

MINUTES
STARTRAN ADVISORY BOARD MEETING
StarTran Conference Room 2
January 29, 2015

Members Present: Mike DeKalb, Jason Hellbusch, Don Herz, Jenni Lesoing-Lucs, Linda Carter, Janet Goodman-Banks

Members Absent: Stephen Speicher

Staff Present: Mike Davis, Mike Weston, Brian Praeuner, Scott Tharnish, Glenn Knust, Kitty Elliott, Suzanne Ideus, Connie Thoreson, Charlie Schroeder

I. REGULAR BOARD MEETING

Chairman DeKalb opened the meeting, noting the Open Meetings Act and Patron Conduct Notice posted on the north wall.

A. Patrons to be Heard

None

B. Review/Action Items

- **December 4, 2014 StarTran Advisory Board Meeting Minutes** - A motion for approval was made by Ms. Lesoing-Lucs and seconded by Mr. Hellbusch to approve the 12/4/14 minutes as submitted. The 12/4/14 StarTran Advisory Board Minutes were approved 5-0 (DeKalb, Hellbusch, Herz, Lesoing-Lucs, Carter all voted "aye", and Banks not yet present).
- **Big Red Express Season Pass** – Kitty Elliott asked the Board to approve the sale of the Big Red Express Season Pass, again this fall, for \$50. There will be seven home games with service remaining the same as last year. Staff would like to promote the season pass at the UNL Spring Game, therefore looking for approval earlier than in previous years. Don Herz made a motion in support of the \$50 Big Red Express Season Pass, which was seconded by Jason Hellbusch. The Big Red Express Season Pass price was unanimously supported for \$50 with a 5-0 vote. (DeKalb, Hellbusch, Herz, Lesoing-Lucs, Carter all voted "aye", and Banks not yet present).
- **Draft Transit Surveillance Report (TSR)** – Brian Praeuner reviewed the TSR at the last Board meeting, making changes and additions suggested by the Board at that meeting. He noted the addition of the 'Safety and Security' section which will be addressed with the TDP in order to set standards. Mr. Herz suggested soliciting input from City Public Safety Director, Tom Casady. It was also suggested that StarTran accident information may be utilized in this regard. Mr. Hellbusch made a motion to approve the TDP as submitted, with a second by Ms. Lesoing-Lucs. The vote was unanimously in favor of approving the TSR with a 5-0 vote. (DeKalb, Hellbusch, Herz, Lesoing-Lucs, Carter all voted "aye", and Banks not yet present).

C. Operations Report

- Mike Davis noted the new format of the report which presents statistical information in a chart format.
- StarTran hosted a procurement class the week of January 19th which is the introductory purchasing class, and the first in a series of four. StarTran is looking into possibly hosting additional classes in the series. It was attended by eight StarTran employees, three City Purchasing employees and 25 others from regional Transit Agencies.
- Mr. Davis summarized additional statistics per the Report, noting ridership by route has slightly increased.

D. Other Business

- Clarification was made that Lancaster County no longer participates in the Employee Bus Pass Program. Also noted was the decline in City of Lincoln employees who do participate. The Board suggested contacting Lancaster County to see if they would reconsider offering this program to employees at this time, and reminding City of Lincoln employees of this program as well.
- The Star Shuttle route will be reviewed as part of the TDP process. Any new promotions of this route will be in conjunction with the delivery of the new trolleys, expected to be delivered later this year.
- The fence has been removed at the Gold's Bldg shelter area. Further changes to this area are being evaluated.
- It was mentioned that eleven HandiVan vehicles will be replaced in 2016. Eight UNL buses have been ordered and four arrived in January.
- Weekly meetings continue with Servant Cab with regard to complaints received on their service. Complaints are generally issues with late pick-ups, which Servant Cab says will decrease when they are done with the LPS contract. The SC/LPS contract is supposed to end in February, 2015. A RFQ (Request for Qualifications) has been issued in order to determine interest in the RFP (Request for Proposal) that will be issued in a couple of months, as Servant Cab's contract will end in May, 2015.
- Mike DeKalb asked that staff make the Board aware of any StarTran employees awarded with the Mayor's Award of Excellence, so they can send a written acknowledge to those employees as well.

E. Patrons to Be Heard

Pat Schreurs mentioned she has noticed bus operators, in the past, that have been honored with the Mayor's Award of Excellence.

G. Adjournment

The meeting was adjourned.

The next meeting is scheduled for February 26, 2015, 8:00 a.m. in StarTran Conference Room.