

# 2011/2012 CITY OF LINCOLN OPEN ENROLLMENT

August 15, 2011 through September 15, 2011

City probationary and status employees regularly scheduled to work 30 hours or more per week are eligible to participate in the upcoming open enrollment period for PayFlex, health, dental, and vision coverage. Probationary and status employees regularly scheduled to work 20 hours or more per week are only eligible to participate in the upcoming open enrollment for PayFlex.

**Open Enrollment forms and information will be available 8/15/11 on our website: [www.lincoln.ne.gov](http://www.lincoln.ne.gov). Key word search: Personnel - then click 'City Benefit Information'.**

## HEALTH INSURANCE

Plan begins November 1, 2011; first deduction: October 6, 2011

Effective November 1, 2011 health coverage will be available with Blue Cross/Blue Shield of Nebraska. **All eligible employees must complete an enrollment or waiver form.**

Plan Design for PAGE/M pending Contract approval.

## DENTAL INSURANCE

Plan begins November 1, 2011; first deduction: October 20, 2011

Dental Insurance with Ameritas will again be available. You must complete a form only if you are making changes. There are no plan design changes.

## EYEMED VISION

Plan begins November 1, 2011; first deduction: November 3, 2011

Vision coverage will again be available with EyeMed. You must complete a form only if you are making changes. There are no plan design changes.

## PAYFLEX

**All PayFlex enrollments for open enrollment are done electronically via the Employee IntraLinc.** No paper forms will be accepted for this plan.

**You can find the Employee IntraLinc on the public home page at the bottom right.** Log into IntraLinc. When you arrive at the IntraLinc home page, click on "for City Employees" under Employee's Self Service and then select Open Enrollment – PayFlex.

*Current Plan:* November 1, 2010 through October 31, 2011; Final deduction: October 20, 2011

*New Plan:* November 1, 2011 through October 31, 2012; First deduction: November 3, 2011  
Plan covers **26** pay periods.

- #1 Premium Account enrollment will be automatic unless you waive participation.
- #2 Unreimbursed Health Care Expense Account plan year maximum will remain at \$5,000. **PayFlex will continue to use the PayFlex Debit Card.** We will again have the 2 ½ months Grace Period. (This allows participants until January 15, 2011 to incur eligible expenses.)
- #3 Dependent/Child Care Expense Account plan maximum remains at \$5,000 (\$2,500 if you and your spouse file separate tax returns).

You must re-enroll **each year** in reimbursement accounts (#2 & #3).

You must re-enroll **each year** in the PayFlex Parking Reimbursement Account, if you wish to pay work related parking expenses pretax.

**ALL FORMS DUE SEPTEMBER 15, 2011!**

**PAYFLEX ENROLLMENTS MUST BE SUBMITTED ELECTRONICALLY  
TURN IN HEALTH, DENTAL & VISION FORMS TO THE CITY PERSONNEL DEPARTMENT**