

# REQUEST FOR DISMISSAL OF PARKING CITATION



[parkandgo.org](http://parkandgo.org)

CITY OF LINCOLN  
**PARKING SERVICES  
DIVISION**  
850 "Q" Street  
Lincoln, NE 68508  
402 / 441-PARK  
fax: 402 / 441-6476

## ADMINISTRATIVE REVIEW ONLY

Dismissed

Not Dismissed

Reviewing Administrator \_\_\_\_\_

Date \_\_\_\_\_

If you feel that the citation you received is unwarranted or there are mitigating circumstances, please fill out this form and submit to: Parking Services Division, 850 "Q" Street, Lincoln, NE 68508. Upon receipt of this form, action will be stopped until a final decision is concluded. You will be notified of the results in writing. If you receive an unfavorable response, you may request an Administrative Hearing.

*Note: One form must be filled out per citation.*

CITATION NUMBER

DATE OF ISSUANCE OF CITATION

LICENSE PLATE OR VIN

APPLICANT NAME

PHONE

ADDRESS

CITY

STATE

ZIP

E-MAIL ADDRESS (Using e-mail helps reduce paper consumption.)

## REASON FOR REQUEST

**Caution: Any statements made on this form may constitute an admission on your part.**

Mitigating circumstances:

If you do not receive a written decision to this Administrative Review within 14 days, it is your responsibility to contact this office for the results. Please be sure all copies are clearly legible for your application to be considered. You must provide evidence corresponding with your citation that will support your circumstance, such as a proof of registration, a handicapped placard, etc.

Signature \_\_\_\_\_ Date \_\_\_\_\_