

Instructions for Filling Out The Application

- 1) If your application is for temporary or service that requires utility work please complete the utility information at the bottom of the application. If there is no utility work required you do not need to complete that section.
- 2) Applications for temporary services and their associated branch circuits or feeders must be submitted as a separate application.
- 3) Service Fees are calculated according to the following: For services 800 amps and less just check the appropriate fee for your total service size. For services over 800 amps the fee shall be \$95 plus \$25 for every 100 amps or fraction thereof over 800. To determine the total service size add the total ampere rating of all service disconnecting means together.

Example: A building that has (2) 1600 amp service disconnects would have fees applied for 3200 amps.
 $2 \times 1600 \text{ amps} = 3200 \text{ amps}; 24 \times \$25 = \$600 + \$95 = \text{Total service fees of } \695

Example: A building that has (6) 200 amp service disconnects would have fees applied for 1200 amps.
 $6 \times 200 = 1200 \text{ amps}; 4 \times \$25 = \$100 + \$95 = \text{Total service fees of } \195

- 4) The minimum permit fee is \$35. For permit applications that only contain branch circuits and / or feeders the minimum fee shall include the first two of the total number of circuits and / or feeders being installed or altered.
- 5) Total number of branch circuits shall be determined according to the overcurrent device. For example a two or three pole breaker shall be counted as one branch circuit or feeder. Please remember to include all extension and modification to existing circuits in your total number.