

**DIRECTORS' MEETING  
MONDAY, JUNE 9, 2008  
11:00 a.m.  
COUNTY/CITY BUILDING  
CONFERENCE ROOM 113**

**I. MAYOR**

1. NEWS RELEASE. Mayor Invites Public to Second Waterfest at Homes Lake.
2. Response to Question on Help Available for Low-Income Elderly or Disabled Residents with Tree and Branch Removal.
3. NEWS RELEASE. Portion of Cornhusker Highway Closed for Several Hours.
4. Information on Debris Removal Assistance.
5. City Issues Guidelines for Clean-Up of Trees and Branches.

**II. DIRECTORS**

**FINANCE/TREASURER**

1. City of Lincoln's Investment Activity Report for the First Quarter, Fiscal Year 2007-08.

**LIBRARY**

1. NEWS RELEASE. Library Board of Trustees Vacancy Announced.

**PLANNING DEPARTMENT**

1. Metropolitan Planning Organization Officials Committee Agenda for June 12, 2008.
2. Waterford Estates 1<sup>st</sup> Addition. Final Plat #07079, Generally Located at No. 98<sup>th</sup> Street and "O" Street.

**PUBLIC WORKS AND UTILITIES**

1. ADVISORY. Storm Water Project to Start. Project No. 702205.
  - (a) Map of Area of Project No. 702205.

**URBAN DEVELOPMENT**

1. Media Advisory. National NeighborWorks® Week June 7 - 14, 2008.

**WEED AUTHORITY**

1. Combined Weed Program, City of Lincoln. May 2008 Monthly Report.

**III. CITY CLERK**

**IV. COUNCIL REQUESTS/CORRESPONDENCE**

**V. MISCELLANEOUS**

1. InterLinc Correspondence from Brian Peeks. Use of Fire Pits Causing Pollution.
2. InterLinc Correspondence from Jeanette Harris on City Maintaining Weed Height.
3. Email from Lynda Anderson. Proposed Ordinance as it Relates to Library Director Position.

4. Community Health Endowment (CHE) Meeting to Feature Dr. Nicolas Taylor and Kickoff of “Community Compass”.
5. Revision to the Community Health Endowment (CHE) Bylaws.

## **VI. ADJOURNMENT**

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**DIRECTORS' MEETING  
MINUTES  
MONDAY, JUNE 9, 2008  
11:00 a.m.  
COUNTY/CITY BUILDING  
CONFERENCE ROOM 113**

**Council Members Present:** Robin Eschliman, Chair; Doug Emery, Vice-Chair; Jon Camp, Dan Marvin, John Spatz, Ken Svoboda

**Council Members Absent:** Jonathan Cook

**Others Present:** Mayor Chris Beutler, Rick Hoppe, Trish Owen, Lin Quenzer, Mayor's Office; City Clerk Joan Ross; John Hendry, City Attorney; Directors and Department Heads; and Tammy Grammer, City Council Staff.

Meeting convened at 11:10 a.m.

Location Announcement of the Nebraska Open Meetings Act: A Copy of the Nebraska Open Meetings Act is Located on the Wall at the Rear of this Room.

**I. MAYOR -**

Mayor Chris Beutler called on Directors. Lynn Johnson (Parks & Recreation Director) reported that Woods pool is not yet open due to a leak. They are working on it and hoping to have the pool open middle of next week.

Assistant Fire Chief John Huff stated for Item 21 on their Agenda today, they're requesting to continue public hearing one week. So, Chief Ford can be at the meeting, he is out of town. *[#21, 08R-108, Approving a transfer of appropriations in the amount of \$200,049 from the Contingency fund to the Fire and Rescue Administration Account to fund the roof replacment at Fire Station #1 at 18<sup>th</sup> & Q Streets.]*

Diane Gonzolas (Citizen Information Center Director) mentioned the response e-mails and the news release regarding Ms. Eschliman's question last week asking if there was any help available for low-income elderly or disabled residents who need help with tree and branch removal. *[See Attachments]*

1. NEWS RELEASE - RE: Mayor Invites Public to Second Waterfest at Homes Lake. - NO COMMENTS

2. E-Mail Response from Diane Gonzolas to Robin Eschliman's question - RE: On Help Available for Low-Income Elderly or Disabled Residents with Tree and Branch Removal. - NO COMMENTS
3. NEWS RELEASE - RE: Portion of Cornhusker Highway Closed for Several Hours. - NO COMMENTS
4. E-Mail Information from Dave Norris - RE: On Debris Removal Assistance Available. - NO COMMENTS
5. NEWS RELEASE - RE: City Issues Guidelines for Clean-Up of Trees and Branches. - NO COMMENTS

## **II. DIRECTORS -**

### **FINANCE/TREASURER -**

1. City of Lincoln's Investment Activity Report for the First Quarter, Fiscal Year 2007-08. - NO COMMENTS

### **LIBRARY -**

1. NEWS RELEASE - RE: Library Board of Trustees Vacancy Announced. - NO COMMENTS

### **PLANNING -**

1. Metropolitan Planning Organization Officials Committee Agenda for June 12, 2008. - NO COMMENTS
2. Letter from Brandon M. Garrett to Mike Johnson, Olsson Associates - RE: Waterford Estates 1<sup>st</sup> Addition - Final Plat #07079 - Generally located at N. 98<sup>th</sup> Street & "O" Street. - NO COMMENTS

### **PUBLIC WORKS & UTILITIES -**

1. ADVISORY - RE: Storm Water Project to Start - Project #702205. - NO COMMENTS  
(a.) Map of Area of Project No. 702205. - NO COMMENTS

## **URBAN DEVELOPMENT -**

1. Media Advisory - RE: National NeighborWorks® Week June 7 - 14, 2008. - NO COMMENTS

## **WEED CONTROL AUTHORITY -**

1. Combined Weed Program - City of Lincoln - May 2008 Monthly Report. - NO COMMENTS

## **III. CITY CLERK -**

City Clerk Joan Ross stated on their Agenda today the first thing they have is the Mayor's Award of Excellence and then presentation by Police Chief Casady on the 2008 Justice Assistance Grant.

Items 16 & 17 will be called together. *[#16, 08-63, Annexation No. 08003 - Amending the Lincoln Corporate Limits Map by annexing approximately 63.13 acres of property generally located at N. 35th Street and Superior Street.; and #17, 08-64, Change of Zone 08019 - Application of Robert and Victoria Rokeby for a change of zone from R-3 Residential District to H-3 Highway Commercial District on property generally located at N. 35th Street and Superior Street.]*

We have already talked about Item 21. *[#21, 08R-108, Approving a transfer of appropriations in the amount of \$200,049 from the Contingency fund to the Fire and Rescue Administration Account to fund the roof replacement at Fire Station #1 at 18<sup>th</sup> & Q Streets.]*

Items 31 & 32 will be called together. *[#31, 08R-136, Approving a Conservation Easement Agreement between the City and Cardwell Reserve Homeowner's Association, Inc. for the acquisition of approximately 31.48 acres in the Cardwell Branch floodplain south of W. Denton Road and west of S.W. 12th Street to preserve flood storage capacity and other natural resources over the easement area.; and #32, 08R-137, Approving a Conservation Easement Purchase Agreement between Cardwell Reserve Homeowner's Association, Inc., Reserve Development, LLC, the City of Lincoln, and the Lower Platte South NRD for the purchase of a conservation easement in the Cardwell Reserve Addition area generally located at S.W. 12th Street and W. Denton Road to preserve the flood storage capacity and other natural resources over the easement area.]*

Item 46 on the Pending List they received an email from Peter Katt requesting to remove this from pending for public hearing on July 7<sup>th</sup>. [*#46, 08R-82, Special Permit 08015 - Application of Roger Schwisow for authority to allow mining/extraction of soil of agricultural zoned property located northwest of the intersection of N.W. 56th Street & West "O" Street.*]

#### **IV. COUNCIL REQUESTS/CORRESPONDENCE -**

**JON CAMP** - Mr. Camp stated he would like to speak with Lynn Johnson (Parks & Recreation Director) and someone from Public Works & Utilities after the Directors' Meeting today.

**JONATHAN COOK** - Absent

**DOUG EMERY** - No Comments

**DAN MARVIN** - No Comments

**JOHN SPATZ** - No Comments

**KEN SVOBODA** - Mr. Svoboda stated he would like to speak with Chuck Zimmerman (Building & Safety) after the Directors' Meeting today.

**ROBIN ESCHLIMAN** - No Comments

#### **V. MISCELLANEOUS -**

1. E-Mail from Brian Peeks - RE: Use of Fire Pits Causing Pollution. - NO COMMENTS
2. E-Mail from Jeanette Harris - RE: City Maintaining Weed Height. - NO COMMENTS
3. E-Mail from Lynda Anderson - RE: Proposed Ordinance as it relates to Library Director Position. - NO COMMENTS
4. Faxed Media Release from Lori Seibel, President, Community Health Endowment (CHE) - RE: Community Health Endowment (CHE) Meeting to feature Dr. Nicolas Taylor and Kickoff of "Community Compass". - NO COMMENTS

5. Material from Dan Anderson, Chair, Community Health Endowment (CHE) -  
RE: Revision to the CHE Bylaws. - NO COMMENTS

## **ADDENDUM (June 9<sup>th</sup>)**

### **I. MAYOR -**

1. NEWS ADVISORY - RE: Mayor Beutler's Public Schedule Week of June 7 through June 13, 2008 - Schedule subject to change. - NO COMMENTS
2. NEWS RELEASE - RE: East Adams Construction Scheduled To Begin Monday. - NO COMMENTS

### **II. CITY CLERK - NONE**

### **III. CORRESPONDENCE -**

#### **A. COUNCIL REQUESTS/CORRESPONDENCE - NONE**

#### **B. DIRECTORS AND DEPARTMENT HEADS -**

#### **HEALTH -**

1. NEWS RELEASE - RE: Lincoln & Lancaster County Environmental Leadership Awards. - NO COMMENTS
2. NEWS RELEASE - RE: Food That's In When School Is Out. - NO COMMENTS
3. NEWS RELEASE - RE: Fencing Requirements For Soft-Side/Inflatable Pools- 18 inches or more require a fence. - NO COMMENTS

#### **C. MISCELLANEOUS -**

1. E-Mail from Sandra Mathews - RE: StarTran - bus routes. - NO COMMENTS
2. E-Mail Letter from Ruthann Young - RE: Library issues. - NO COMMENTS

[End of addendum]

### **VI. MEETING ADJOURNED - Approximately at 11:18 a.m.**

dm060908/tjg

(Attachments)

Diane K Gonzolas/Notes  
06/02/2008 05:20 PM

To CouncilPacket/Notes@Notes  
cc  
bcc  
Subject: Response to Eschliman's question

At the Council meeting with Directors this morning, Robin asked if there was any help available for low-income elderly or disabled residents who need help with tree and branch removal. I contacted Wayne Svoboda at Volunteer Partners. His agency does not send individual volunteers to homes. Instead, he works with groups and organizations willing to volunteer. He provided me with a list of those who were interested in helping with graffiti removal. Dave Norris in CIC is contacting those on that list now to see if they are interested in helping with this kind of tree clean-up.

Diane Gonzolas, Manager, CIC

AMC 08/06/03

David B Norris/Notes

06/04/2008 02:22 PM

To CouncilPacket/Notes@Notes

cc Diane K Gonzolas/Notes@Notes

bcc

Subject Debris Removal Assistance Available

For your information,

The City Web site ([lincoln.ne.gov](http://lincoln.ne.gov)) now has a link in the "hot box" called "Debris Removal Available For Low Income, Elderly and Disabled."

When citizens click on that link, it takes them to the following text:

Supervised assistance with tree/debris removal for Lincoln's low income, elderly and disabled citizens is available by calling:

Lancaster County Juvenile Drug Court  
Contact Kerry Dean  
441-3858

Anybody inquiring about clean-up projects using this resource should be made aware that these workers are supervised.

I'm still attempting to secure a couple of other groups who may be willing to assist. This link from the hot box will remain in its current location at least through the weekend. Thank you.

Dave Norris, Citizen Information Center

441-7547

AMc 080604 Debris

David B Norris/Notes  
06/04/2008 04:56 PM

To CouncilPacket/Notes@Notes  
cc  
bcc  
Subject Web site revision regarding debris cleanup

After hearing from City Arborist Steve Schwab Wednesday afternoon regarding the cleanup workload the City's Forestry Division has encountered, it was decided that a more detailed news release was needed for people with questions about tree and branch removal.

As of Thursday morning, the hot box link will read "Tree Cleanup Guidelines" and will link to the news release that follows this note. The information specifically targeting low income, elderly and disabled citizens is included in the body of the news release. Thank you. (DN)

**PARKS AND RECREATION DEPARTMENT**

2740 "A" Street, Lincoln, NE 68502, 441-7847, fax 441-8706

**PUBLIC WORKS AND UTILITIES DEPARTMENT**

555 S. 10th Street, Lincoln, NE 68508, 441-7548, fax 441-8609

**FOR IMMEDIATE RELEASE**

**FOR MORE INFORMATION:** Steve Schwab, Parks and Recreation, 441-7035  
Karla Welding, Solid Waste Operations, 441-7867

**CITY ISSUES GUIDELINES FOR  
CLEAN-UP OF TREES AND BRANCHES**

As residents clean up from recent storms, the City is reminding residents of how to properly dispose fallen trees and branches. Different guidelines exist for trees on public property and those on private property.

Residents who have safety concerns about any fallen tree or branch should call the Lincoln Police non-emergency number at 441-6000. Residents who have downed utility lines or tree limbs resting on utility lines should contact the Lincoln Electric System at 888-365-2412.

**Public trees are those that are in the public rights of way, generally between the sidewalk and the curb.** Residents are encouraged to contact **Community Forestry at 441-7035** between 8 a.m. and 4:30 p.m. weekdays to report damage to street trees. (Residents who have structural damage from a street tree should call the Lincoln Police non-emergency number at 441-6000.)

The Lincoln Parks and Recreation Department is asking Lincoln residents to help clear fallen limbs from street trees on public rights of way. Small branches and limbs can be left for pick up by refuse haulers on the normal day of garbage service. For large limbs from public trees, Community Forestry staff will leave logs in the right of way next to the sidewalk, and these can be picked up by residents to use as firewood.

AMC 08/06/05 10

Parks and Recreation Director Lynn Johnson said the Community Forestry handles nearly 2,500 calls a year regarding broken or fallen tree limbs. He said the assistance of the public can help the Department reduce fuel consumption and equipment operating costs.

**All trees not on the public rights of way are the responsibility of the property owner.** Waste haulers differ on requirements and collection fees for disposal of branches. In general:

Smaller trees, brush and branches (under four inches in diameter) from public or private property can be cut into lengths of four-feet or less, secured and left for pickup by refuse haulers. Haulers may charge additional fees for branch collection.

Large trees and branches (more than four inches in diameter) on private property can be cut up and removed by a licensed tree arborist or taken by the homeowner for disposal.

Fees are charged at the two City disposal sites:

**5101 North 48th Street** (about one-half mile north of N. 48th and Superior streets): This site is for those using small vehicles (one ton and less) and trailers (60 sq. feet and less). Loads must be tied and/or tarped to avoid additional fees.

**6001 Bluff Road** (one mile north of Interstate 80 and Highway 77): This site is for those using larger vehicles or trailers as well as any landscaping, lawn care, handyman or property management businesses. Fees are charged based on vehicles size. Loads must be tied and/or tarped or the load will be refused access.

These sites are open weekdays from 6:45 a.m. to 4:15 p.m.; Saturdays from 6:45 a.m. to 3 p.m.; and Sundays from 6:45 a.m. to noon. For more information, call 441-8102 or 441-8104 or see the City Web site, [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: landfill).

Tree debris also can be taken to **Hofeling Enterprises**, 2200 S. Folsom Ct. (438-8733), from 8 a.m to 5 p.m. weekdays. The charge is \$10 per pickup load.

**Low-income elderly and disabled residents** who need help with debris removal can contact Kerry Dean at Lancaster County Juvenile Drug Court, 441-3858. All volunteers who are part of this program are supervised.

Yard waste (leaves, grass clipping) cannot be thrown away with regular trash. For information on yard waste disposal, see [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: yard waste).