

MEETING MINUTES – Mayor’s Impact Fee Policy Task Force Committee

DATE: March 13, 2008 – 3 PM

PRESENT: Mayor Beutler, Greg MacLean, Fred Hoke, Steve Stueck, Nick Cusick, Russell Miller, Margaret Remmenga, Rick Peo, Steve Masters, Denise Pearce and Michaela Hansen.

ABSENT: Jim Christo

Topic:	Conclusions/Recommendations/Actions:	Action Assignment:
<p>Opening Statements and Mayor’s Charge Statement for the Task Force</p>	<p>Mayor Beutler welcomed the Task Force Committee and briefly outlined his expectations of their participation on the committee – to review and propose to the Mayor alternatives or modifications to the city’s current impact fee policies and model.</p> <p>Greg MacLean gave further detail of the Mayor’s charge statement.</p> <p>All alternatives and/or modifications are expected to:</p> <ul style="list-style-type: none"> <li>➤ Be revenue neutral, in terms of the total impact fees collected; or</li> <li>➤ Propose a <u>new</u> source of revenue, to the extent total impact fees are reduced.               <ul style="list-style-type: none"> <li>○ A “new” source of revenue does not mean a reallocation of existing resources.</li> <li>○ Any new source of revenue should be politically realistic and achievable to the groups represented on the Task Force and actively supported by them.</li> </ul> </li> </ul> <p>During the course of the review, the Mayor requests specific consideration of the following alternatives:</p> <ol style="list-style-type: none"> <li>1. Elimination or reduction of water and wastewater impact fees with corresponding increases to the arterial street impact fees;</li> <li>2. Use of square footage or property values as a basis for calculating fees;</li> <li>3. Creation of more geographic flexibility in the use of impact fees, and elimination of the seven-year requirement for the expenditure of impact fees; and</li> <li>4. The use of a revolving fund concept in place of directed impact fees.</li> </ol>	

Self-Introductions	Each committee member introduced themselves and their profession or title.	
General Impact Fee History	General Overview of the Impact Fee History was given by Steve Masters.	
Legal History of Impact Fees	General legal overview of the Impact Fee History was presented by Rick Peo.	
Impact Fees Administration	A brief overview of the administration, collections and expenditures of Impact Fees since inception was provided by Michaela Hansen.	
Closing Remarks	<p>Meeting schedule will be emailed out to participants via Nick Cusick's office. The potential completion date of the task force's recommendations was set for 6 months. The group agreed to bi-weekly meeting schedule. Closing remarks and thank yous were given by Nick Cusick.</p> <p>Meeting Adjourned at 5:00 PM</p>	