

GENERAL FACT SHEET

Fill-in form, tab to next field

BILL NUMBER 12-37

BRIEF TITLE

APPROVED DEADLINE

REASON

Lease Agreement w/USPS for placement of
drop-off mail boxes @Woods Park Pkg. Lot

DETAILS

POSITIONS/RECOMMENDATIONS

<p>The former Woods Park Post Office located at 35th & "O" Streets closed in May 2011. Postal service customers have requested placement of one or more drop-off mailboxes in the service area. US Postal Service (USPS) representatives approached Parks & Recreation Department staff with a request to place a concrete pad and one or more drop-off mailboxes in the east Woods Park parking lot at about So. 33rd and "L" Streets. The proposed pad location is in an existing median in the northern end of the parking lot. The term of the agreement is for seven years with the option for renewal for two additional five-year periods. The USPS will return the site to its prior condition at the end of the lease. The annual lease payment is a nominal \$1.00 because of the public benefit of having access to drop-off mailboxes at this location.</p>	Sponsor	
	Program Departments, or Groups Affected	Parks & Recreation Department US Postal Service
	Applicants/ Proponents	Applicant Lynn Johnson City Department Parks & Recreation Department Other
	Discussion (Including Relationship to other Council Actions)	Opponents
	Staff Recommendations	<input checked="" type="checkbox"/> For <input type="checkbox"/> Against Reason Against
	Board or Commission Recommendation	BY <input type="checkbox"/> For <input type="checkbox"/> Against <input checked="" type="checkbox"/> No Action Taken <input type="checkbox"/> For with revisions or conditions (See Details column for conditions)
	CITY COUNCIL ACTIONS (For Council Use Only)	<input type="checkbox"/> Pass <input type="checkbox"/> Pass (As Amended) <input type="checkbox"/> Council Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold <input type="checkbox"/> Do not Pass

DETAILS

POLICY/PROGRAM IMPACT

	POLICY OR PROGRAM CHANGE	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <hr/> <hr/> <hr/>
	OPERATIONAL IMPACT ASSESSMENT	<hr/> <hr/> <hr/>
	FINANCES	
	COST AND REVENUE PROJECTIONS	COST of total project: \$ 0
		COST of this Ordinance/ Resolution \$ 0
		RELATED annual operating Costs \$ 0
	INCREASE REVENUE EXPECTED/YEAR \$ 1.00	
SOURCE OF FUNDS	CITY [Approximately]	
	_____ \$ _____ %	
	_____ \$ _____ %	
	_____ \$ _____ %	
	_____ \$ _____ %	
	_____ \$ _____ %	
	NON CITY [Approximately]	
	_____ \$ _____ %	
	USPS \$ 1.00 100 %	
	_____ \$ _____ %	
_____ \$ _____ %		
BENEFIT COST		
<input type="checkbox"/> Front Foot	Average Assessment	
<input type="checkbox"/> Square Foot \$ _____	\$ _____	

APPLICABLE DATES:

FACT SHEET PREPARED BY: Lynn Johnson

REVIEW BY:



REFERENCE NUMBER