volts shall have a 1450 watt sump heater and 700 watt steam heater. With a minimum inlet temperature of 120 degrees F (49 degrees C), the sump heater shall elevate water temperature approximately 20 degrees F (11 degrees C) when PLASTIC, GLASS or USER 1 SET is selected, or approximately 60 degrees F (33 degrees C) when GLASS PLUS, SCIENTIFIC or USER 2 SET is selected. Maximum water temperature shall be 180 degrees F (82 degrees C).

Optional viewing window shall be clear tempered safety glass, 6.3" x 13.8" (15.9 x 34.9 cm). Interior light shall be 25 watt.

Flask scrubber models shall also feature a wash arm, spindle rack with 34 detachable spindles and Multi-Pin Insert constructed of Type 304 stainless steel. An optional upper rack if available and may be positioned in either of two different height locations.

Steam scrubber models shall also feature two wash arms, tower, side rails, Top Rack, Bottom Rack and two 10-Pin Inserts constructed of Type 304 stainless steel. Tower shall telescope and lock into two positions. Top rack may be positioned in either of two different height locations.

Optional stationary base stand for freestanding models shall be constructed of Type 304 stainless steel and have hinged front panel that opens to storage space. Four leveling feet shall be provided.

Fabrication:

Overall exterior dimensional information on glassware washers is as follows:

Nominal Exterior Dimensions of Under counter models: 24.0" W x 26.4" D x 34.3" H minimum to 36.3" H maximum (60.9 x 67.1 x 87.1 cm minimum to 92.1 cm maximum)

Overall interior dimensional information on glassware washers is as follows:

Nominal Interior Dimensions of Steam scrubber models: 22.6" W x 21" D (57.4 x 53.3 cm) 11" or 8.75" H (27.9 x 22.2 cm) - distance from bottom wash arm to top wash arm 6.5" or 8.75" H (16.5 x 22.2 cm) - distance from top wash arm to top of tank

Nominal Interior Dimensions of Flask scrubber models: 22.6" W x 21" D (57.4

Fabrication continued:

x 53.3 cm) 17.75" H (45 cm) - distance from top of spindle rack to top of tank

Sound level shall be 62 dbA or less.

Optional base stand shall have the following nominal dimensions:
24.0" W x 25.6" D x 17.0" H (62 x 68 x 43.2 cm).

A break out price for a pipette washer should be included.

A break out price for a removable basket should be included

Laboratory questions or comments should be directed to Mr. Eric Lee, Laboratory Supervisor at (402) 944-3306 during business hours of 8:00 to 4:00 M-F