From: Murillo, Ernest [mailto:Ernest.Murillo@nebraska.gov]
Sent: Tuesday, May 25, 2010 11:33 AM
To: Kristen A. Humphrey
Cc: Erika L. Nunes; Thomas S. Shafer
Subject: NDOR Acceptance Letter Examples

Kris –

I have attached several project acceptance letters used at project completion. One "memo" is from the project manager to the district office notifying of project completion. A simple 'letter' with this information could be sent to the contractor in reference to Substantial Completion – I would include contract language specifying what work needed to have been completed for this to occur. The remaining letters are NDOR Project Acceptance letters at various levels. The first is the acceptance letter with no observation periods. The second one is an acceptance letter with an observation period. The third is an acceptance letter at the completion of the observation period.

I am not real certain as to what you were asking for, but maybe this will point you in the right direction. On the stimulus projects, since there will be 1-Year Observation Periods for each of these projects, the City of Lincoln will need to send letters, as found attached, to the Contractors at each designated time.

If you have any questions, please feel free to contact me.

Thank you,

Ernest L. Murillo
NDOR Representative - D1
302 Superior Street
Lincoln, NE 68521-2481
Office 402.471.0850 ext.1123
Cellular 402.440.3472

Nebraska

Memorandum

Department of Roads

11/08/05

FROM: Steve Trosper, HPM

TO: Kris Winter, DE

THRU: Pat Boyle, DCE

SUBJECT: Tentative Acceptance of Project

RE:

Project No.	STR-91-5(1016)
Location	Albion West
Control No.	31689
Group No(s).	4
Contract Date	11/19/04

Please be advised that all items of work, on the subject project by M.E. Collins Contracting Company , PO Box 83 Wahoo, NE 68066, have been completed as of 11/07/05.

Steve Trosper
Project Manager

cc:
Construction Engineer
File

Dave Heineman
Governor

STATE OF NEBRASKA
DEPARTMENT OF ROADS
[redacted]

November 24, 2009

Constructors, Inc.
P.O. Box 80268
1815 Y Street
Lincoln, NE 68501-0268

RE: Project: RD-159-7(1012), Falls City - Rulo
Control Number: 12995
Contract Date: May 28, 2009

We have made final inspection of the work you performed on Group 9 – Bituminous items of work for the subject project. These items are tentatively accepted as of November 10, 2009.

You may stop your care and maintenance of this work.

Your public liability on this project will also stop when all your equipment and materials have been removed from the right of way.

Interest and monies due you will not begin until all the records and reports by the contract have been received by the Department.

Sincerely,

Bob Rankin
Assistant Construction Engineer

XC: Construction
Mat'l & Research
Ron Disney
Don Hitzeman
E. Murillo
Project File

Dave Heineman
Governor

STATE OF NEBRASKA
DEPARTMENT OF ROADS
[redacted]

December 15, 2009

US Asphalt Company
14012 Giles Road
Omaha, NE. 68138

RE: Project: NH-77-2(158), Wahoo to Fremont
Control Number: 12894
Contract Date: January 23, 2009

We have made final inspection of the work you performed on Group(s) 1, 4, 5, 9 and 10.These items are tentatively accepted as of December 2, 2009.

There is a 180-day observation period on item no. 39, 40 and 41,which will end on April 19, 2010. At that time these items will be evaluated for acceptance or replacement.

You may stop your care and maintenance of this work.

Your public liability on this project will also stop when all your equipment and materials have been removed from the right of way.

Interest and monies due you will not begin until all the records and reports by the contract have been received by the Department.

Sincerely,

Curt Mueting
District Construction Engineer

XC: Construction
Mat'l & Research
FHWA
Ron Disney
Devin Townsend PM
E. Murillo
Project File

Dave Heineman
Governor

STATE OF NEBRASKA
DEPARTMENT OF ROADS
[redacted]

December 7, 2009

Dobson Brothers Construction Company
410 South 7th Street
P.O. Box 81409
Lincoln, NE. 68501

RE: Project: STPD-79-2 (102), Raymond South
Control Number: 10584
Contract Date: October 22, 2007

We have made final inspection of the work you performed on Groups 1, 4, 4A, 4B, 4C, 5, 6, 7, 8B, 9 & 10. Our records indicate that the referenced work was completed on June 11, 2009 and is tentatively accepted as of that date by the Department of Roads.

There was a 180-day observation period on Type 4, preformed pavement markings, which ended on December 7, 2009.

An inspection was performed and no corrective action is required.

You are relieved of further responsibility for the care and maintenance of the completed work. You are also relieved of further public liability providing that all of your equipment and materials have been removed from the right of way

Sincerely,

Bob Rankin
Assistant Construction Engineer

XC: Construction
Mat'l & Research
[redacted]
Ron Disney
Joe Kuehn, PM
E. Murillo
Project File