

FORM C

Documentation Checklist

- ✓ Attached is my signed Purchase Contract from the Builder/Developer.
- ✓ Attached is my completed, and signed by all parties, "Application for Exemption/Exclusion from Impact Fees, Low Income Owner - Occupied Housing for Lincoln, Nebraska, LMC 27.82.060 a(6)(i) and a(6)(ii)" Forms A, B, C, and (if applicable) D.
- ✓ Attached is last year's complete copy of my/our 1040, 1040A, or 1040EZ tax returns, signed and dated, from all household members over the age of 19. If copies are needed call the IRS at 1-800-829-1040 to request them.

The 1040, 1040A, or 1040EZ does not accurately reflect my household's current income for the following reasons:

If no tax returns were filed, other verification is required: W-2's for the past two (2) years for household members and current pay-stubs covering the most current thirty (30) day period for household members.

- If self-employed the following documentation may be required:
- 1099 for income for past 2 years
 - 1065 & K-1 tax returns
 - 1120S tax forms
 - Year to date profit & loss statements
 - 1041 & K-1 tax returns

✓ My/Our lender is:

Lending Institution: _____ Loan Officer: _____ Fax Number: _____
Phone Number: _____
Email: _____

Certification: I/We understand that we are eligible to make application for exemption/exclusion from impact fees as low income owner-occupied housing once every 5 years.

I/We understand that the capped limit on the purchase value of the residence eligible for this exemption/exclusion is \$271,050 as set by the City of Lincoln's Urban Development. This CAP is increased or decreased according to the City of Lincoln's Urban Development Office policy.

I/We understand that the HUD/Income Limits, annually adjusted, are used to establish income limits for the Impact Fee Exemption. The information requested is provided in order to enable the Impact Fee Administrator to determine my/our eligibility, under said limits, for a refund of impact fees paid by the City of Lincoln. I/We understand that a household whose income is 60% or less of the area median gross income adjusted for household size shall be entitled to a 100% exemption from all Impact Fees, and a household whose income is 80% of the area median gross income adjusted for household size shall be entitled to a 50% exemption from all Impact Fees.

I/We intend to occupy the property as my/our primary residence.

I/We authorize the Impact Fee Administrator to share information with other City departments and with our above disclosed lender(s).

I/We certify that the information provided in this application is true and complete to the best of my/our knowledge and belief, and is given under penalty of perjury of the date set forth opposite my/our signature(s) on this application.

Purchaser of Low Income Owner-Occupied housing Signature

Date

Purchaser of Low Income Owner-Occupied housing Signature

Date