

## **HAZARDOUS MATERIALS TEAM MANAGER**

### **I. Functional Description**

The Hazardous Materials (HazMat) Team Manager is responsible for managing the Hazmat functions of the task force and supervising the Hazardous Materials Specialists of the task force. The Hazardous Materials Team Manager reports directly to the Task Force Leader.

### **II. Description of Duties**

The Hazardous Materials Team Manager is responsible for the following:

- Developing and implementing the HazMat component of the task force tactical plan
- Coordinating, managing, and supervising all HazMat activities.
- Providing input in the development of the safety plan in cooperation with Medical Team Manager and Safety Officers while adhering to all safety procedures.
- Determining HazMat organizational and logistical needs
- Receiving briefings and situation reports and ensuring that all HazMat personnel are kept informed of mission objectives and status changes.
- Providing situation updates and maintaining records and reports.
- Preparing deployment performance evaluations for assigned personnel.
- Ensure documentation of tasks completed in the HazMat Specialist task book.
- Providing accountability, maintenance, and minor repairs for all issued equipment.
- Possessing knowledge of the practical application of available (detection, PPE, and decontamination) technology used to support US&R HazMat Concept of Operations (CONOPS).

### **III. Position Requirements and Criteria**

Individuals who meet the following requirements and criteria will be eligible to become Hazardous Material Team Managers in the National US&R Response System. The intent of these requirements is to select functional managers capable of effectively managing and supervising the HazMat component in the urban disaster environment.

### **IV. Required Training**

The Hazardous Material Team Manager shall adhere to the following:

- Meet all administrative and general training requirements

- Meet all training requirements of the Hazardous Materials Specialist

**V. Recommended Training**

The Hazardous Material Team Manager should complete the following:

- Weapons of Mass Destruction Radiological/Nuclear for Hazardous Materials Technician (Course PER-241), U.S. Department of Energy National Security Administration Nevada Test Site
- WMD Hazardous Materials Technician Training (HT) Course (PER-261), Centers for Domestic Preparedness, Anniston, Alabama
- Task force water purification system training
- ICS 300 in accordance with the National Standard Curriculum Training Development Guidance
- NIMS IS-703 Resource Management Course