

**INFORMATION SHEET**

An Information Sheet must be filled out completely by the owners of each parcel abutting the requested vacation. The attached **Petition to Vacate Public Way** must also be filled out completely according to the instructions contained in the Instruction Sheet.

1. Name of Petitioner (Current Titleholder/s): \_\_\_\_\_

If more than one individual, indicate if you are:

\_\_\_\_\_ joint tenants with right of survivorship, OR \_\_\_\_\_ tenants in common

2. Petitioner's Address: \_\_\_\_\_  
\_\_\_\_\_

3. Petitioner's Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

4. Name of street, alley, or other public way sought to be vacated: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Legal description of Petitioner's property which abuts the public way sought to be vacated: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Why are you seeking to have this street, alley, or other public way vacated?

7. What use or uses do you propose to make of the public way should it be vacated?

8. Do you intend to purchase that portion of the vacated public way which abuts your property as described in the **Petition to Vacate Public Way** and/or other portions of the vacated public way?

\_\_\_\_\_ YES \_\_\_\_\_ NO

9. Name and address of person to whom tax statement should be sent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The property will be appraised and the purchase price of the portion abutting your property must be paid by you to the City Clerk unless you have indicated that the portion abutting your property will be sold to any other abutting owner willing to pay the purchase price. The Vacation Ordinance will not be introduced before the City Council until the full price of the entire public way proposed to be vacated has been paid.*

**\*\*\* IMPORTANT: BE SURE THAT THE PETITION TO VACATE PUBLIC WAY HAS BEEN PROPERLY EXECUTED BY ALL TITLEHOLDERS TO YOUR PROPERTY AND ATTACH IT TO THIS INFORMATION SHEET.**

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**PETITION TO VACATE PUBLIC WAY**  
**with**  
**RELEASE AND WAIVER OF RIGHTS AND TITLE,**  
**AND QUITCLAIM DEED TO CITY OF LINCOLN**

TO THE HONORABLE CITY COUNCIL OF THE CITY OF LINCOLN, NEBRASKA:

The undersigned property owner(s) hereby petition you to vacate the following street, alley, or other public way, commonly known as: *(i.e.: Elm Street from 1st to 2nd St. or East-west alley, from the north line of 1st St. to the south line of 2nd St.)*

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in the CITY OF LINCOLN, NEBRASKA, with the City reserving in said street, alley, or other public way such title, rights, easements, and privileges as it may deem necessary. In consideration of the vacation of the above-described street, alley, or other public way, we, and each of us, for ourselves, our heirs, personal representatives, successors, and assigns, hereby waive and release any and all claims, causes of action, rights of access, and demands of every nature, known or unknown, which may accrue to us, or which we now have, or which we may hereafter have as a result of such vacation; and hereby quitclaim unto the City of Lincoln, Nebraska, and to its successors and assigns forever, all right, title, interest, estate, and demand, both at law and in equity, in and to all of said street, alley, or other public way.

TO HAVE AND TO HOLD the above-described street, alley, or other public way together with all tenements, hereditaments, and appurtenances thereto belonging unto the City of Lincoln, Nebraska, and to its successors and assigns forever.

The undersigned hereby represent(s) that he, she, they, or it is(are) the owner(s) of the following described property in Lincoln, Lancaster County, Nebraska, abutting on said street, alley, or other public way: ***(Legal description from deed or abstract NOT street address, i.e. Lot 10, Block 500 Boardwalk Addition NOT 4500 Park Place Blvd.)***

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DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
\_\_\_\_\_

***(ALL TITLEHOLDERS OF THE REAL ESTATE DESCRIBED ON THE PRECEDING PAGE  
MUST SIGN THIS PETITION BEFORE A NOTARY PUBLIC)***

STATE OF \_\_\_\_\_ )  
\_\_\_\_\_ ) ss.  
\_\_\_\_\_ COUNTY )

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.  
*(Please indicate name(s) and marital status of person(s) signing)*

*(Seal)*

\_\_\_\_\_  
Notary Public

STATE OF \_\_\_\_\_ )  
\_\_\_\_\_ ) ss.  
\_\_\_\_\_ COUNTY )

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.  
*(Please indicate name(s) and marital status of person(s) signing)*

*(Seal)*

\_\_\_\_\_  
Notary Public

***SIGNATURE PAGE FOR INDIVIDUAL(S)***





DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
[Name of Titleholder]

By: \_\_\_\_\_  
Managing Member

***(ALL TITLEHOLDERS OF THE REAL ESTATE DESCRIBED ON THE PRECEDING PAGE  
MUST SIGN THIS PETITION BEFORE A NOTARY PUBLIC)***

STATE OF \_\_\_\_\_ )  
 ) ss.  
\_\_\_\_\_ COUNTY )

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_, managing member of \_\_\_\_\_,  
on behalf of said limited liability company.

(Seal)

\_\_\_\_\_  
Notary Public

***SIGNATURE PAGE FOR LIMITED LIABILITY COMPANY***