



## Please Read Before Signing

### EQUAL OPPORTUNITY EMPLOYER

The City of Lincoln is an Equal Opportunity Employer and, therefore, does not discriminate because of race, color, religion, sex, disability, national origin, ancestry, age, marital status, veteran's status or any other legally protected status.

Note: The City of Lincoln does not discriminate on the basis of disability status in the admission or access to programs or activities, or treatment or employment in programs or activities. The following personnel has been designated to coordinate compliance with the non-discrimination requirements in 51.55 of the revenue sharing regulations:

City of Lincoln:           Equity and Diversity Officer  
                                  555 S. 10th, Room 304  
                                  Lincoln, NE 68508

This agency receives federal grants from the National Park Service. U.S. Department of the Interior regulations prohibit federally assisted programs from discriminating on the basis of race, color, national origin, age, sex, or disability. If you believe you have been discriminated against in any program, activity, or facility of this agency, contact the Equity and Diversity Officer, City of Lincoln, 555 S. 10th, Room 304, Lincoln, NE 68508; or the Director, Equal Opportunity Program, National Park Service, 1201 "I" Street, N.W. 5th Floor, Org Code 2652, Washington D.C. 20005.

### SEPARATE APPLICATIONS ARE REQUIRED FOR EACH VACANT POSITION, INCLUDING THOSE WITH THE SAME TITLE. PHOTOCOPIES OF THE JOB APPLICATION ARE PERMITTED.

**OFFICIAL OATH:** If hired I solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Nebraska, and that I will faithfully and impartially discharge the duties of the position according to law and to the best of my ability.

This application **must be signed and dated** for consideration of employment. **This form is for application purposes only and is not a contract for employment.**

**I have read and comprehend the Equal Opportunity information provided to me by the City of Lincoln:**  
(check one)    Yes            No

### APPLICANT STATEMENT

I understand that:

- Any material omissions and/or false information I record on this application will be sufficient reason for rejection of this application or termination of my employment. In addition, **I authorize and request now or in the future each and every former employer, school, institution, individual, agency, organization, credit bureau, state agency or law enforcement agency to answer any and all questions that may be asked and herewith hold such persons harmless for giving any information within their knowledge or record. Inquiries may include, but are not limited to, my criminal history, driving record, education, consumer credit history, professional licensing, military records, immigrant status, state sex offender registries, drug testing history, work experience and habits, and other qualities pertaining to my qualifications for employment.** In compliance with the Fair Credit Reporting Act, I am entitled to be informed if an offer of employment is withheld because of information obtained on a credit check. Applicants for positions of trust and those who will work extensively with vulnerable individuals such as children, the elderly, and people with disabilities may be subject to further screening as warranted by the nature of their responsibilities. My signature allows a photocopy or fax of this authorization to be as valid as the original.
- As a **CONDITION OF EMPLOYMENT**, I agree to submit documents relating to my identity and employment authorization within prescribed time limits in accordance with the Immigration Reform and Control Act of 1986.
- All City employees, regardless of status, are subject to Reasonable Suspicion, Return to Duty, and unannounced Follow-Up Drug and Alcohol testing. Employees who test positive are subject to discipline up to and including termination.
- Age information is needed because the City of Lincoln, in accordance with federal and local statutes, under certain circumstances, is required to follow minimum age limitations with regard to hiring.
- All City employees are required to be included under a faithful performance bond, and therefore, must meet the established criteria for coverage on file in the Personnel Department.
- If hired, probationary, temporary, and unclassified employees have no rights to regular or status employment or appeal rights, if terminated.

Signature

Date

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