

APPLICATION

FOR PERMIT TO OPERATE APARTMENTS, ROOMING & BOARDING HOUSES, LODGING HOUSES, HOTELS & MOTELS WITHIN THE CITY OF LINCOLN, NEBRASKA



BUILDING & SAFETY DEPARTMENT
555 S. 10th St., Suite 203, Lincoln, NE 68508
P: 402-441-7521

The undersigned hereby makes application to operate a (check one):

Apartment House Lodging House Hotel/Motel Rooming/Boarding House

Submit the following information in accordance with the provisions of Lincoln Municipal Code, Chapter 5.51:

Address of Property: _____ Total # Units: _____

Legal Description: _____

Owner: _____ Phone #: _____

Owner's Mailing Address: _____

Owner's Email Address: _____

Owner's signature: _____ Date: _____

Type of Construction: wood brick stucco Size of Building: _____

Date Structure Built: _____ Date Structure Purchased: _____

Total # Units _____ Is location of units same as shown on file building plans? Yes No

All permits issued must be renewed annually, unless revoked. No permit shall be reassigned or transferred. Information concerning the name and address of the owner or manager for the subject property shall be updated and shown to be current in the event of any change from time of last application. The number of units shall be current and updated in the event of any change from the time of last inspection.

SEND APARTMENT BILLING NOTICES TO (check one): Owner Agent

The owner's designation of a resident agent shall not relieve the owner or operator of any obligation to comply with the provisions of this chapter or any other provisions of this code.

Local Resident Agent (required Lancaster County resident per Lincoln Municipal Code 21.09.090):

Agent's Name: _____

Company: _____

Mailing Address: _____

Email: _____ Phone #: _____

Agent's Signature: _____ Date: _____