

## MEETING MINUTES

### Technical Committee Meeting

Tuesday, June 15, 2010

2:00 p.m.

Room 203

**Members Present:** Greg MacLean, Public Works/Utilities; Thomas Shafer, Randy Hoskins, Public Works/Utilities/RTSD; Marvin Krout, Nicole Fleck-Tooze, David Cary, Planning; Brian Praeuner, StarTran; Don Thomas, Doug Pillard, County Engineering; Mike Owen, Nebraska Department of Roads; Ken Smith, Urban Development; Lynn Johnson, Parks & Recreation, Ken Vice, Pedestrian & Bicycle Advisory Committee.

**Others Present:** Brad Zumwalt, Kaine McClelland, Nebraska Department of Roads; Susie Filipi, Public Works/Utilities; Mike Brienzo, Michele Abendroth, Planning.

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Krout called the meeting to order at 2:00 p.m. The Nebraska Open Meetings Act was acknowledged.

**1. Review and action on the draft minutes of the May 6, 2010 Technical Committee meetings.**

Thomas moved approval of the May 6, 2010 Technical Committee meeting minutes, seconded by Cary. The motion carried unanimously.

**2. Review and action on the *Lincoln-Lancaster FY 2010-2011 Unified Planning Work Program for Transportation Planning within the Lincoln Metropolitan Area.***

Brienzo stated that the Unified Planning Work Program is prepared every year to address key issues in the planning area and to plan the PL dollars. PL funds are to be used specifically for planning projects, and they can pay for 80% of the program. The remaining 20% is picked up by the MPO or other local funding sources such as the coordinating agencies, the City of Lincoln, the County and the State.

The document programs the MPOs responses to the corrective actions identified in the federal certification review. Each action has been specifically identified with an agreed upon MPO action and timeframe for completing the work. Brienzo briefly reviewed each section of the report including Administration and Management Activities; Interagency and Public Outreach Activities; Data Development, Monitoring and Evaluation Variables; Short Range Planning and Programming Activities; Metropolitan Transportation Planning; Transportation System Planning; Continuing Urban Transportation Planning Process; Transit Planning Work Program; and Environmental Studies, Programs and Coordination.

Brienzo distributed and reviewed proposed amendments to the Unified Planning Work Program.

Fleck-Tooze moved approval of the Unified Planning Work Program including the proposed amendments, seconded by Cary. The motion carried unanimously.

### **3. Briefing on the Lincoln MPO Travel Demand Model Update.**

Brienzo stated that staff has contracted with LSA Associates update for traffic model. The modeling activity will continue using TransCAD software and Planning will continue to work with staff through the Technical Committees Subcommittee which is call the Transportation Modeling Integration Team (MIT for short). A kickoff meeting for this project is scheduled for June 23, 2010. At that meeting, the schedule will be discussed as well as data needs.

The goal is to have a validated model developed by December 2010. This will involve developing the TransCAD model and interfaces with ArcGIS.

### **4. Briefing on the Lincoln MPO *Long-Range Transportation Plan and Lincoln-Lancaster Comprehensive Plan Update***

Fleck-Tooze stated that the public process kickoff was on June 3 with a press conference and public launching of the website. The Mayor has appointed a 20 person committee consisting of the nine Planning Commission members and eleven citizens representing many disciplines. A Complete Streets public meeting was held on June 8. A Living and Working in 2040 workshop will be held on July 13 as well as a *Plan-it-Yourself* workshop on August 14. Monthly interagency staff meetings will be held the fourth Tuesday of the month as well.

A draft plan will be ready for public discussion by June 2011. The Planning Commission will hold a public hearing in August 2011. It will then be reviewed and adopted by the MPO Officials Committee.

### **5. Briefing on the NDOR *Long-Range Transportation Plan Update*.**

Zumwalt updated the Committee on the statewide Long Range Transportation Plan. This is a policy document as opposed to a project oriented program. The objective of the plan is to create a statewide comprehensive planning document as we look to the year 2032. We look at important transportation issues that Nebraska is facing now and how our needs will be changing in the next 20 years.

Phase I began in 2009 with three pre-steering committee meetings to lay the groundwork for the update. Planning staff reviewed 21 plans for issues addressed, the process followed and outreach utilized. They also determined committee structure, developed a model, set a timeline for completion, adopted a vision statement and established a website. They also developed and fielded a stakeholder survey to gather input to identify statewide, regional and local transportation issues facing the State. The Committee structure consists of a steering committee, planning staff and a development team.

Phase II includes data collection, assessment of needs/issues and draft goals and objectives. Phase III includes outreach, feedback and a draft LRTP. Phase IV includes another outreach effort, feedback and the final LRTP.

Zumwalt noted that they received a tremendous response to the stakeholder survey. They focused on three groups including Nebraska businesses with economic interest, Nebraska residents and decision makers/ those who influence decisions. There were 4,500 total responses. They are currently tallying the results of the survey, and he will share the results with the Committee at a future meeting.

## **6. Other topics for discussion.**

Brienzo stated that there is a request for an amendment to the current Transportation Improvement Program for the State of Nebraska section. The amendment is to move six projects currently shown in FY 2012 to FY 2010. Five of the six projects are identified with advanced construction projects programmed with local funds and need to be converted to federal funds. This requires an amendment. Brienzo stated that there is also a request for an amendment to the Pedestrian, Bike & Trails section of the current TIP to add funds to an existing project.

This will be recommended to the MPO Officials Committee.

Shafer moved to accept the changes to the current Transportation Improvement Program, seconded by Thomas. The motion carried unanimously.

There being no further business, the meeting was adjourned at 3:02 p.m.

*\*\* Please note that these minutes will not be formally approved until the next meeting of the Metropolitan Planning Organization Technical Committee. \*\**

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