



Child Care Program Operator and Staff Training Schedule April - June 2012

Child Care Program Operator and Staff Training Requirements (L.M.C. 8.14)

All newly hired staff must have two hours of health and safety training within thirty days of employment. The two hour health and safety training must be updated every two years. In addition, the operator or the person in charge of food preparation must hold at least a Prep/Cook Food Handler Permit.

Child Care Health and Safety Training

This free two hour course is one option to fulfill the health and safety training requirements. Call 402-441-8023 at least 48 hours in advance to register. Registering at the door is allowed but **does not** guarantee a spot. Arrive 15 minutes before class to sign-in. No late admits. Certificate of attendance will be issued at the end.

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Wednesday	April 4	1:00 - 3:00 p.m.	Lincoln-Lancaster County
Tuesday	April 17	6:30 - 8:30 p.m.	Health Department
Wednesday	May 2	1:00 - 3:00 p.m.	3140 N Street
Tuesday	May 15	6:30 - 8:30 p.m.	Lower Level Training Center
Wednesday	June 6	1:00 - 3:00 p.m.	Enter from East side
Tuesday	June 19	6:30 - 8:30 p.m.	(map on back)

For training in Spanish call 402-441-8140.

Para el entrenamiento en Español, llame al 402-441-8140.

Alternative Training

Alternative Training is an additional option to fulfill the health and safety training requirements. It can be completed through books, videos, on-line training courses and by attending other training. Operator or staff utilizing the alternative training option must complete an "LLCHD Alternative Training Form". Contact 402-441-8023 to receive a copy of this form or log onto <http://www.lincoln.ne.gov> search: child care.

The alternative training materials must include all of the following health and safety practices for approval:

- Cleanliness (hand washing, diapering, food safety, cleaning, sanitizing and disinfecting)
- Illness Prevention (illness prevention, illness exclusion, mildly ill care and medicine administration)
- Safety (injury prevention, toy safety, and supervision)

Contact 402-441-8023 if you are unsure if the alternative training will meet criteria for approval.

Training Documentation

Each child care program is responsible for tracking and documenting staff training requirements. A **copy** of the LLCHD Child Care Health and Safety Training certificate and the Level III Food Handler Permit is sufficient. Staff using the "Alternative Training" option for the health and safety requirement must keep the completed "LLCHD Alternative Training Form" on file. Random audits of child care programs will occur throughout the year to verify compliance. The Environmental Health Specialist may review training records during inspections.

NEW PREP/COOK ON-LINE OPTION AVAILABLE

Food Handlers can access the online food handler from the Food Safety Web site. Go to the city front page <http://www.lincoln.ne.gov/> and type in the word "food." Or go directly to the LLCHD home page (<http://lincoln.ne.gov/city/health/index.htm>) and click on the "Food Safety in Your Hands" button. Then follow registration instructions. Students can pay on the city site with a credit card and receive a unique number. This number will enable them to link up to the University of Nebraska-Lincoln website to start the training. Students will have 5 days to complete the training. Upon completion, they will be issued a permit for the training/testing completed. **For a Prep/Cook Permit, complete Units 1 and 2.**

Prep/Cook - 2 years - \$20 Cash, Credit or Debit Cards - No Checks

Prep/Cook Food Handlers would work in establishments that prepare and serve potentially hazardous foods. This permit is for chefs, cooks, salad prep staff, buffet line staff, bakers, deli staff, wait staff and convenience store clerks who prepare food (helps with cooking or stocking buffet lines or related tasks).

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Tuesday	April 3	6:00 - 8:30 p.m.	Lincoln-Lancaster County
Saturday	April 7	9:00 - 11:30 a.m.	Health Department
Wednesday	April 18	6:00 - 8:30 p.m.	Lower Level Training Rooms
Wednesday	April 25	6:00 - 8:30 p.m.	3140 N Street Enter off East Door
Tuesday	May 1	6:00 - 8:30 p.m.	
Saturday	May 5	9:00 - 11:30 a.m.	
Wednesday	May 16	6:00 - 8:30 p.m.	
Wednesday	May 23	6:00 - 8:30 p.m.	
Wednesday	May 30	6:00 - 8:30 p.m.	
Saturday	June 2	9:00 - 11:30 a.m.	
Tuesday	June 5	6:00 - 8:30 p.m.	
Wednesday	June 20	6:00 - 8:30 p.m.	
Wednesday	June 27	6:00 - 8:30 p.m.	

Todas las clases se llevarán a cabo en el Centro de Entrenamiento localizado en el nivel inferior del edificio del LLCHD (3140 N Street). Use la puerta que está al lado Este del edificio (frente al parque Woods). La señal en la puerta le dará más información.

Class in Spanish - Prep/Cook - 2 years

Miércoles (Wed.)	Abril 4	6:00 - 8:30 p.m.
Miércoles (Wed.)	Mayo 2	6:00 - 8:30 p.m.
Miércoles (Wed.)	Junio 6	6:00 - 8:30 p.m.

Lincoln/Lancaster County Health Dept. _____

Children's Environmental Health _____

3140 N Street

Lincoln, NE 68510

(402) 441-8023

www.lincoln.ne.gov search: child care

