

**A REQUEST FOR INFORMATION
FROM THE CITY OF LINCOLN NEBRASKA
PUBLIC WORKS DEPARTMENT**

I, _____, representing _____, referred to as the Requesting Agency, request the following information from the City of Lincoln, Public Works Department through its Comprehensive Engineering Information System, hereafter referred to as CEIS.

The information requested is: _____

_____.

I am requesting this information for the following purpose(s) only: _____
_____.

I agree to the following terms and conditions:

1. The information is provided for use only by the Requesting Agency, its employees and agents, as required for the purpose(s) indicated above, and that the information will not be released, published, or otherwise transferred to other parties, nor used for other purposes without the written consent of the City of Lincoln.
2. CEIS provides this information in good faith, but it provides no warranty, nor accepts any liability occurring for any incorrect, incomplete, or misleading information.
3. The Requesting Agency shall indemnify and save harmless the City of Lincoln from and against all losses, claims, demands, actions, payments, and suits recovered against the City of Lincoln by reason of any act or omission on the part of the requesting agency, its agents or employees, arising out of any use or purpose of whatsoever nature of the information requested herein.
4. The Requesting Agency agrees to reimburse the City of Lincoln, Public Works Department for all reasonable costs incurred in processing of this request and in providing the required information. This cost is estimated by CEIS to be \$ _____ .

Requesting Agency - Authorized Signature

Date

Name and Title

Billing Address