

**DIRECTORS' MEETING
MONDAY, DECEMBER 10, 2012
555 S. 10TH STREET, ROOM 113
2:00 P.M.**

I. CITY CLERK

II. MAYOR

1. NEWS RELEASE. Mayor presents October Award of Excellence to Dan Cain, Manager of the Workforce Investment Program of the Urban Development Department.
2. NEWS RELEASE. Library hosts First Friday Art Walk Reception.
3. Fiscal Impact Statement. Building and Safety - Inspections and Enforcement. November 20, 2012.
4. NEWS ADVISORY. Mayor Beutler and the Public Works and Engineering Department will hold a news conference Thursday, Dec. 6th, 10:00 a.m., 901 No. 6th Street, to announce a program for volunteers to shovel snow for residents who are unable to clear their walks themselves. Reception, same location, at 4:00 p.m.
5. NEWS RELEASE. Mayor encourages residents to become "Snow Angels".
6. NEWS RELEASE. City celebrates artistic snow plow project.
7. NEWS RELEASE. Nominations now accepted for Mayor's Arts Awards.

CABLE BOARD

1. Cable Board orientation and tour of the Time Warner facilities.

III. DIRECTORS

PUBLIC WORKS & UTILITIES/ENGINEERING

1. Public Open House. Thursday, December 13, 2012, 5:00 - 6:30 p.m., Gere Library, 56th and Normal, regarding Van Dorn Street; 33rd Street - 48th Street. Project No. 701773.

IV. COUNCIL MEMBERS

V. MISCELLANEOUS

VI. CORRESPONDENCE FROM CITIZENS

1. Anonymous letter from the Meadowlane neighborhood listing concerns regarding a bar which may be opening in the Meadowlane shopping center.
2. Correspondence from Marge Schlitt regarding the P Street redesign and inclusion of bike lanes.
 - a) Comments from Marge Schlitt with observations that DC has numerous bike lanes in the busy parts of town.
3. InterLinc correspondence from Concerned 911 Employee. Give serious re-evaluation to making the 911 Center part of the Police Department, listing reasons.

VII. ADJOURNMENT

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: December 3, 2012

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

MAYOR PRESENTS OCTOBER AWARD OF EXCELLENCE

Mayor Chris Beutler today presented the Mayor's Award of Excellence for October to Dan Cain, Manager of the Workforce Investment Program of the Urban Development Department. The monthly award recognizes City employees who consistently provide exemplary service and work that demonstrates personal commitment to the City. The award was presented at the beginning of today's City Council meeting.

Cain has worked for the City since 1975, and is officially retiring Wednesday. Urban Development Director David Landis nominated Cain in the categories of customer relations and productivity for his outstanding leadership and management abilities. In the past year, Cain has managed a \$1.8 million budget and supervised a staff of seven front-line workers who delivered employment and training programs to more than 300 clients.

For the past several years, meeting performance standards in the youth program has been particularly difficult for providers across the state to achieve. Staff members for all Lincoln, Omaha and outstate Nebraska providers have struggled to recruit and enroll young people who will follow through and successfully complete an education or job training component.

Cain observed that many young people would make their first one or two appointments and then stop. He decided to introduce a work ethics component to grab their attention and keep them working toward a goal. The component, based on the curriculum called "Bringing Your A-Game to Work," was introduced in June. It consists of seven critical habits needed by all workers – attitude, attendance, ambition, accountability, appearance, appreciation and acceptance.

Youth attend a monthly workshop and practiced the seven habits at their work sites. Cain recruited speakers to address each "A" including a supervisor from Parks and Recreation who spoke on attendance. Work site supervisors evaluate the young workers as they develop and demonstrate the seven habits on the job. The young people said they know the habits are important, but they weren't always sure how to develop them. One concept they do understand is branding, so staff worked with the youth to build their own brand. They become motivated to brand themselves as having a good attitude at work, showing up on time, being dressed appropriately for the job and demonstrating the other habits.

-more-

Award of Excellence
December 3, 2012
Page Two

To make this happen, Cain adjusted the budget to buy materials, pitched the idea to staff, identified and trained a case manager and convinced work site supervisors of the value of the curriculum.

A comparison with the other two state areas shows the success of this program and Cain's overall efforts. Lincoln outperformed the Omaha and outstate areas by exceeding state standards for entered employment rates, employment retention rates and average earnings for adult participants.

Lincoln's success is especially apparent in the area of wages. Lincoln clients earned an average of about \$35,000 annually. Omaha clients averaged about \$23,000, and outstate clients averaged about \$19,000. Another indicator of Cain's hard work came in September 2011 when Lincoln was included in a week-long Federal Comprehensive Review conducted by representatives from the Labor Department. The report issued in May cited 20 areas that required correction, but none of these were in Lincoln.

Landis said Cain's dedication to his job and his exemplary management skills have benefitted clients, employers and the entire community.

The other categories in which employees can be nominated are loss prevention, safety and valor. Consideration also may be given to nominations that demonstrate self-initiated accomplishments or those completed outside of the nominee's job description. All City employees are eligible for the Mayor's Award of Excellence except for elected and appointed officials. Individuals or teams can be nominated by supervisors, peers, subordinates and the general public. Nomination forms are available at lincoln.ne.gov (keyword: personnel) or from department heads, employee bulletin boards or the Personnel Department, which oversees the awards program.

All nominations are considered by the Mayor's Award of Excellence Committee, which includes a representative with each union and a non-union representative appointed by the Mayor. Award winners receive a \$50 gift certificate, a day off with pay and a plaque. All monthly winners and nominees are eligible to receive the annual award, which comes with a \$250 gift certificate, two days off with pay and a plaque.

LINCOLN CITY LIBRARIES

136 S. 14th Street, Lincoln, NE 68508, 402-441-8500

FOR IMMEDIATE RELEASE: December 4, 2012

FOR MORE INFORMATION: Barbara Hansen, Lincoln City Libraries, 402-441-8512

LIBRARY HOSTS FIRST FRIDAY ART WALK RECEPTION

Lincoln City Libraries invites the public to the opening reception Friday, December 7 for its traveling exhibit “Campaigns and Cartoons: The Role of Caricature in Political Persuasion.” The reception from 6 to 8 p.m. at the Bennett Martin Public Library, 136 S. 14th Street, is part of the First Friday Art Walk.

The exhibit is on loan from the Harrison Presidential Site in Indianapolis and will be on display through January 2013. It features 36 original sketches and published political cartoons examining the evolution of the art form and the lives of noted artists who produced and popularized symbols such as Uncle Sam, Miss Columbia, the donkey and the elephant.

In connection with the exhibit, political cartoonist Neal Obermeyer will give a gallery talk at 2 p.m. Sunday, December 16.

The exhibit is one of several events scheduled as part of the 2012 One Book – One Lincoln community reading program. This year’s selection is Destiny of the Republic: A Tale of Madness, Medicine and the Murder of a President by Candice Millard. The book tells the story of President James Garfield, who was shot four months after taking office. Millard details the politics, medicine and science of the era in her best-selling narrative history.

Copies of the book are available at Lincoln City Libraries and retailers in various formats. For more information or to schedule a discussion leader, visit lincolnlibraries.org or call 402-441-8500.

FINANCE DEPARTMENT COMMENTS	Availability of Appropriations: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	BUDGET OFFICER <u>Steve Nubka</u>
	PURCHASING AGENT _____
FINANCE DIRECTOR <u>Steve Nubka</u> DATE <u>11/22/12</u>	

APPROVED: Yes <input type="checkbox"/> No <input type="checkbox"/>	MAYOR <u>[Signature]</u>
	DATE _____

WHEN TO USE FISCAL IMPACT STATEMENT

1. Requesting transfer of operating appropriations.
2. Requesting increase in personnel (full time equivalents) appropriations.
3. Requesting transfer of capital improvement appropriations.
4. Requesting operational change not authorized during the budget process.
5. Requesting appropriations based on receipt of additional funds from outside sources.
6. Requesting use of Contingency funds.

HOW TO USE FISCAL IMPACT STATEMENT

NEED: There should be a detailed explanation of why a change to the previously approved budget is necessary. If the change will have any impact beyond the current fiscal year, it should also be noted.

FUTURE IMPACT: One of the boxes should be checked. An example of an item with ongoing impact would be a request for additional fte authorization that will also be requested in upcoming budgets. This would necessitate filling out the "Next Fiscal Year Annualized" column. An example of an item with limited impact would be asking for authorization to use salary savings for the one time purchase of equipment. If "Projected Completion Date" applies, please fill in.

REVENUES GENERATED: Please note if the request will affect current and future revenues.

LEGISLATIVE CHANGES: These boxes should be marked yes or no. Some of the actions this form is used for (transfer of capital improvement appropriations, Contingency Funds) require a City Council ordinance.

PERSONNEL (full time equivalents): Please note the number of fte's the request involves, if applicable.

PERSONNEL (cost), SUPPLIES, OTHER SERVICES AND CHARGES, EQUIPMENT: All entries in these boxes must have the business unit, object code, and object code description along with the dollar amount. Negative amounts must be indicated by brackets.

TOTAL EXPENDITURES: This box should contain the sum of the dollar amounts in the various expenditure categories.

SOURCE OF REVENUES: This box should contain the name of the fund the action is required for.

080303 Building and Safety Inspections and Enforcement		
08009 Plumbing Inspections	12/13	13/14
5021 Salary	\$38,789	\$51,719
5081 Health	\$7,967	\$10,622
5082 Dental	\$154	\$205
5083 Life	\$98	\$131
8085 Pension	\$3,491	\$4,655
8086 FICA	\$2,968	\$3,957
8091 PEHP	\$585	\$780
Professional / Technical Work	(\$3,750)	(\$5,000)
Sub Total	\$50,302	\$67,069
5221 Office Supplies	\$1,125	\$1,500
Sub Total	\$1,125	\$1,500
5631 Data Processing Services	\$1,417	\$1,890
5724 Mileage - City Vehicles	\$5,006	\$6,674
5783 General Liability	\$186	\$248
5787 Worker's Comp	\$42	\$55
5799 Long Term Disability	\$36	\$48
5829 Phone	\$737	\$982
Sub Total	\$7,423	\$9,897
Total	\$58,849	\$78,466

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

DATE: December 5, 2012

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

Mayor Chris Beutler and the Public Works and Engineering Department will announce a new program to provide volunteers to shovel snow for residents who are unable to clear their walks themselves at a news conference at **10 a.m.**

Thursday, December 6 at the City Street and Traffic Operations facility at 901 N. 6th Street.

The nine snow plows painted by Lincoln Public School (LPS) students also will be on display at the news conference, and City and LPS officials will discuss that project. **The media also is invited to a reception to celebrate the project at 4 p.m. Thursday at the same location.**

The facility at 901 N. 6th is south of Haymarket Park. To reach it, take N. 6th south off Charleston. Or take Line Drive off Sun Valley Blvd. into Haymarket Park and take the first right off Line Drive.

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: December 6, 2012

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831
Scott Opfer, Street and Traffic Operations, 402-525-5619
Pastor Dan Safarik, St. Luke United Methodist, 402-477-2032

MAYOR ENCOURAGES RESIDENTS TO BECOME “SNOW ANGELS”

Mayor Chris Beutler today encouraged residents to volunteer to shovel snow for someone who can't through the new Snow Angels program. The Mayor, the Public Works and Utilities Department and Pastor Dan Safarik of St. Luke United Methodist Church kicked off the program at a news conference today.

“Every year, we hear from residents who are unable to remove the snow from their sidewalks on their own,” Beutler said. “Some are elderly or disabled. Many do not have relatives or friends they can call on for help. Some have health conditions that make shoveling snow dangerous for them. Public Works and Utilities has stepped up to fill a need, this time with the help of Lincoln’s faith community. The result of this collaboration is a program to link volunteers willing to shovel snow with residents who need the service.”

Individuals or organization wishing to volunteer for snow removal as part of the program may sign up online at lincoln.ne.gov (keyword: snow). Those who need the help can find volunteers near their home online or by calling 402-441-7644 during regular business hours.

“It’s likely we will have many people requesting assistance, so I want to strongly encourage residents to consider volunteering for the Snow Angels program,” Beutler said. “Perhaps your church or faith community, your service organization or your family could make this a project. We need your help to make Snow Angels a success.”

Aging Partners also has a program to provide snow removal for low-income elders. Funds from the Lincoln Cares donation program are used to pay the workers through the Aging Partners Home Handyman Program. For more information, visit aging.lincoln.ne.gov (click on “housing”) or call 402-441-7030.

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: December 6, 2012

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831
Ellen Wright, Public Works and Utilities, 402-441-7075
Roger Tiedeman, Public Works and Utilities, 402-441-8422

CITY CELEBRATES ARTISTIC SNOW PLOW PROJECT

Mayor Chris Beutler today recognized the City Public Works and Utilities Department and Lincoln Public Schools (LPS) for collaborating on an artistic snow plow project. Students and art teachers from nine LPS schools painted 10-foot long plow blades with images they felt represented their school and or community.

“These murals on wheels are assigned to the participating schools’ snow routes so the students will be able to see the plows they painted doing their job this winter,” Beutler said. “I want to thank the City employees involved for the hard work and creativity they’ve shown on this project. This is an excellent example of our Public Works and Utilities employees reaching out to the community to educate the public about the many ways this important department serves our City.”

Participating schools were Beattie, Holmes, Huntington, Kahoa, Kooser, Lakeview and Zeman elementaries; Mickle Middle School; and Lincoln North East High School.

The program was initiated by Roger Tiedeman, a District Manager in the Street and Traffic Operations Division, who read about a similar program in Wisconsin. The City now has 18 snow routes covering nearly 1,200 miles, and this year, the snow routes were adjusted to better incorporate our schools. Tiedeman proposed the artistic snow plow program as a way to educate the public about the routes

“We hope this will be an annual event so other schools have the opportunity to participate,” Tiedeman said. “The program has helped to strengthen our relationships with the community and share information about our winter weather response efforts.”

Mayor Beutler also encouraged the public to plan ahead for winter weather and to keep parked vehicles off City streets when it snows. Information on City snow operations is available at lincoln.ne.gov (keyword: snow).

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: December 6, 2012

FOR MORE INFORMATION: Deb Weber, Lincoln Arts Council, 402-434-2787

NOMINATIONS NOW ACCEPTED FOR MAYOR'S ARTS AWARDS

Nominations are now being accepted for the 35th annual Mayor's Arts Awards. The awards will be presented by the Lincoln Arts Council (LAC) Wednesday June 12, 2013 at the Lied Center. The Mayor's Arts Awards program formally recognizes artistic contributions and achievements in the Lincoln area. Nomination forms are available by calling the LAC at 402-434-2787 or printing a form from the LAC website, www.artscene.org. A list of previous winners also is available at that website. **The nomination deadline is Monday, January 14, 2013**

Winner in the following categories will be selected by a panel of arts professionals:

- The **Arts Organization Award** recognizes an arts group that has made significant contributions to Lincoln's arts community over a period of years.
- The **Artistic Achievement Award - Visual Arts** recognizes excellence and accomplishment in any of the visual arts, including theatre and film.
- The **Artistic Achievement Award - Youth** recognizes excellence and accomplishment in any arts discipline by a young person age 18 or younger.
- The **Artistic Achievement Award - Performing Arts** recognizes excellence and accomplishment in any of the performing arts, including film.
- The **Gladys Lux Education Award** recognizes special initiatives in or dedication to arts education and is endowed by the Gladys Lux Foundation.
- The **Heart of the Arts Award** recognizes an individual or organization for outstanding volunteer dedication to the arts or for making a major overall impact on the arts in Lincoln.
- The **Outstanding Event Award** recognizes a performance, exhibition or project in the previous year (2012) that will be notable in the community memory for years to come because of its content or cultural significance.
- The **Halcyon Allsman Benefactor of the Arts Award** honors an individual, family, organization or business making significant financial contributions to the arts.
- The **"Arts for Kids" Award** honors an individual from outside of the arts professions whose leadership has enhanced arts activities and experiences for children

Nominations from the previous year are automatically resubmitted, and updates to the 2012 nominations will be accepted. The public also is encouraged to submit names of members of the Lincoln arts community who have died since the last awards ceremony in June 2012 for memorial recognition at the event.

Mary M. Meyer

From: Diane K. Gonzolas
Sent: Tuesday, December 04, 2012 12:30 PM
To: Ann Teget; Colleen Jones (cjones3@unl.edu); Council Packet; Dara Troutman (dtroutman@nebraska.edu); Diane K. Gonzolas; douglas.bauch@twcable.com; Edward Hoffman (ed@cadalaw.com); jamie.wenz@twcable.com; jcookcc@aol.com; jerrod@jaegerlawoffice.com; JimJohnson@neb.rr.com; Joan E. Ross; Linda Jewson; Ilee1@unl.edu; Melissa M. Fuller; Rick D. Hoppe; Shandi P. Petersen (spetersen@netnebraska.org); Steven J. Huggenberger; Thomas Higley (thomas.higley@gmail.com); William Luxford
Subject: Cable board orientation

Several members of the Cable Board have indicated an interest in an orientation session and tour of the Time Warner facilities. We have found a time that works for the City and TWC -- 4 p.m. Thursday, December 20 at TWC, 5400 S. 16th.

Please let me know if you can attend. Also let me know if you would like to attend an orientation/tour, but this date does not work for you.

Still to be scheduled is a work session on the cable rules.

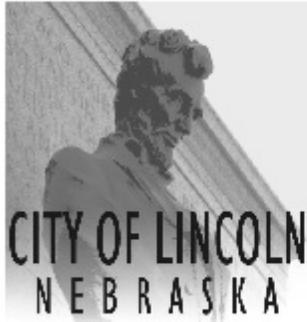
Our next board meeting is 4 p.m. Thursday, Jan. 31.

Thank you!

Diane

Diane Gonzolas
Manager, Citizen Information Center
Office of the Mayor
555 S. 10th Street
Lincoln, NE 68508
402-441-7831
cell 402-525-1520
dgonzolas@lincoln.ne.gov





PUBLIC WORKS & UTILITIES ADVISORY

MAYOR CHRIS BEUTLER

lincoln.ne.gov

December 6, 2012

PUBLIC OPEN HOUSE **Van Dorn Street; 33rd Street - 48th Street** **Project No. 701773**

When: Thursday, December 13, 2012
5:00 - 6:30 PM

Where: Gere Library
56th and Normal

The City of Lincoln is hosting an informational open house regarding the Van Dorn Street Rehabilitation Project from 33rd to 48th Street. This project includes street rehabilitation (concrete base repair, asphalt mill and overlay, and curb replacement), new pavement markings, new traffic signals, electrical work, and sidewalk and ramp reconstruction.

Public Works is committed to working in partnership with the neighborhoods and the community on plans for our city streets. Van Dorn Street is currently 26-foot wide from 33rd to 37th Street and 31-foot wide from 37th to 48th Street. The street rehab project will include the addition of a common center turn lane by widening of the street. Two options will be presented at the meeting for accomplishing this. Each option comes with advantages and disadvantages that should be carefully considered as we make this decision.

This meeting will be in open house format. The public is invited to stop in anytime between 5:00 pm and 6:30 pm to discuss current design options with representatives from the City's Public Works Department who will be there to answer questions and provide detail about the pros and cons of each option. The hope is to leave the meeting with a group consensus on the best strategy for the neighborhood and the community.

If you are unable to attend, you can contact the project engineer at the number listed below with questions/concerns.

Project Engineer: Holly Lionberger
Phone: 402-326-0593
Email: hlionberger@lincoln.ne.gov

November 29, 2012

RECEIVED

DEC 03 REC'D

CITY COUNCIL
OFFICE

Members of Lincoln/Lancaster County City Council ...

I am writing this letter on behalf of concerned members of the Meadowlane neighborhood.

It has come to our attention that there has been a request to open a bar in the Meadowlane shopping center at 70th and Vine. Whether or not this request has gotten as far as city council, we do not know. However, we would like to point out our concern since there is not only a church across the street to the south, but there is a school with two blocks to the east and a bus stop on the corner of 70th and Vine. As members of this neighborhood, we would like to ask that you not approve this request if it should come to your desk.

Thank you

Meadowlane Neighborhood

LINCOLN NE 685

DEC 03 2012 PM 11



RECEIVED

DEC 03 REC'D

CITY COUNCIL
OFFICE

City of Lincoln
City Council
555 So. 10th, Room 111
Lincoln NE 68508

68508+2803



Mary M. Meyer

From: Marge Schlitt [margeschlitt@mindspring.com]
Sent: Tuesday, December 04, 2012 12:16 PM
To: Council Packet
Subject: Bike lane on P Street!!!

Dear friends on City Council,

Dan and I went to D.C. in November. We observed that DC has put in a LOT of bike lanes in the busy parts of town and they are filled with lots of bikers. The more people on bikes, the fewer cars, and the better off we all are!

Now, comes to P Street redesign. I sure do hope that Lincoln is progressive enuf to include a bike lane - if we can do it on N Street, why not more? If not, then relax the rule of no bikes on the downtown sidewalks!

Marge

Mary M. Meyer

From: Marge Schlitt [margeschlitt@mindspring.com]
Sent: Tuesday, December 04, 2012 12:15 PM
To: dschimek7@gmail.com; Council Packet
Subject: Bike lane on P Street

Diana, I missed a step or two in November because Dan and I went to D.C. for the annual meeting of the Friends Committee on National Legislation (including lobbying Johanns and Fortenberry on the wisdom and practicality of cutting 1T from the Pentagon budget over the next ten years). We observed that DC has put in a LOT of bike lanes in the busy parts of town and they are filled with lots of bikers. The more people on bikes, the fewer cars, and the better off we all are!

Now, comes to P Street redesign. I sure do hope that Lincoln is progressive enuf to include a bike lane - if we can do it on N Street, why not more? If not, then relax the rule of no bikes on the downtown sidewalks!

Marge

Mary M. Meyer

From: Council Packet
Subject: FW: InterLinc: Council Feedback

InterLinc: City Council Feedback for
General Council

Name: Concerned 911 Employee
Address: 575 s 10
City: Lincoln, NE 68522
Email: concernedfor911@hotmail.com

Comment or Question:

Dear Council

This Monday Director Tom Casady stated to why he should keep his job. He also wants you to vote to make the 911 center be part of the Police Department. The latter needs some serious re-evaluation. Months ago a small committee was formed with LPD and the 911 center to see what kind of things would need to happen to merge the Police Service Desk and the 911 center. Essentially the same types of calls for service are taken by both, but Service Desk has access to the Police Database, Warrants, Laws/Statutes. They also run the radio channel where law enforcement goes to run plates, people, and warrants...where as the 911 Dispatch center focused on calls for service for law enforcement and fire dept belated or in progress, emergency medical calls, and dispatching fire depts and law enforcement to the calls for service...if it came to a citizen asking for warrants or for legal type questions they would be transferred to the Service Desk.

Through the committee it was decided that it would be a good idea to merge the 2 areas, co-locate them for awhile, then work on cross training with the idea of becoming essentially one unit. This would have given everyone time to see and plan out what needed to be done to accomplish this feat.

Instead of THIS happening..the move was pushed to be done before the end of the year..with no official plan(substandard planning at best) on cross training any employee on these two communications functions...no plan on how deal with PAGE employees and LCEA employees combining or interacting with each other, and no plan on how deal with certain aspects of the Sheriffs Dept. Several of the Service Desk Employees resigned before the move happened...and more have put in their resignations despite the fact that some employees have tried telling management to reevaluate and re-assess this move. A valuable service is about seriously undermanned...there is no one to take over these positions. These Service Desk positions need to be manned 24/7. People training in these positions train for 6mos to 1 year..current 911 employees training for these Service Desk Positions have only trained for a few weeks. These were good Service Desk employees who did their job well. They felt like they were ignored and that the powers at be broke promises to them about how well this would go. They were told they would not be forced to do anything they felt uncomfortable with when handling these job duties..This has been and is going to be disaster. It is like watching and toddler push a puzzle piece in the wrong spot..the more they push the quicker it will break.

Either the Director is not telling you these facts, OR he has not been relayed these facts by the Director of the 911 Center...regardless HE should know this. This was his plan and proceeded so quickly with his urging.

Until this situation is rectified, it is my opinion and my plea to the council the vote to merge the 911 center with LPD be looked at carefully and/or put on hold until someone fixes this or has successful plan to fix it.

Thank You

**DIRECTORS' AGENDA
ADDENDUM
MONDAY, DECEMBER 10, 2012**

I. CITY CLERK

II. MAYOR & DIRECTORS CORRESPONDENCE

MAYOR

1. NEWS RELEASE. Public invited to Open House on Biking and Walking Plan.
2. NEWS RELEASE. Council will vote on Hinkley nomination.
3. NEWS ADVISORY. Mayor Beutler's public schedule for the week of December 8, 2012 through December 14, 2012.
4. NEWS RELEASE. Public invited to open house on Van Dorn project.

III. DIRECTORS

HEALTH DEPARTMENT

1. NEWS RELEASE. Flu activity reported in Lincoln.

PARKS AND RECREATION ADVISORY BOARD

1. Meeting agenda for December 13, 2012. Meeting minutes of November 8, 2012.

PLANNING DEPARTMENT

1. Urban Design Committee meeting agenda for December 12, 2012.
2. Memo and invitation to the open house on the biking and walking plan.

PUBLIC SAFETY

1. Reply from Tom Casady, Public Safety Director, to InterLinc correspondence from a Concerned 911 Employee, explaining the merger to make the 911 Center part of the Police Department. (Concerned Employee's email listed on the Director's Meeting Agenda, and also attached to Director Casady's reply)

IV. COUNCIL MEMBERS

V. CORRESPONDENCE FROM CITIZENS

1. Correspondence received giving their perspective to the Public Safety Officer position.
2. Jim McKee email with suggestion to renaming Ironhorse Park to Bill Harris Ironhorse Park.
3. Sharon Layman email regarding the Pinnacle Arena beam signing on Friday, December 7, 2012.

LINCOLN METROPOLITAN PLANNING ORGANIZATION
555 South 10th Street, Suite 213, Lincoln, NE 68508, 402-441-7491

FOR IMMEDIATE RELEASE: December 7, 2012

FOR MORE INFORMATION: David Cary, City-County Planning Dept., 402- 441-6364

PUBLIC INVITED TO OPEN HOUSE ON BIKING AND WALKING PLAN

The public is invited to an open house on the draft Bicycle and Pedestrian Capital Plan from 2 to 5 p.m. Saturday, December 15 at the Jayne Snyder Trails Center at Union Plaza, 21st and “Q” streets.

The draft plan includes an assessment of current conditions for biking and walking in Lincoln and Lancaster County as well as short- and long-range proposals for capital improvements to the biking and walking networks. It also includes suggested priorities for the community to consider for implementing the most useful walking and biking capital projects. Staff will be available to answer questions at the open house.

The Bicycle and Pedestrian Capital Plan is a technical support document to the Lincoln Metropolitan Planning Organization’s 2040 Long Range Transportation Plan that was approved in December 2011. The plan provides additional detail for the implementation of bicycle and pedestrian projects throughout the community as funds become available.

For more information on the open house, call David Cary, Lincoln-Lancaster County Planning Department, at 402-441-6364. More information on this event and other transportation projects is available at lincoln.ne.gov (keyword: mpo).

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: December 7, 2012

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831
Carl Eskridge, City Council Chair, 402-730-1225

COUNCIL WILL VOTE ON HINKLEY NOMINATION

The Lincoln City Council will vote Monday, Dec. 10 on the nomination of former City Council member Lloyd Hinkley to fill the vacant Council seat formerly held by Adam Hornung. Mayor Chris Beutler and City Council Chair Carl Eskridge chose Hinkley from a list of four finalists. Twenty-five applications were received for the seat held by Hornung, who resigned because of a new job opportunity.

Hinkley, a retired Realtor, was elected to the Council in 1961 and served two terms. He has served on many local and state committees including the Lincoln Housing Authority; the Nebraska Real Estate Commission; the Nebraska Real Estate Appraisal Board; the City-County Master Plan Review Commission; the Mayor's Advisory Committee on Hospital Alternatives; the City Congestion Management Task Force; and the City Charter Review Commission. He served on the BryanLGH Foundation for 26 years and is a Trustee to Wyuka Cemetery and Funeral Home.

"Mr. Hinkley not only brings a lifetime of service to our community, but he has continued to be actively engaged in Lincoln through his work and many associations," Eskridge said. "I am confident that he will serve our City with distinction and am grateful for his willingness to serve. I'm also grateful to each of the 25 applicants who considered this opportunity."

Hinkley was nominated as a finalist by Council members Doug Emery, Jonathan Cook and Gene Carroll. Other finalists were Connie Hillgoss, nominated by Council member Jon Camp; Kristin Yates, nominated by Council member DiAnna Schimek; and Scott Stuart, nominated by Mayor Beutler.

The final nominee must receive four Council votes to be elected to the vacant seat. If elected, Hinkley would fill the remainder of Hornung's term. Hornung's seat is one of three at-large Council positions up for election in the spring. Hinkley has indicated that he does not plan to run for the office.

Monday's Council meeting begins at 3 p.m. in the City Council Chambers, County-City Building, 555 S. 10th Street. All City Council meetings are available on 5 CITY-TV, the government access channel on Time Warner Cable channel 5. The meetings also are available through live video-streaming at lincoln.ne.gov.

Date: December 7, 2012

Contact: Diane Gonzolas, Citizen Information Center, 402-441-7831

**Mayor Beutler's Public Schedule
Week of December 8 through 14, 2012**

Schedule subject to change

Wednesday, December 12

- Pinnacle Bank Arena "topping out" ceremony, remarks - 10 a.m., Pinnacle Bank Arena site (*By invitation only. Media are invited to cover, and more information will be sent.*)

Thursday, December 13

- Niagara Foundation Peace and Dialog awards, remarks - 6 p.m., Lincoln Station Great Hall, 201 N. 7th St.

PUBLIC WORKS AND UTILITIES DEPARTMENT

Engineering Services, 901 W. Bond, Suite 100, Lincoln, NE 68521, 402-441-7711

FOR IMMEDIATE RELEASE: December 7, 2012

FOR MORE INFORMATION: Holly Lionberger, Engineering Services, 402-326-0593

PUBLIC INVITED TO OPEN HOUSE ON VAN DORN PROJECT

The public is invited to an open house Thursday, December 13 on the Van Dorn Street rehabilitation project. The open house is from 5 to 6:30 p.m. at the Gere Branch Library, 2400 S. 56th St. The project from 33rd to 48th streets includes concrete base repair, asphalt mill and overlay, curb replacement, new pavement markings, new traffic signals, electrical work and sidewalk and ramp reconstruction.

Van Dorn is currently 26 feet wide from 33rd to 37th streets and 31 feet wide from 37th to 48th streets. At the open house, two options will be presented for widening the street to allow for the addition of a common center-turn lane. The public will be able to discuss current design options with representatives from the City's Public Works and Utilities Department. The goal for the open house is to reach a group consensus on the best strategy for the neighborhood and community.

More information on the project is available at lincoln.ne.gov (keyword: projects). More information on the open house is available by contacting Holly Lionberger, Public Works and Utilities, at 402-326-0593 or hlionberger@lincoln.ne.gov.

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT
3140 "N" St., Lincoln, NE 68510, 402-441-8000

FOR IMMEDIATE RELEASE: December 7, 2012
FOR MORE INFORMATION: Tim Timmons, RN, 402-441-8056
Communicable Disease Program Supervisor

Judith A. Halstead, MS, 402-441-8001
Health Director

FLU ACTIVITY REPORTED IN LINCOLN

The Lincoln-Lancaster County Health Department (LLCHD) reports eight cases of flu have been confirmed in Lincoln, and flu activity has begun to increase within the last week. Health Director Judy Halstead strongly recommends that all individuals age six months and older have a flu vaccine as soon as possible if they have not done so already.

Influenza is a highly infectious disease of the lungs that can cause mild to severe illness and lead to death. Flu vaccination is the primary method for preventing influenza, and antibodies that protect against flu virus infection develop about two weeks after vaccination. According to the Centers for Disease Control, current strains of flu viruses are covered by the 2012-2013 seasonal flu vaccine.

Flu vaccinations are especially important for those at high risk of having serious flu-related complications and those who live with or care for people at high risk. These include the following:

- Children younger 5, especially those younger than 2
- Adults age 65 years and older
- Pregnant women
- People who have certain conditions including asthma, neurological and neuro-developmental conditions, chronic lung disease, heart disease, blood disorders, diabetes, kidney disorders, liver disorders, metabolic disorders, a weakened immune system and obesity as well as those younger than 19 who receive long-term aspirin therapy.

Vaccination also are important for the following individuals:

- People who live in nursing homes and other long-term care facilities
- People who live with or care for those at high risk for complications from flu, including:
 - Health care workers
 - Household contacts of persons at high risk for complications from the flu
 - Household contacts and caregivers of children younger than 5 years of age, especially those younger than 6 months of age who are at high risk but are too young to get

vaccinated.

In addition to getting a flu vaccination, individuals can reduce their risk of getting and spreading influenza by following these practices:

- Cover your mouth and nose with a tissue or sleeve when you cough or sneeze.
- Wash hands thoroughly and frequently throughout the day.
- Stay home when you have symptoms of the flu (fever, cough, sore throat, fatigue, chills and achiness).
- Avoid being around those who have flu symptoms.

The flu vaccine is available and easily accessible in the community. Those needing a flu vaccine should contact their health care providers or find a community flu immunization location. The LLCHD will provide flu vaccine to low-income, uninsured adults and certain uninsured children. To be eligible for a flu vaccine at the Health Department, children must be between age 6 months through 18 years and meet one or more of these criteria:

- Have Medicaid coverage
- Have no health insurance or be under insured
- Be American Indian and/or Alaskan Native.

LLCHD requires appointments for flu vaccinations. For more information, call 402-441-8065 or visit lincoln.ne.gov (keyword: health).



**City of Lincoln
Planning**

Urban Design Committee Agenda

URBAN DESIGN COMMITTEE

Notice is hereby given that the **URBAN DESIGN COMMITTEE** will hold a meeting on Wednesday, December 12, 2012 at **3:00 p.m.**, **County-City Building**, 555 S. 10th Street, Lincoln, Nebraska, in Room 214 on the 2nd Floor. For more information, please contact the Lincoln City/Lancaster County Planning Department, (402) 441-7491.

AGENDA December 12, 2012

* [Memo from Ed Zimmer](#)

1. Approval of meeting record from the the UDC meeting of [August 1, 2012](#) and [September 5, 2012](#).
2. Public/private, mixed-use project (including parking garage and student housing) on block bounded by Q, R, and 18th Streets and Antelope Valley Parkway (Urban Development Dept.).
3. Process discussion, Enersen Urban Design Award.
4. Draft 2012 Annual Report
5. Staff Report: Misc.

 [History List](#)

Jean Preister

From: Michele M. Abendroth
Sent: Friday, December 07, 2012 4:15 PM
Subject: Open House on Biking and Walking Plan

The public is invited to an open house on the **draft Bicycle and Pedestrian Capital Plan from 2 to 5 p.m. Saturday, December 15 at the Jayne Snyder Trails Center** at Union Plaza, 21st and “Q” Streets. The draft plan includes an assessment of current conditions for biking and walking in Lincoln and Lancaster County as well as short- and long-range proposals for capital improvements to the biking and walking networks. It also includes suggested priorities for the community to consider for implementing the most useful walking and biking capital projects. Staff will be available to answer questions at the open house.

Please see the media release below for further information.

LINCOLN METROPOLITAN PLANNING ORGANIZATION
555 South 10th Street, Suite 213, Lincoln, NE 68508, 402-441-7491

FOR IMMEDIATE RELEASE: December 7, 2012

FOR MORE INFORMATION: David Cary, City-County Planning Dept., 402- 441-6364

PUBLIC INVITED TO OPEN HOUSE ON
BIKING AND WALKING PLAN

The public is invited to an open house on the draft Bicycle and Pedestrian Capital Plan from 2 to 5 p.m. Saturday, December 15 at the Jayne Snyder Trails Center at Union Plaza, 21st and “Q” streets.

The draft plan includes an assessment of current conditions for biking and walking in Lincoln and Lancaster County as well as short- and long-range proposals for capital improvements to the biking and walking networks. It also includes suggested priorities for the community to consider for implementing the most useful walking and biking capital projects. Staff will be available to answer questions at the open house.

The Bicycle and Pedestrian Capital Plan is a technical support document to the Lincoln Metropolitan Planning Organization’s 2040 Long Range Transportation Plan that was approved in December 2011. The plan provides additional detail for the implementation of bicycle and pedestrian projects throughout the community as funds become available.

For more information on the open house, call David Cary, Lincoln-Lancaster County Planning Department, at 402-441-6364. More information on this event and other transportation projects is available at lincoln.ne.gov (keyword: mpo).

NOTICE OF ADVISORY BOARD MEETING

TO: Parks and Recreation Advisory Board, Mayor, City Council, City Clerk, Media
FROM: Lynn Johnson, Director, Lincoln Parks & Recreation Department
MEETING DATE: December 13, 2012
LOCATION: Parks & Recreation Dept. (Large Conference Room)
TIME: 4:00 - 5:30 p.m.
CHAIR: Anne Pagel

A G E N D A

1. **Call to Order and Recognition of 'Open Meetings Act'**
2. **Approval of Minutes:** * November 8, 2012, meeting
3. **Comments from the Public for Items not Listed on the Agenda**
4. **Committee Reports**
 - A. **Fees & Facilities Committee - Susan Deitchler (Chair) - 488-4224**
 - * Recommendation re: declaring Willard Community Center, West 'B' St. & South Folsom St., and adjoining property as surplus.
 - B. **Futures Committee - Bob Ripley (Chair) 471-0419 or 488-5131**
 - * Recommendation re: adoption of Rules and Regulations for Urban Gardens in Public Parks.
 - C. **Golf Report**
 - Rounds and revenue report for October
 - LMGC report
 - D. **Executive Committee - Anne Pagel (Chair) - 402-570-9194**
 - Discussion re: executive sessions
 - * Election of Officers - 2013
 - Anne Pagel, Chair
 - Todd Fitzgerald, Vice-Chair
 - * Appointment of Board member to the Lincoln Cares Advisory Committee
7. **Staff Report:**
 - Presentation by Plant Oasis Group re: proposal for an indoor plant conservatory
8. **Announcements:**
 - Jeanne Bowling is retiring Dec. 28th after 37 years with the City of Lincoln!

(Personal note): It's been a pleasure getting to know all the Parks & Recreation Advisory Board members during my 14 years at Parks & Rec. Can't wait to see what the next chapter of my life holds in store. Thank you all! Jeanne

* Denotes Action Items

MINUTES

Parks & Recreation Advisory Board Meeting

Parks & Recreation Conference Room1

Thursday, November 8, 2012

Members Present:

Justin Carlson	Todd Fitzgerald	Peter Levitov	Cleo Mullison	Anne Pagel
Jane Raybould	Bob Ripley	Dennis Scheer	Jeff Schwebke	

Members Absent:

Molly Brummond	Jonathan Cook	Jim Crook	Susan Deitchler
Caitlyn Do	Karen Hand	Joe Tidball	

Recognition of 'Open Meetings Act': As per law, Chairperson Anne Pagel announced that the Board follows the regulations of this Act, as posted.

*** APPROVAL OF MINUTES:** *It was moved (Ripley) and seconded (Carlson) to approve the minutes of the October 11, 2012, meeting as mailed. Motion carried by unanimous vote of members present.*

PUBLIC COMMENTS FOR ITEMS (other than those listed on the current Agenda): none

COMMITTEE REPORTS

Fees & Facilities Committee - Susan Deitchler, Chair - 488-4224

- No report

Futures Committee - Bob Ripley (Chair) 471-0419 or 488-5131

- No report

Golf Report:

- **Rounds and revenue report for September.** Dale Hardy reported that rounds for September and October were down about 12% and revenue was down about 3 ½ %. November thus far has been much better. The golf sustainability report has been sent out and the deadline for returning it is November 19th. Hopefully members of the golf committee will be selected by Dec. 1st to begin reviewing the report the first of next year. City golf will be offering a winter special beginning next week which will consist of a bar-coded punch card that will entitle the owner to play 10 rounds of golf for \$100 and will be good through the month of March.

Executive Committee - Anne Pagel (Chair) - 570-9194

- **Discussion regarding executive sessions** - Jocelyn Golden from the Law Department will be presenting this agenda item at the end of the meeting. (Jocelyn was not able to attend the meeting so this will be discussed at a future meeting).
- ***Adoption of Purpose & Intent Statement and By-Laws for Lincoln Municipal golf Advisory Committee as a subcommittee of the Parks & Recreation Advisory Board:** A copy of the by-laws were included in the members packets. Chairperson Pagel

reported that one of the changes made to the by-laws is that the Mayor will now be appointing the members of the Golf Committee, so, since this is in opposition of the by-laws of the PRAB, an adjustment will need to be made to them. Pagel said there are two different ways to do this: 1) suspend the rules and go ahead and vote today to amend the by-laws and adopt as is; or 2) vote on an amendment to the by-laws and move this item to next month's PRAB meeting. Lynn Johnson reported that in talking to the City Attorney's Office, they felt if the Board wanted to suspend their rules at this meeting (according to Roberts Rules of Order) and adopt the amendment to the PRAB by-laws and then adopt the resolution that would adopt the by-laws for the Golf Committee, that would be an appropriate course of action. Johnson explained that the revision to the PRAB by-laws states that the Mayor will be making the six appointments of the at-large members to the Golf Committee. From a timing standpoint, Johnson said it would be good if the Board felt comfortable taking action at this meeting, it would allow the committee to be established so that review of the RFPs for the sustainability study can get underway. Dennis Scheer stated that he felt eventually there may be a Mayor who does not want to appoint the golf committee members so, at that point, the appointments would fall back to the PRAB. Peter Levitov suggested that for this specific action of adopting the resolution that would adopt the golf committee by-laws, that there be one motion to vote to suspend the rules of the by-laws, with action taken on that, and then a separate action (vote) taken on approving the resolution. ***After lengthy discussion, it was moved (Levitov) and seconded (Scheer) that the Board vote to suspend the by-laws for the purpose of voting on the Golf Committee. Motion carried by majority of members present with Raybould abstaining.***

It was then moved (Ripley) and seconded (Scheer) to adopt the Resolution as it stands. It was then moved (Levitov) and seconded (Carlson) to strike the word "Advisory" throughout the entire resolution document. Both motions passed by individual unanimous votes of members present.

Bob Ripley asked that #7 of the Golf Committee by-laws now read: Assist the Director of the Department of Parks and Recreation with the creation of a Lincoln Golf Fund ~~with~~ **within** the Lincoln Parks Foundation.

- a. Provide review and guidance regarding use of golf memorials and/or gifts directed to the Lincoln Golf ~~Trust~~ Fund.

After brief discussion, ***it was moved (Levitov) and seconded (Carlson) to amend Article IV. (A) under Officers and Staffing of the Golf Committee by-laws by inserting: The Chair of the Committee shall be one of the three (3) representatives of the PRAB who serve on the Committee. Motion carried by unanimous vote of members present.***

- **Presentation of slate of officers for 2013:** Lynn Johnson said the PRAB by-laws state that a slate of officers should be presented at the November meeting for action at the December meeting. The by-laws allow for officers to serve two consecutive terms so the proposed slate is continuing with Anne Pagel serving as Chairperson and Todd Fitzgerald serving as Vice-Chair. This agenda item will be brought back to the December meeting.
- **Appointment of Board members to the Lincoln Municipal Golf Committee:** Chairperson Pagel asked for volunteers from the Board to serve on the new Golf Committee. Todd Fitzgerald is currently already serving and Jane Raybould and Cleo Mullison also volunteered to serve. This commitment involves attending a monthly meeting on the first Wednesday of each month @4:00 p.m. The meetings are held at the Parks Admin Office, 2740 A Street.

Staff Report:

- **Overview of Lincoln Parks Foundation strategic planning project:** Lynn Johnson introduced Liz Lange, the current President of the Foundation. Liz distributed copies of the proposal that outlines the process the Foundation is currently undertaking. Essentially, the Parks Foundation is celebrating it's 20th anniversary this year and, over the years, it has been a volunteer-run organization. In 2008 they added paid staff and are continuing to add more and will now begin to look at what they've done and what they hope to do in the future. They want to make sure they are sufficiently staffed to ensure they have the correct policies in place to continue growing. One of the issues they will be discussing this year will again be staffing, and how they can continue to raise unrestricted funds to support that staff. The Foundation has contracted with Mari Lane Geweke who has done a lot of work on feasibility studies over the years to work on a feasibility study for the Foundation. She will also be working on a list of survey questions to gather information on how they should be operating and if any changes or improvements are needed. There will also be several one-on-one interviews in the process. The Board will meet and look at the results gathered from Ms. Geweke and continue discussions. Liz said they would also welcome comments from the PRAB in this process.

Lynn Johnson said the Mayor has asked the Parks & Recreation Department to work in consultation with the Parks & Recreation Advisory Board, and ultimately with the Foundation to look at what the next capital fundraising campaign priorities should be.

- **Overview of Lincoln's Zoo master planning process:** John Chapo, President of the Lincoln Children's Zoo, said the zoo's master planning process had it's official kick-off this week. He reported that the zoo was incorporated in 1959 and opened in 1965 so will be celebrating it's 50th anniversary in a couple years. The zoo was originally created by City Ordinance and is located on City park land and is considered one of the City's best assets. A bond issue was passed in 1989 that reconfigured the Antelope Triangle (which includes the zoo). The zoo has been continually growing since that time by way of private donations. Their annual \$1.9 million operating cost is also privately generated. Community involvement is a priority of the zoo and it's why it's also trying to chart its course for the next 10 to 20 years. Chapo said they want to go through a formal planning process - they are talking to a lot of staff and conducting facility analysis, evaluations, etc. They are also beginning to engage the community and stake holders of the zoo to assist in the process. They hope to bring a final master plan concept to the Zoo Board in March or April. Jim Crook is the Parks Board representative participating in this planning process.
- **Presentation regarding long grass maintenance research:** David Ross, an intern with the Parks & Recreation Department's Planning/Construction Division, and a landscape architecture student at UNL, reported on his research on the impact of the long grass program that was introduced into the parks system about five years ago. There will be a public open house scheduled for Nov. 13th on the master plan for Roberts Park (56th & A) at Holmes Elementary School, 5:00 - 7:00 p.m. where David will do another brief presentation and distribute a survey to attendees for their feedback on his research.

Announcements:

- None

Jocelyn Golden was detained and did not attend the meeting. The issue of "Executive Session" will be discussed at a future meeting.

There being no further business, the meeting adjourned at 5:30 p.m.

Parks & Recreation Advisory Board Action Item Fact Sheet

Meeting Date: December 13, 2012

Request: Recommendation regarding declaring Willard Community Center, West B Street and South Folsom Street, and adjoining property as surplus. Please see attached sheet.

Discussion: The Willard Community Center operates in a former school building owned by the City of Lincoln. The building was constructed in 1906 and was transferred from LPS to the City. The Parks and Recreation Department operated a recreation center program in the building in the late 1970's. This program was discontinued due to budget restrictions. Subsequently, the Willard Community Center (WCC) was organized through the initiative and support of West A Neighborhood residents and has been operating since 1980. WCC provides programs for youth and adults at the Willard Community Center building, and school age programs at Roper Elementary School and at Lakeview Elementary School.

For about 30 years, the City provided assistance to WCC by providing for maintenance and operation of the building. Budget restrictions have caused the City to discontinue providing this financial support, and the WCC and the City have entered in discussions regarding transferring ownership of the Willard Community Center building and an area of adjoining property to WCC.

Conformance with Adopted Plans and Guidelines: Schroeder Park is a neighborhood park located immediately south of the Willard Community Center site. This site serves as one of two neighborhood parks serving the West A Neighborhood area. A new playground was constructed in this park in 2011.

Staff Recommendation: Approve

Committee Discussion and Recommendation: Approve

Committee: Fees & Facilities

Chair: Susan Deitchler, 402-488-4224

Date: _____

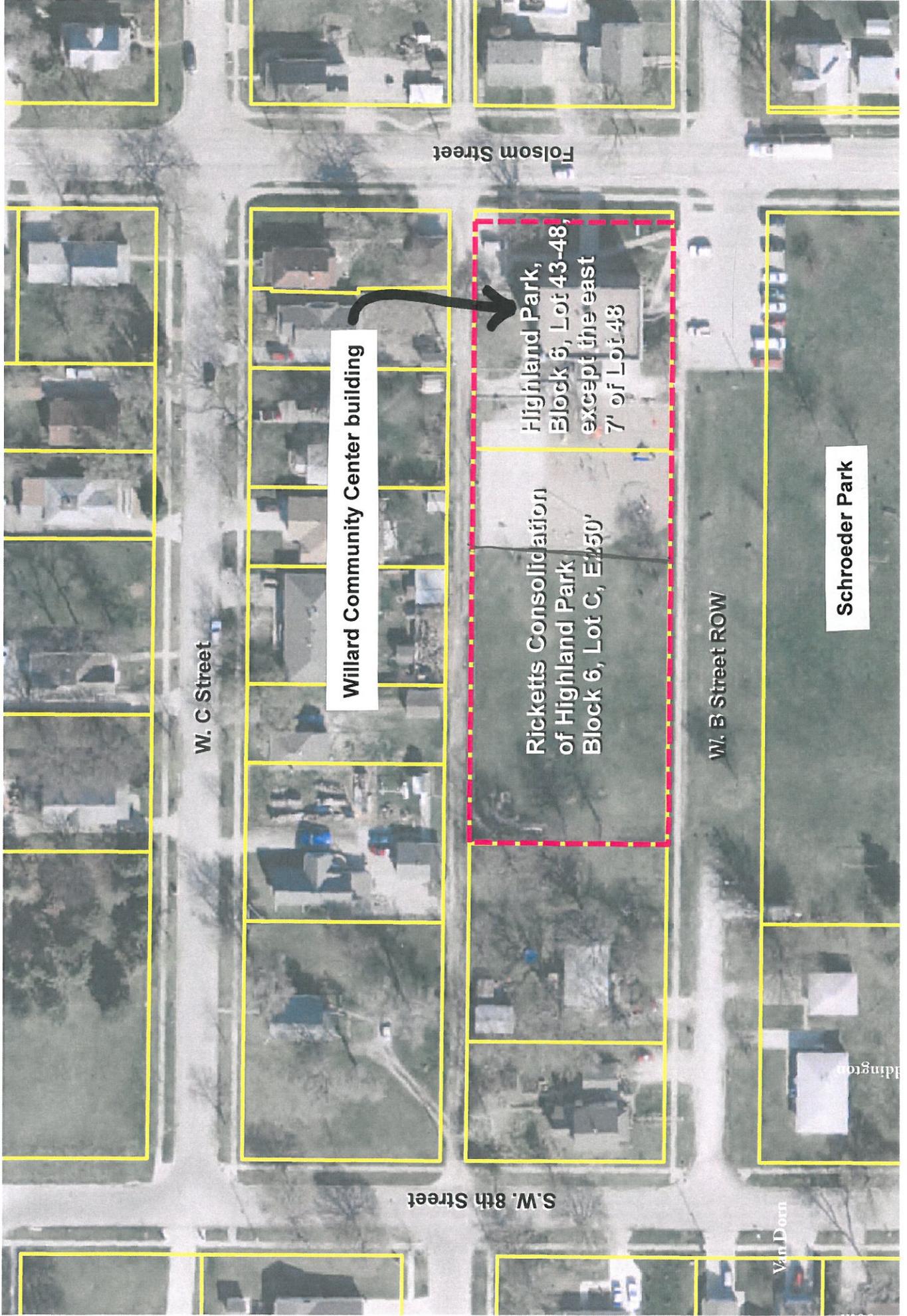
Parks & Recreation Advisory Board Action:



Proposed surplus of Highland Park, Block 6, Lot 43-48, except the east 7' of Lot 48, and Ricketts Consolidation of Highland Park Block 6, Lot C, E250'

Parcels
Surplus

1 inch = 80 feet



Parks & Recreation Advisory Board Action Item Fact Sheet

Meeting Date: December 13, 2012

Request: Recommendation regarding adoption of Rules and Regulations for Urban Gardens in Public Parks

Discussion: The attached proposed rules and regulations for urban gardens in public parks provides policy direction regarding establishment and management of urban / community gardens in park areas including: site selection; organizational management; layout of plots, acceptable plantings, garden practices, approval process, and decommissioning of gardens.

Conformance with Adopted Plans and Guidelines: The 2040 Lincoln-Lancaster County Comprehensive Plan (LPlan 2040) states that urban gardens can be an appropriate land management approach for areas of public parkland not committed to active recreation uses. The proposed rules and regulations provide guidance for development of such privately managed garden areas located on public parkland.

Staff Recommendation: Approve

Committee Discussion and Recommendation: Approve

Committee: Futures

Chair: Bob Ripley, 402-488-5131

Date: _____

Parks & Recreation Advisory Board Action:

Rules and Regulations for Urban Gardens in Public Parks

DRAFT - December 6, 2012

Introduction

The 2040 City-County Comprehensive Plan (LPlan 2040) notes that Urban Gardens can be an appropriate land management approach for areas of parkland not committed to active recreation uses, and includes a strategy to “provide the opportunity for community garden space on public land such as in public parks and rights-of-way.” LPlan 2040 also provides guidance for the Lincoln Parks and Recreation Department (LP&R) to work in cooperation with private organizations “to develop standards and procedures to support and encourage development and operation of community gardens in appropriate park and public locations.” In June of 2012, the Lincoln City Council adopted a definition and standards for Urban Gardens in the Lincoln Municipal Code (LMC).

This Policy and Standards for Urban Gardens in Public Parks recognizes the public benefit offered by Urban Gardens, which provide an opportunity for individuals and families to practice personal sustainability and cultivate healthy foods. Urban Gardens can also enhance underutilized park areas, foster education and create opportunities for community bonding through a common interest. LP&R may provide use of parkland for an urban garden; however, it is up to members of the community to create, cultivate and manage the garden.

This policy is intended to provide a consistent and equitable approach to requests for and implementation of Urban Gardens in public parks. For the purposes of this policy, the definition of Urban Gardens is consistent with Chapter 27.02 of the LMC, defined as “a plot of ground where plants are cultivated; including accessory items for cultivation, including but not limited to sheds, trellises, fences and utilities.” Within City parks, Urban Gardens are to be used for growing produce for non-commercial use through individual or shared plots. Garden space may be used for cultivating garden vegetables, herbs, garden fruits and cutting flowers available for personal use or donation.

Urban Gardens in City parks may only be authorized by the Mayor through an Executive Order, or by the Lincoln City Council via a resolution if for more than one year. The method of approval will be determined by the Mayor with input from the LP&R Director or designee. New Urban Gardens will initially be approved by Executive Order on an annual basis for a one year period. After the garden and the managing organization are well-established and demonstrate continued success and community support on the site, consideration may be given to proposing a multi-year contract to be approved by the City Council.

This policy addresses six areas: 1) Park and Site Selection, 2) Managing Organization, 3) Garden and Garden Plots, 4) Gardeners and Gardening Practices, 5) Process for Approval, and 6) Garden Abandonment and Decommission.

1. Park and Site Selection.

- A. Urban Gardens may be considered for areas of underutilized park ground that are not currently dedicated to another use, not programmed in the future for another use, and not proximate enough to another use so as to create potential conflicts, as determined by the LP&R Director.
- B. In general, community parks should be considered first for siting proposed Urban Gardens. However, the LP&R Director will give consideration to requests for Urban Gardens in neighborhood parks at sites that are demonstrated to be appropriate by the proposal.
- C. An organization will not be approved for more than two Urban Gardens in parks, unless that organization has been established for at least five years and has demonstrated successful management of existing Urban Gardens, in which case additional Urban Gardens may be approved on a case by case basis.
- D. Urban Gardens in parks must be a minimum of 10,000 square feet and no larger than one acre in size. Off-street parking may be required if a need is determined by the LP&R Director.
- E. Characteristics of the site selected within a park should include:
 - i. A minimum of six hours of full sun per day, with eight hours of full sun preferred. Healthy, beneficial trees should not need to be removed to create enough sunlight for the garden.
 - ii. Ability to access water; this can include rainwater capture, but must also include access either to well water or City water. Site improvements needed to access water must be borne by the organization proposing the urban garden and shall become the property of the City immediately upon completion without compensation or reimbursement.
 - iii. Relatively level and well-drained, requiring no grading or minimal grading.
 - iv. Easily accessible by park staff and the community.
 - v. Adequate on-street or off-street parking.
 - vi. Free of conflicts with underground utilities.
 - vii. Reasonable separation from surrounding privately-owned properties.
 - viii. No history of industrial land use or contamination. Soil testing or environmental assessment may be required by the Lincoln-Lancaster County Health Department if it is determined that prior or historic land uses on the site merit testing.

- 2. Managing Organizations.** Prior to commencement of an urban garden, the managing organization shall:
- A. Be comprised of at least five members and be a legally formed entity via a corporation, LLC, or other recognized organization.
 - B. Have a set of adopted bylaws, provided to LP&R, that address the following:
 - Organizing members, names and addresses;
 - The purpose, goals and philosophy of the organization;
 - How decisions will be made;
 - Membership dues, if applicable, and how much and when paid;
 - Special committees, if necessary, and their purpose and how they operate;
 - A system for rescinding or amending bylaws or guidelines and rules;
 - An organizational dissolution process, should it be needed.
 - C. Identify an individual who serves as the point of contact and is authorized to represent the organization in discussions with the City and as a signatory on documents.
 - D. Identify an individual as a Garden Site Coordinator; this may be the same or different from the point of contact.
 - E. Demonstrate experienced gardening and availability of volunteers.
 - F. Demonstrate sustained commitment and show how the organization will sustain long-term volunteerism, participation and resources.
 - G. Establish an urban garden advisory committee to be responsible for yearly and seasonal activities, such as fee collection, maintenance work days, issuance of keys, management of waiting list, and payment of water bills and other obligations.
 - H. Establish a method for resolving disputes between gardeners, or between a gardener and the Garden Site Coordinator.
 - I. Establish rules for waste removal.
 - J. Establish a process for addressing garden plots that are left unattended.
 - K. Purchase and maintain liability insurance in an amount totaling not less than \$1,000,000 naming the City as an additional insured and approved by the City Attorney.
 - L. Execute an indemnification and release of liability of the City in a form approved by City and have its members and gardeners executed the same.
 - M. Execute an agreement with City that includes the obligations, requirements, and other provisions that the City deems appropriate.
 - N. Provide a bond for cleanup or restoration of the garden in the event the organization does not return the site to its original state.

- O. Not discriminate on the basis of race, color, religion, national origin, age, sex, familial status or disability, in its urban garden membership or participation.

3. Garden and Garden Plots.

- A. The garden plot and paths must be maintained, planted or mulched.
- B. Crops are for home use or for donations, but under no circumstances for commercial or fundraising purposes, and must be legal under municipal, state, and federal law and regulations.
- C. In general, trees or shrubs shall not be planted in Urban Gardens within City parks because they cast shade that can impact available sunlight on other portions of the garden, and the long-term nature of the plants may not be compatible with cultivation by community members who may take responsibility for individual plots on an annual basis. On a case by case basis, the LP&R Director may consider approving the planting of fruit bearing trees and shrubs if the location is appropriate, the organization has been operating successfully for three or more years, and a long-term care and maintenance plan is submitted and approved.
- D. Plots should generally be 10' x 10' in size with 3' between each garden bed for access aisles. Alternative layouts may be presented for consideration.
- E. If raised beds are used, they should be 8" to 10" in height, created from durable, seamless and easily assembled materials such as retaining wall blocks, concrete blocks, wood or recycled plastic lumbar and must be approved in advance by the LP&R Director. Table height (30") gardens may be created for use by children or people with mobility limitations subject to following the LP&R standard detail and receiving prior approval by the LP&R Director.
- F. Lockable tool storage should be provided in a shed or other container that is rodent-proof, subject to prior approval of appearance and function by the LP&R Director.
- G. Proposals for fences, seating, and site signage (excluding plant labels) are to be reviewed and approved in advance by the LP&R Director.

4. Gardeners and Gardening Practices.

- A. Garden access is allowed from dawn until dusk, seven days a week.
- B. All gardeners must practice organic gardening for growing foods; no chemical herbicides, pesticides, fungicides or synthetic fertilizers are permitted on the site.
- C. Gardeners may not drive onto the site, except on existing roads or sidewalks that lead to the site with coordination and advanced permission from the LP&R district superintendent.
- D. Gardeners must remove their garbage from the site.

- E. Gardeners should conserve water and water plants early in the day or in the evening hours. A gardener must remain on the premises while his/her garden is being watered to reduce wasteful water usage and must not allow excess watering that may result in run-off. Unattended watering is not permitted.
- F. There should be regular plot maintenance, with gardeners controlling weeds and removing diseased or pest-infested plants.
- G. Gardeners should use common compost bins. No individual compost bins are allowed.
- H. Unopened bags of compost or topsoil may not be stored in the garden.
- I. Vertical structures used for growing should not cast shadows on other plots and must be disassembled and removed when an individual discontinues use of a garden plot.
- J. Tall crops like corn should be planted where they will not shade neighboring plants.
- K. No noxious weeds or invasive plants are allowed (see also Appendix A, Restricted Plants, as may be periodically amended by the LP&R Director).
- L. No glass containers or tobacco products are allowed in the garden area (See also Appendix B, Restricted Materials, as may be periodically amended by the LP&R Director).
- M. Plots must be cleaned up by November 1, with tomato stakes and cages removed, and all dead plants, including weeds, removed with the plot looking neat and tidy. Plants still growing and being harvested may remain.
- N. The organization shall have concurrent responsibility for maintenance and oversight on all plots in the garden, including those assigned plots that are abandoned or neglected, and will be accountable to the City for the overall appearance and success of the garden.

5. Process for Approval

- A. The organization proposing the garden should submit a letter to the LP&R Director indicating an interest in the development of an urban garden in a City park with a brief description of the proposal, requesting a meeting with the Director or his designee.
- B. Feedback should be sought from LP&R staff in an initial meeting and the proposal modified accordingly. If positive feedback is provided for moving forward, the organization should initiate contact with the board of the neighborhood association within which the proposed garden is located. The organization should request to attend at least one board meeting, and should also organize at least one neighborhood meeting on site to get feedback from the neighborhood, in coordination with LP&R, who will post a notice on the site. Outreach should also

include distribution of flyers by the organization within a 300' radius of the site; LP&R will provide the flyers, with distribution performed by the organization. LP&R may also mail flyers for the same radius upon request by the organization.

- C. The organization should summarize the feedback received at these meetings, make any appropriate adjustments to the garden proposal, and request a letter of support from the board of the neighborhood association.
- D. A complete application on the form provided by the LP&R Department should then be submitted to the LP&R Director that addresses each of the standards outlined in items 1-4, above, including:
 - i. Full official name of organization and legal address.
 - ii. The name of the park in which the garden is proposed and the reasons why the park and site proposed are appropriate, how the characteristics of the site meet the standards in this policy, how parking requirements are met, if applicable, and all other information listed in Item 1, "Park and Site Selection."
 - iii. Documentation demonstrating the managing organization is legally formed, a copy of the adopted by-laws, and a listing of the individual who is the point of contact authorized to represent the organization, the Garden Site Coordinator, and the members of the advisory committee for the garden, together with all other information listed in Item 2, "Managing Organization."
 - iv. Information to describe how the standards in Item 3, "Garden and Garden Plots," will be met, including:
 - A set of dimensioned site plans, showing the location of the proposed garden within the park;
 - A detail depicting the garden; layout of plots and paths; the locations of the tool storage shed, common compost bin and any seating; fences and fence materials if applicable; dimensions and materials used for raised beds if applicable.
 - iv. Information describing how the standards in Item 4, "Gardeners and Gardening," will be met and how this information will be disseminated to the gardeners, including:
 - Who can participate, what is expected of members, and what the garden will grow;
 - A process for registering gardeners and determining how plots will be assigned;

- How work will be shared;
 - The establishment of membership categories and eligibility requirements, if applicable;
 - An effective maintenance plan that also addresses end-of-season garden clean-up.
- v. Provide a letter of support from the neighborhood association within which the proposed garden is located, or a copy of the minutes from the association meeting showing no objections.
- E. LP&R will review the submittal and may request changes or more information. At this time, LP&R will also contact Digger’s Hotline to check that the site is free of conflicts with underground utilities.
- F. LP&R will forward the application to the Lincoln Lancaster County Health Department, for review of the proposed garden in accordance with Section 27.62.030 (e) of the LMC. The organization is responsible for soils testing or other environmental evaluations that may be required by the Health Department in order to receive approval. Testing soils for qualities that are conducive to growing produce, or can be reasonably amended to successfully grow produce, is recommended but not required.
- G. The information will be used to develop an operating agreement to address permission for use of the park, liability and insurance, the responsibilities of the managing organization, and to formalize the terms of this policy with the organization. The agreement will include the obligations, requirements, and other provisions that the City deems appropriate. Provided LP&R and the managing organization agree on the terms of the agreement, it should be signed by the organization and will be taken to the LP&R Advisory Board for recommendation of approval to the Mayor, after the following items have been completed:
- i. A certificate of insurance for liability in an amount totaling not less than \$1,000,000 has been submitted, naming the City as an additional insured and approved by the City Attorney.
 - ii. The organization has executed an indemnification and release of liability of the City in a form approved by City and its members and gardeners have executed the same.
 - iii. The organization has provided a bond for cleanup or restoration of the garden in the event the organization does not return the site to its original state.

- H. New Urban Gardens in City parks will be recommended for approval by Executive Order of the Mayor for one year. The Mayor has the discretion to approve or not approve the agreement, or to ask for changes to the agreement based upon the public interest.
- I. Prior to garden site preparation, LP&R Department will provide and install a park sign identifying the urban garden, park hours and organization contact information (no other signage is allowed on the site unless approved in advance by the LP&R Director). The Department will also provide initial tilling and application of LinGrow compost. Metal stakes shall be used for permanent boundary markers for the garden. The organization is responsible for clearly marking individual plot corners with stakes.
- J. Prior to the end of the calendar year, the managing organization is responsible for providing a report on a form provided by the LP&R Department]:
 - Number of individuals participating
 - Types of produce grown
 - Number of plots used
 - Estimated hours of community gardening donated
 - Estimated pounds of produce donated
 - Educational activities supported by the garden and number and type of participants
 - Any issues that arose during the season and how they are proposed to be addressed
 - Additional outcomes or information that may be helpful to the organization or to LP&R
- K. If the urban garden is a success, it may be approved by the Mayor for another year, or, at the City's discretion may be taken to the City Council to request approval for a multi-year agreement that would be approved by City resolution.

6. Garden Abandonment and Decommission

- A. The managing organization is responsible for decommissioning an urban garden if it will no longer be used or managed by the organization that has the agreement with the City. This includes removal of garden plots, plant material and associated planting bed materials, fencing, tool and compost storage, etc. and returning the park property to the same condition it was in prior to the commencement of the urban garden.
- B. If the community garden is left unattended during the growing season for more than four weeks, LP&R will consider the garden abandoned. Notices will be sent by mail or email to the point of contact for the managing organization and the Garden Site

Coordinator. If no response is received or no action is taken within two weeks of sending notice, LP&R Department has the option to decommission the site as an urban garden, to charge the cost of doing so to the managing organization, and to reprogram the site to another use.

- C. City park land is a public resource and the urban garden must be providing a public benefit and not creating a nuisance or other issues for the neighborhood or the City. Even if the garden is not abandoned, the City may, at its sole discretion, terminate the agreement and decommission the garden by providing thirty (30) days notice by mail or email to the managing organization.

Rules and Regulations for Urban Gardens in Public Parks

APPENDIX A – Restricted Plants

(Note: this list may be periodically amended administratively to reflect updates by the LP&R Director)

1. Jerusalem Artichokes
2. Mint (allowed in plant in container only)
3. Morning Glories
4. Bamboo
5. Cannabis
6. Tobacco

Rules and Regulations for Urban Gardens in Public Parks
APPENDIX B – Restricted Materials

*(Note: this list may be periodically amended administratively
to reflect updates by the LP&R Director)*

1. Tires
2. Creosote
3. Glass
4. Car parts, plumbing fixtures, or other materials incompatible with an Urban Garden

Mary M. Meyer

From: Council Packet
Subject: InterLinc: Council Feedback

Concerned,

As your email points out, there are some rough spots to work through with this merger. This is not entirely surprising when two groups of functions that have been separated for 30 years are brought back together. I want to assure you that we are all committed to ironing these out. It has only been a few weeks. I expect so see some rapid progress, as we get staffed back up to where we need to be, but this is also a long-term project that will take some time and some patience. Based on past experience I expect that it may be a year or even a little more until we are where we need to be. That's about how long it takes a dispatcher or police services specialist to become reasonably comfortable with his or her job. As you know, classroom-style training only takes you so far: much of what employees need can only be accomplished by actually doing to work, and you really need to be doing for a significant portion of that time it in the company of someone with the experience who can help you learn on the job.

People can certainly differ on this, but I just wasn't seeing enough progress towards merger with the two work forces in different areas of the same building. We had been studying, talking, and meeting about merger for it for over a year without a whole lot of obvious progress, in my estimation. There was a little bit of "choosing up sides" occurring that I felt was counterproductive. It was my belief that the physical move of the Service Desk staff was the best way to set things in motion more dramatically, and trying to start thinking in terms of "we" instead of "us" and "them". With remodeling completed, I could see nothing standing in the way of at least physically moving the staff together, and beginning the process more earnestly. I never expected things to be perfect at the outset, and the training is going to be ongoing for quite some time. It will take a considerable amount of time for employees to be cross-trained sufficiently, and to have enough experience to comfortably fill any seat.

For most of Lincoln's history, the dispatch/information/NLETS/NCIC functions were all combined in the communications center. In virtually every other city in the country, these functions all take place in the communications center. We have had plenty of examples over the years of friction points between a communications center and service desk, when the employees actually have a large overlap in the work they do, and the exact same fundamental mission: getting needed help to citizens, and supporting the work of emergency responders in the field. The employee committee that worked on planning this merger identified a number of potential benefits to both citizens, employees, and field personnel that might arise from this merger, and I am convinced that we will soon begin to realize some of those.

I understand that the first few weeks have been stressful for everyone involved. I also realize that change can be difficult. I really regret that, because I know how unsettling it is for employees. Nevertheless, you've got to break some eggs to make an omelette. I am confident it's going to be a good breakfast in the end. My door is open. You need not send anonymous messages to the City Council to get my attention, and I have a lot of experience holding things in confidence if you want to talk to me privately.

Hang in there. This will get better--quickly.

Tom Casady

InterLinc: City Council Feedback for
General Council

Name: Concerned 911 Employee
Address: 575 s 10
City: Lincoln, NE 68522
Email: concernedfor911@hotmail.com

Comment or Question:

Dear Council

This Monday Director Tom Casady stated to why he should keep his job. He also wants you to vote to make the 911 center be part of the Police Department. The latter needs some serious re-evaluation. Months ago a small committee was formed with LPD and the 911 center to see what kind of things would need to happen to merge the Police Service Desk and the 911 center. Essentially the same types of calls for service are taken by both, but Service Desk has access to the Police Database, Warrants, Laws/Statutes. They also run the radio channel where law enforcement goes to run plates, people, and warrants...where as the 911 Dispatch center focused on calls for service for law enforcement and fire dept belated or in progress, emergency medical calls, and dispatching fire depts and law enforcement to the calls for service...if it came to a citizen asking for warrants or for legal type questions they would be transferred to the Service Desk.

Through the committee it was decided that it would be a good idea to merge the 2 areas, co-locate them for awhile, then work on cross training with the idea of becoming essentially one unit. This would have given everyone time to see and plan out what needed to be done to accomplish this feat.

Instead of THIS happening..the move was pushed to be done before the end of the year..with no official plan(substandard planning at best) on cross training any employee on these two communications functions...no plan on how deal with PAGE employees and LCEA employees combining or interacting with each other, and no plan on how deal with certain aspects of the Sheriffs Dept. Several of the Service Desk Employees resigned before the move happened...and more have put in their resignations despite the fact that some employees have tried telling management to reevaluate and re-assess this move. A valuable service is about seriously undermanned...there is no one to take over these positions. These Service Desk positions need to be manned 24/7. People training in these positions train for 6mos to 1 year..current 911 employees training for these Service Desk Positions have only trained for a few weeks. These were good Service Desk employees who did their job well. They felt like they were ignored and that the powers at be broke promises to them about how well this would go. They were told they would not be forced to do anything they felt uncomfortable with when handling these job duties..This has been and is going to be disaster. It is like watching and toddler push a puzzle piece in the wrong spot..the more they push the quicker it will break.

Either the Director is not telling you these facts, OR he has not been relayed these facts by the Director of the 911 Center...regardless HE should know this. This was his plan and proceeded so quickly with his urging.

Until this situation is rectified, it is my opinion and my plea to the council the vote to merge the 911 center with LPD be looked at carefully and/or put on hold until someone fixes this or has successful plan to fix it.

Thank You

RECEIVED

DEC 10 REC'D

CITY COUNCIL
OFFICE

Dear City Council Member,

I am writing to give you another perspective to the Public Safety Officer position, other than the one Mr. Casady has given.

I saw in the paper he claims he has brought the Police & Fire personnel together, but this is far from truth. I have friends in both the police department and fire department, & have worked in the 911 Center. The police still hate firefighters, having just listened to an officer just last week spew his distain for them. I can also assure you Julie Righter only does what she thinks is best for her department, and would resist taking his recommendations.

He claims to have been solely responsible for the ideas to "SAVE" 400,000, yet I guarantee those ideas were not created by him, and sure as heck aren't worth \$150,000. I also wonder if that salary figure includes the pension and benefits he receives, which by the way means he will now get not only Police pension from the City, but also the City employee pension. Ironic how he has no problem cutting a Sergeant from the police force, but thinks his administrative position should be retained.

I believe this position was created by the Mayor to "stick it" to the firefighters as the police employees have put it. They couldn't be happier to be rid of him as Chief, yet love having his ear to suggest how the fire department should be run. You see, the Mayor had campaign money pulled from the Fire Union, and so he magically created a position that has for the most part, only affected how the fire department is run. My cop friends cannot name one thing he has changed in their department. Yet the fire department can no longer get groceries to make meals, are not allowed to stop on the

way back from training and get a bite to eat...they are NOT to be anywhere other than on a call or their station. Plus, the Mayor and Casady have installed camera's in every station for "training" which used to be done over the phone on tele-staffing. In reality, they are there for Casady to monitor what is going on and hopefully catch them doing something they shouldn't...how much did those camera's cost? The Mayor has also hired an outside person, wasting more money, to negotiate Union contracts, and magically, they will not settle the Firefighters contract, and at one point stopped negotiating with them.

With the right Chief's and administrative people in each department, they are fully capable of running their budgets and personnel on their own.

I know this letter will do nothing to influence your decision, but I think you should at least speak with employees from Police, 911 & Fire and get their input on this, rather than relying on someone who has lied and covered up officer's DUI's, kept information from the public, and lied about the Renteria case.

Thank you for taking the time to read and maybe consider this. I would sign my name, but I know for a fact that Tom Casady gets back at people who cross him.

Mary M. Meyer

From: Jim McKee [jim@leebooksellers.com]
Sent: Monday, December 10, 2012 8:52 AM
To: Council Packet
Cc: Lynn Johnson
Subject: Ironhorse Park name

Gentlefolks:

It just came to my attention that there is a motion to rename Ironhorse Park to honor Bill Harris.

I have no objection to honoring Mayor Harris' part in the development of the Haymarket District and in fact encourage it but I don't see abandoning the Ironhorse portion of the name of the area around the Havelock steam engine. How about Bill Harris Ironhorse Park?

I'm sorry I can't be at the council meeting today but I have a meeting at the state historical society at the exact same time.

Jim McKee

Mary M. Meyer

From: ShrnLay@aol.com
Sent: Sunday, December 09, 2012 12:49 PM
To: Council Packet
Subject: Signature Beam for

Dear Sir/Madam

I was at the signing of the final beam at the Iron Horse Park on Friday, with my daughter and granddaughter and we signed the beam, along with my husband's name (who passed away in 2007). My daughter in Colorado graduated from the U of NE and was a huge basketball fan, along with her husband. I signed their names on the beam close to mine and realized when I arrived home that I had not included my two grandsons, the only members of the family not written on the beam. Are they going to have it somewhere else, or would their be any way possible to add the two boys' names on the beam. I feel really bad that I did not include them. Any help would be appreciated, even if someone else could add them and send me a phone photo of the area where their names are. I can tell you where their folks and my name is and I think there would be room to add Carson and Gunnar.

Is there someone else I should contact on this. I was speaking with Dave Marvin (I used to work with Dave some when I was working some years ago), but I didn't know how to contact him or if that would be the path to take.

Thanks in advance for any help you can give me.

Sharon Layman
402-525-0583 or shrnlay@aol.com

**MINUTES
DIRECTORS' MEETING
MONDAY, DECEMBER 10, 2012**

Present: Carl Eskridge, Chair; Jon Camp (2:05 p.m.), Vice Chair; Gene Carroll; Jonathan Cook; Doug Emery; and DiAnna Schimek

Others: Joan Ross, City Clerk; Rick Hoppe, Chief of Staff; Rod Confer, City Attorney, Denise Pearce, Senior Policy Counsel; Judy Halstead, Health Director; Lynn Johnson, Parks and Rec Director; and Randy Hoskins, Assistant City Engineer

Chair Eskridge opened the meeting at 2:00 p.m. and announced the location of the Open Meetings Act.

I. CITY CLERK

Ross outlined the formal meeting agenda stating on the Technical Amendments Ordinances, and the Consent Amendments Ordinances she has discussed with City Attorney Confer and stated how they would be presented. Confer will speak to each one. Will highlight the chapters to the amendment and Confer will give the details. Eskridge agreed with calling one at a time.

Ross stated Item 16 has 1 Motion to Amend, with Item 19 having 2 Motions to Amend. Page 6 contains Item 21 with a Motion to Amend. Item 24 has Motion to Amend No. 1 and No. 2. Page 8, Item 37 has a Motion to Amend. All motions are on line. Eskridge asked on Item 24, have two Motions to Amend? Halstead commented she only has one. Ross would check.

Hoppe asked if Johnson could approach on Item 20? Chair Eskridge motioned Johnson forward.

Johnson stated the proposal to rename Ironhorse Park could possibly be put on indefinite pending. We have had discussions and need a little more time with the family. Eskridge said Johnson could present this during the meeting. Johnson added he understood they are aware this request to place on pending.

II. MAYOR

1. NEWS RELEASE. Mayor presents October Award of Excellence to Dan Cain, Manager of the Workforce Investment Program of the Urban Development Department.
2. NEWS RELEASE. Library hosts First Friday Art Walk Reception.
3. Fiscal Impact Statement. Building and Safety - Inspections and Enforcement. November 20, 2012.
4. NEWS ADVISORY. Mayor Beutler and the Public Works and Engineering Department will hold a news conference Thursday, Dec. 6th, 10:00 a.m., 901 No. 6th Street, to announce a program for volunteers to shovel snow for residents who are unable to clear their walks themselves. Reception, same location, at 4:00 p.m.
5. NEWS RELEASE. Mayor encourages residents to become "Snow Angels".
6. NEWS RELEASE. City celebrates artistic snow plow project.
7. NEWS RELEASE. Nominations now accepted for Mayor's Arts Awards.

CABLE BOARD

1. Cable Board orientation and tour of the Time Warner facilities.

III. DIRECTORS

HEALTH DEPARTMENT

Hoppe stated Mayor Beutler is in Atlanta for a couple of days, representing Lincoln.

Halstead stated as background, Governing Magazine, had invited the Mayor to present at their Health Summit. Four Mayors in the United States were asked to present information and innovative projects and changes happening in their community. It is a compliment to the Mayor as a lot of things happening in the community have been the result of major emphasis he placed. Both with the Community Health Endowment, the Health Department, and our community partners. On finding medical homes for individuals not insured, on initiatives to connect people to care, speciality care, and prescription medication. We have quite a number of community resources helping people. The Mayor has a wealth of information and will present tomorrow with three other Mayors. It is really an honor for Lincoln to be asked as we are very proud of work which has been happening.

PUBLIC WORKS & UTILITIES/ENGINEERING

1. Public Open House. Thursday, December 13, 2012, 5:00 - 6:30 p.m., Gere Library, 56th and Normal, regarding Van Dorn Street; 33rd Street - 48th Street. Project No. 701773.

Hoppe introduced Randy Hoskins, Assistant City Engineer.

Hoskins stated today is in regard to questions on the Antelope Valley traffic signals. When we open a new street, basically downtown, it's difficult to get the traffic signals, and timing, worked out right away. We have been changing the timings on this road frequently. Antelope Valley carries a lot of traffic and we had mostly been favoring Antelope Valley, other than O Street which would be the main street. We heard complaints about traffic on Antelope Valley and made changes to keep Antelope Valley traffic flowing. Then we heard concerns of waiting too long on side streets. During the past week we made more changes which will help, particularly on P and Q. If anyone has a complaint do include the direction and time of day so we can make the right changes.

Camp stated he has spoken to constituents on this subject. Can you explain how the mechanical operations work? Various sensors, timers, certain times of the day? Are they set for a certain period, or sensors/timers which indicate traffic on P, Q, and Antelope Valley and automatically turn? Hoskins replied they have traffic activation through Antelope Valley. Since Antelope Valley is the major street, except for O Street, unless there's side street traffic the signals would turn green on Antelope Valley, a change made this past week. Basically on P and Q Streets if there are few cars waiting when the light turned green, for those directions, as soon as traffic cleared, the lights would go red on those approaches, and go to green for Antelope Valley. We installed a pre-timed signal giving more time to P and Q Streets. People were still flowing but not ready to go, and by doing this, we will be able to eliminate a lot of concerns.

Eskridge noticed if going south on Antelope Valley, then left on N Street, there are protected green arrow lights. Is there enough traffic going north to warrant these arrow lights? Hoskins replied all of the left turns off Antelope Valley are protected only, on the green arrow. There is a fairly wide median and if someone across, is in the left turn lane, it makes it difficult to see oncoming traffic, and the reason we went with the protected only, a safety measure issue. Because this is a federally funded project and the project still has not been closed out probably not at liberty to make changes such as these at this point.

IV. COUNCIL MEMBERS - No comments

V. MISCELLANEOUS - None

VI. CORRESPONDENCE FROM CITIZENS

1. Anonymous letter from the Meadowlane neighborhood listing concerns regarding a bar which may be opening in the Meadowlane shopping center.
2. Correspondence from Marge Schlitt regarding the P Street redesign and inclusion of bike lanes.

- a) Comments from Marge Schlitt with observations that DC has numerous bike lanes in the busy parts of town.
 3. InterLinc correspondence from Concerned 911 Employee. Give serious re-evaluation to making the 911 Center part of the Police Department, listing reasons.
- No comments

VII. ADJOURNMENT

Chair Eskridge adjourned the meeting at 2:14 p.m.