

NON-ABUTTING WATER OR SEWER APPLICATION FORM PROCEDURES

(In effect 8/2004)

1. Application forms can be obtained on-line at lincoln.ne.gov, keyword: BILL, or pickup application form at Public Works/Utilities Business Office at 555 S. 10th Street, Room 203. The form needs to be completely filled out and include signatures from all record owners. Show the non-abutting service connection on the sketch located on the back of this form. Include the premise served by the connection and the alignment of the service connection with the main. The service shall be routed to the nearest City R.O.W. and the service line shall not be located across any parcel except the parcel being served by the connection.
2. Return completed, notarized form along with contact name, email address, and telephone number back to the Business Office.

Name _____ Email _____

Telephone _____

3. Once All approvals are met, the application form will need to be picked up at the Business Office and taken by the applicant to the Register of Deeds Office for filing. The stamped application form will then need to be returned to the Business Office by the applicant.
4. Water/Sewer permit/tap will be processed after receipt of the filed non-abutting agreement.

NOTE: Approval of this application is discretionary, and is subject to approval of all Public Works/Utilities Division offices. Please allow 10 working days for review of this application.

Water/Sewer permit/taps will not be issued until all steps are completed, and non-abutting application has all approvals and is stamped by the Register Of Deeds.



Register of Deeds

**Water and Sewer Service Agreement
Non-Abutting Properties**

Applicant Name (Property Owner)	Mailing Address	City	State	Zip Code
Address of Water/Sewer Service	Zip Code	Parcel Identification	Water () Sewer ()	
			Service Type Requested	

The following application to construct a non-abutting service for water and/or sewer service shall be reviewed and considered by the appropriate City agencies and shall be approved if the request is deemed in the best interest of the City of Lincoln.

Applicant hereby represents that (s)he is the owner of the above described premises, and in consideration of the furnishing of such water and/or sewer service to the above described premises by the City, Applicant agrees to the following:

1. The water and/or sewer furnished hereunder shall be used only for the purpose of supplying said above described premises, and that no other connections or taps shall be connected therewith.
2. That all the laws, ordinances, and rules and design standards of the City, including the provisions of the Water, Wastewater and Plumbing Ordinances of the City, shall govern in all respects said water and/or sewer service, including all connections, pipes, plumbing and appliances connected with said water and/or service and further that he will abide by and conform to all such rules, ordinances and laws.
3. To waive any and all defense that (s)he may have in the future to any assessment by the City for any water and/or sewer district that may be established in the vicinity of the above described premises thereby constituting an abutting water or sewer main by the City in the event the above described premises are included within such water and/or sewer district.
4. To abandon the non-abutting water and/or sewer service at the time an abutting main becomes available to serve the premise with the property owner agreeing to pay all costs for abandonment of the non-abutting service and all costs associated with construction and permitting of the new service connection the abutting water or sewer main.
5. To the covenants herein contained and further covenants that this agreement is specifically made with reference to the hereinbefore described real estate, and that said covenants shall attach to and run with the above described real estate and shall be binding upon said Applicant, his agents, lessees, heirs, executors, administrators, successors, grantees and assigns. A copy of this agreement shall be filed with the Register of Deeds Office for Lancaster County.

Applicant Signature #1	Date	Applicant Signature #2	Date
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STATE OF NEBRASKA }
 }ss
LANCASTER COUNTY, }

On this _____ day of _____, 20____, before me, the undersigned, _____ a Notary Public, duly commissioned for and qualified in said County, personally came _____, to me known to be the identical person(s), whose name(s) is (are) affixed to the foregoing instrument and acknowledged the execution thereof to be his, her or their voluntary act and deed. WITNESS my hand and Notarial Seal the day and year last above written.

Notary Public

My Commission Expires

Public Works and Utilities Engineering Services Division	Lincoln Water System or Lincoln, Nebraska Wastewater and Solid Waste Division	Public Works and Utilities Business Office
Request for Service	() Approved	() Denied

Show the non-abutting water and/or sewer service connection on the attached sketch including the premise served by the connection, the alignment of service connection and the point of connection with the water or sewer main. Note, the service must be directed to the nearest City ROW.

