



RAILROAD TRANSPORTATION SAFETY DISTRICT

Board Meeting

Tuesday, September 13, 2016

Meeting Began At 11:00 a.m.

Meeting Ended At: 12:00 p.m.

Members Present: Deb Schorr, Jane Raybould , Roy Christensen, Bill Avery, Cyndi Lamm, Todd Wiltgen

Members Absent: None

Others Present: Roger Figard, Janelle Carnahan, Liz Thanel, Dennis Meyer, Bill Kutilek, Kurt Micek, Tony Jerina, Shane Kosola, Rick Haden, Jennifer Durow, Candace Meredith

Order No. 16-17 Call Meeting to Order. Approval of Previous Minutes

Christensen moved to approve the previous minutes. Avery seconded the motion. Motion approved 5-1; Raybould abstained.

Order No. 16-18 Statement of Financial Activity

Thanel presented the Statement of Financial Activity. There are two reports she is reporting on. The first one is required by State Statute 74-1308, paragraph two. It requires the Treasurer to provide a full detailed accounting of the full year's activity, signed under oath, and notarized. The report has been placed on file with the County Clerk per statutory requirements. No action required. Second report is the regular activity report which ended on August 31, 2016. It shows the receipts and disbursements so far in FY17 which started on July 1, 2016. Avery asked Thanel who makes the decisions where the money is invested. Thanel replied it is the County Treasurer's office.

Avery moved to approve the Statement of Financial Activity.

Christensen seconded the motion. Motion approved 6-0.

Order No. 16-19 Review & Approval of FY16 Audit

Jerina, with HBE, presented a draft report of the financial statements. He will present the final at the December meeting if the Board approves the draft. Total assets increased from \$15.3 million last year to \$17.6 million. Revenues increased from \$2.9 million to \$3.7 million. This is almost entirely due to the increase in the levy from 1.3 to 1.6. Investment Income also increased from \$44,000 in the FY14/15 to \$76,293 in the FY15/16. Total expenses increased from approximately \$1 million up to \$1.3 million mostly due to an increase in construction projects and railroad crossing improvements. Overall the net position, which is assets minus liabilities, increased from \$15.2 million up to \$17.5 million. One big change in the expense area was of the office supplies and expenses. They went from \$620 to \$10,448. Increase was mainly from the office support staff expenses. He stated the audit went very well. Thank you to Liz Thanel, Candace Meredith and Jennifer Durow.

Wiltgen motioned to approve the draft audit report by HBE.
Raybould seconded the motion. Motion approved 6-0.

Order No. 16-20 FY16/17 Budget

Figard presented the state required budget forms that HBE has filled out for us. The documents represent the budget expenditures, revenues and the request for the 1.9 levy that were presented and approved in June. Copies of the levy request are on file that were submitted to the County Board for approval.

Christensen moved to approve the FY16/17 Budget as presented.

Lamm seconded the motion. Motion approved 6-0.

A separate action is being requested by the Board. Dennis Meyer spoke regarding the additional 1% lid exception. It builds your base amount that is set up for lid purposes. Your tax request has already been established so it does not affect that amount. He stated that if you don't take action on the 1%, you lose it and don't have the opportunity to use it.

Raybould moved to accept the 1% lid exception.

Wiltgen seconded the motion. Motion approved 5-1.

Order No. 16-21 Current Budget Status

Figard presented the current budget status. No action required at this time.

Order No. 16-22 Project Updates

Figard reported there is a new BNSF Manager of Public Projects for the Nebraska, Colorado and Wyoming area. A meeting was held with the Lincoln Airport Authority, City and County Engineer's office and RTSD representatives. Primarily what was reviewed was where we were with the 33rd & Cornhusker project and the goal of trying to get the dialogue started on some type of MOU or MOI. A representative from the NDOR was at the meeting and they are very supportive of that project. Another meeting is set up for October 13 to continue dialogue and attempt to move some things ahead on several projects. Next steps for Lincoln Airport Spur 55C Crossing Relocation will be to have a diagnostic review by the NDOR, the Railroad and Road Authority going through all the design and what needs to be incorporated into a new crossing. This meeting will be October 12, 2016. The Hobson Yard additional track line was discussed. The BNSF manager stated she would contact and talk with the local engineering group to facilitate a meeting. The county crossings were reviewed. Pam Dingman was in attendance at the meeting. They discussed how they could better communicate and interact with the public projects section of the railroad as well as the local Roadmasters that do the operation and maintenance of the crossings. Discussion on trying to meet monthly with the railroad to try and keep these projects moving ahead as well as developing a relationship with the Roadmasters.

Order No. 16-23 Crossing Updates

Figard reported there is a new and improved crossing at 63rd & Cornhusker Hwy; it is the spur of BNSF that goes into Concrete Industries and then over 70th St to Alder Recycling. It is a crossing that the RTSD, NDOR and Railroad cost shared 1/3 each. We have received several complaints regarding the crossing at 17th & Y near the concrete plant east of the University. He has been working with NEBCO on temporary repairs and currently working with them on possibly replacing that crossing and the RTSD providing a share for these repairs. We have received complaints at 22nd & Y which is the spur that goes into Lincoln Lumber. He contacted the owner & informed him that if they want to do some repairs to make contact and they could work on some sort of cost share for improved repairs. We have also received complaints at NW 12th & Kingbird Lane which is east of the airport area. Figard has been

working with Union Pacific on repairing this area as well. City Personnel will do some grinding in the next couple weeks. We have been receiving complaints about the crossings parallel to Hwy 2, such as 27th St, 40th, 48th. It is part of his goal to meet with the railroad to determine what kind of repairs to do.

Order No. 16-24 Interlocal Agreements

Figard reviewed three Interlocal Agreements which are: 1) OPPD crossing at Yankee Hill; 2) LPSNRD Trail under crossing BNSF at 1st & J; 3) Hickman BNSF Quiet Zone. These are the annual inter-local agreements that the Board votes and approves the expenditures to be made out of the budget. OPPD and LPSNRD will most like carry over into the next fiscal year and will need to be re-budgeted with a new contract put in place.

Christensen moved to approve the Interlocal Agreements. Avery seconded the motion. Motion was approved 6-0.

Order No. 16-25 Contract with FHU/Re-evaluation for 3 South Lincoln Quiet Zone's

Figard stated that every 5 years it is required by Federal Law that Quiet Zones be re-evaluated for conformity. The contract with FHU is asking approval by the Board of \$18,000 to evaluate all three Quiet Zones. The \$18,000 fee is a lump sum coming out of the Miscellaneous Engineering Budget Line. Figard feels it is a very reasonable and fair cost for all 3 Quiet Zones as Raybould had questions regarding how the fee was calculated.

Christensen moved to approve the contract with FHU for re-evaluation of the 3 south Lincoln Quiet Zone's. Raybould seconded the motion. Motion was approved 6-0.

Order No. 16-26 Denton Quiet Zones Close Out

Figard stated that at the December 2015 Board Meeting, Olsson Associates presented the Denton Quiet Zones feasibility project and made recommendations. It was recommended that the RTSD further pursue the closure or access modifications at the private crossing in Denton. It also recommended that the RTSD and Lancaster County continue to communicate and coordinate with the NDOR to pursue funding for the crossing improvements at West Denton Rd. The Minutes from this meeting stated that Justin Petersen with Olsson Associates recommended not to move forward with the Denton Quiet Zone, Figard concurred with the consultant recommendation. The Board moved to accept the recommendation and was approved 5-0. Figard is wanting to clarify that the \$15,000 budgeted to close the private crossing at W Denton Rd. will not be used. The Lincoln Parks Department has a functional locking gate at this location which is satisfactory. He is just looking for affirmation from the Board at this time that this is to be true.

Order No. 16-27 Non-Agenda Items/Public Comment

No Public Comment at this time.

The next Board meeting will be held on Monday, December 5, 2016 @ 11:00 am. Wiltgen moved to adjourn the meeting. Christensen seconded the motion. Motion approved 6-0.

Prepared by: Janelle Carnahan, Engineering Services