



**Re: City of Lincoln Lead Hazard Control Grand Grant Application**

Thank you for your interest in the City of Lincoln Lead Hazard Control Grant Program. To be eligible, the dwelling unit (house, apartment, etc.) must have been constructed prior to 1978. The occupant(s) must qualify under the income limits (see below - income guidelines are subject to change), and property owners must give priority to rent the dwelling unit to families with a child five years old or younger for at least three years following the completion of lead abatement activities.

We can make copies of your attachments when you drop off the application (555 South 10th Street, Suite 205). After submitting a complete application, city staff will contact you if additional information is needed. If you prefer to mail the application and attachments, please send it to the following address:

Attn: Julie Fitzgerald, Client Services Coordinator  
 Urban Development Department  
 555 S. 10<sup>th</sup> Street Ste 205  
 Lincoln, NE 68508

The application materials can also be e-mailed to [jmfitzgerald@lincoln.ne.gov](mailto:jmfitzgerald@lincoln.ne.gov).

Following our review of the materials submitted, you will be contacted to set up an appointment to come to your residence and determine the scope of our potential assistance and discuss the program with you.

If you have questions regarding completion of your application or our grant program, please call Julie at 402-441-7808 or send an email to [jmfitzgerald@lincoln.ne.gov](mailto:jmfitzgerald@lincoln.ne.gov)

There may be a waiting list to receive assistance. All information provided is confidential and must be retained by the City Lincoln Lead Hazard Control Program. There are preferences on the waiting list for households with children that have an Elevated Blood Level (EBL). If you or a family member has a disability and think that you might need or want a special accommodation, you may request one at any time. This is not a housing rehabilitation program. All projects will focus on the removal of lead paint hazards only.

Sincerely,

City of Lincoln

Occupant Type	Income Level
Renter	1. At least 50% units must be less than 50% AMI, and 2. Remaining units (<50%) must be less than 80% AMI
Multifamily Renter (>5 units in the same property)	1. 20% of total number of units in the same building may exceed 80% AMI 2. Remaining units must meet renter income requirements above

Income Limits as of June 15, 2022		
Size of Household	50%	80%
1	\$31,750	\$50,750
2	\$36,250	\$58,000
3	\$40,800	\$65,250
4	\$45,300	\$72,500
5	\$48,950	\$78,300
6	\$52,550	\$84,100
7	\$76,200	\$89,900



Urban Development Department  
555 South 10th Street Suite 205 Lincoln NE 68508  
402-441-7606  
lincoln.ne.gov

Required documents for LANDLORDS

1. Completed and signed Application;
2. Copy of photo i.d. of all applicants;
3. Declarations page, i.e. summary page of your homeowners insurance policy showing dates and limits of coverage. Also include proof of payment of your premium if not escrowed through your mortgage payments;
4. Verification of the balance(s) of the mortgage(s) on the property; to include any home equity loans you may have. A monthly statement from the lenders will suffice;
5. Signed Authorization; and
6. Signed Landlord/Owner Agreement or Disclosure for Vacant Units, as applicable.

Required documents for TENANTS, even if living in a property also occupied by the property owner

1. Copy of your most recent federal income tax return, not just a W-2 form;
2. Copy of photo i.d. of all applicants;
3. Copy of birth certificates OR any official record including school records, medical records, etc., that identify the child and their birthdate for all children aged five years and under;
4. Current paystubs and/or copies of benefits statements to document all income into the household;
5. Signed authorization;
6. Affidavit of Non-Consent for Testing, if applicable; and
7. Signed "Attestation Form" for every person in the household 19 years old and older. Family members not yet 19 years old need to be included in the bottom section of a parent's/guardian's attestation form. Make copies of a blank form if extras are needed.

**It is important you send the requested information with your application or processing of your application will be delayed.**

# City of Lincoln Lead Hazard Control Program Application

Office Use:

App#

For further information or assistance call the Urban Development Department at (402)441-7808.

## Part I: Property Information

Property is (circle one): Single-family dwelling      Multi-family dwelling

Is the property owner-occupied, even if it also has tenants? \_\_\_\_\_

Property Address: \_\_\_\_\_ # of Dwelling Units: \_\_\_\_\_

Approximate year of initial construction: \_\_\_\_\_

## Part 2: Applicant Information

Applicant #1 \_\_\_\_\_ Birthdate \_\_\_\_\_ SS# \_\_\_\_\_

Address, if different from above \_\_\_\_\_ Primary phone # \_\_\_\_\_

Work phone # \_\_\_\_\_ Email address \_\_\_\_\_

Preferred method of contact (circle one): Primary phone      Work phone      Email

Race (circle all that apply): American Indian/Alaskan Native      Asian      Black/African American

Native Hawaiian/Other Pacific Islander      White      Other

Hispanic? \_\_\_\_\_

If there is more than one owner, complete the following:

Applicant #2 \_\_\_\_\_ Birthdate \_\_\_\_\_ SS# \_\_\_\_\_

Address, if different from above \_\_\_\_\_ Primary phone # \_\_\_\_\_

Work phone # \_\_\_\_\_ Email address \_\_\_\_\_

Preferred method of contact (circle one): Primary phone      Work phone      Email

Race (circle all that apply): American Indian/Alaskan Native      Asian      Black/African American

Native Hawaiian/Other Pacific Islander      White      Other

Hispanic? \_\_\_\_\_

**Part 3: Financial Information – Owner-Occupied**

Name & Address of Mortgage Co. \_\_\_\_\_

Are you and other owner(s) current (up to date) on all **mortgage** payments on the property? \_\_\_\_\_

If not, please explain: \_\_\_\_\_

Are you and other owner(s) current on all **real estate taxes and assessments** levied on the property? \_\_\_\_\_

If not, please explain: \_\_\_\_\_

Are you and other owner(s) current on all **State & Federal Taxes** and assessments on the property? \_\_\_\_\_

If not, please explain: \_\_\_\_\_

Have you or any other owner(s) filed for **bankruptcy** during the past 7 years? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

Household Income – List all persons in your household aged 18 years and older. Include wages, taxable assistance (such as unemployment), alimony, social security, pensions/retirement, etc. Also include monies received on behalf of children under the age of 18 years such as child support and social security. If more space is needed, attach a separate sheet and check here.

Name	Is this person employed?	Type of Income (wages, social security, etc.)	Amount Received	How often received (weekly, every two weeks, etc.)	Name and Address of employer, if applicable

**Part 4: Multi-family Unit Information**

Unit	# of bedrooms	Name or Resident (or vacant)	Race*	Hispanic?	# in household	# of children 5 years old and under	Unit Rent	Utilities included?	Resident's yearly Income	Phone number
							\$		\$	
							\$		\$	
							\$		\$	
							\$		\$	
							\$		\$	
							\$		\$	
							\$		\$	
							\$		\$	

\*Put all that apply: American Indian/Alaskan Native (AI), Asian (A), Black/African American (B), Native Hawaiian/Other Pacific Islander (NH), White (W), Other (O)

Are there any young children with elevated blood lead levels (EBL) residing in the building or visiting six hours or more per week? \_\_\_\_ Number of EBL children \_\_\_\_

Has the property ever been tested for lead-based paint? \_\_\_\_ When? \_\_\_\_\_ If yes, did it test positive? \_\_\_\_

Do you have a code violation or lead order? \_\_\_\_ If yes, explain: \_\_\_\_\_

\_\_\_\_\_

**CERTIFICATIONS**

The undersigned hereby makes a preliminary application to the City of Lincoln (the "City") for aid for residential lead paint stabilization. The undersigned acknowledges that this application is made pursuant to a program offered by the City and that the methods for stabilizing lead paint, cost of such stabilization and other permitted costs will be determined by the City. The undersigned further agrees to permit the stabilization of lead paint in the property by a contractor approved by the City through a bid process.

For Multi-family properties, the undersigned certifies that the property to be improved with the program benefits will be continuously rented to persons or families whose income does not exceed HUD's guidelines for low/moderate income and rent that does not exceed the HUD Fair Market limits. In all cases, the landlord shall give priority in renting units for not less than three years following the completion of lead abatement activities, to families with a child under the age of six years.

Building owners agree to maintain the property and retain home insurance, naming the City as an insured for the contract term. Building owners agree to maintain tax payments, public fees on the property and mortgage payments.

The undersigned further agrees that he/she will not discriminate against any person on the basis of race, color, religion, national origin, sex, marital status, physical or mental handicap or age in any aspect of the program and will comply with all applicable Federal, State and Local laws regarding discrimination and equal opportunity in employment, housing, and credit practices, including Title VI of the Civil Rights Act of 1964 and regulations pursuant thereto, Title VIII of the Civil Rights Act of 1968, as amended.

All Lead-Safe dwellings created under this program will be listed on a website registry accessible to the public. The undersigned agrees to have their property included on the Lead-Safe registry.

The undersigned understands that failure to comply with the program requirements may result in recapture, by the City, of the monies advanced.

The undersigned certify under penalty of law that to the best of their knowledge, all statements made in this application and supporting documentation are true and accurate, correct and complete.

_____		_____	
Applicant #1 signature	Date	Applicant #2 signature	Date

## AUTHORIZATION

1. I hereby give my permission and consent for a representative of the City of Lincoln Lead Hazard Control Program to (LHCP) take photographs of my home and property. I understand that the photograph(s) may be used in the application for improvements with the City of Lincoln LHCP. I hold the City of Lincoln and its partners harmless and free from any claims in connection with the consent and use of photographs. This consent is valid indefinitely unless revoked in writing.
2. I understand that I am a voluntary participant in this program, and if I am approved for the Lincoln LHCP, I and my household members and pets may need to vacate my residence for health and safety reasons for a period of time while lead removal activities occur. The extent of the lead remediation and the possibility of relocation will be based on the initial lead test performed by the City of Lincoln or their consultant and the Lincoln Lancaster County Health Department staff. Living arrangements for people and pets during the time of construction may be the responsibility of the owner of the property.
3. I authorize and direct any federal, state, local agency, organization, business, or individual to release to the City of Lincoln any information or materials needed to complete and verify my application for participation and/or to maintain my continued assistance under the LHCP. I understand and agree that this authorization or the information obtained with its use may be given to and used by the U.S. Department of Housing and Urban Development (HUD) in administering and enforcing program rules and policies.
4. I understand that blood tests to detect lead levels are encouraged for resident children aged six years and under before work begins. I authorize the Lincoln Lancaster County Health Department to release any such prior or current blood test results to the Lincoln LHCP. I further understand that any follow-up testing or medical treatment needed due to an elevated blood lead level is my responsibility.
5. I understand that, depending on program policies and requirements, previous or current information regarding me or my household may be needed. Verifications and inquiries that may be requested include but are not limited to: identity, employment, income, assets, residence, rental activity, ownership, property taxes, etc.
6. The groups or individuals that may be asked to release information related to me or my household include, but are not limited to: courts and post offices, schools and colleges, law enforcement agencies, support and alimony providers, Veteran's Administration, retirement systems, utility agencies, Social Security Administration, medical and childcare providers, credit providers and credit bureaus.
7. I understand that I will be required to sign a deed of trust and a promissory note and that the deed of trust will be recorded against my property and that all with a financial interest in the property (i.e. contract holder, spouse, etc.) must also sign the deed of trust and promissory note. The deed of trust will be filed with the Lancaster County Register of Deeds for the amount of the construction contract. The deed of trust and promissory note will remain on file for three years after the project is complete and the property passes a lead clearance test. No payments will be collected and no interest will accrue on the promissory note during this time unless there is a default. If there is no default, on or about the third anniversary of the signing of the deed of trust and

promissory note, the deed of trust will be reconveyed and no monies will be owed by me to the City.

8. I understand that if I sell the subject house, transfer the deed to another party, or move out of the property within three (3) years of the deed of trust and promissory note being signed, a portion of the project funds reflected in the promissory note will be due on a pro-rated basis as outlined in the promissory note.
9. I understand that if I am buying the property on contract, I must ensure that the Contract Holder is able and willing to sign any deed of trust and promissory note as required.
10. I have been given the opportunity to ask questions about the information requested in this application.
11. I agree that a photocopy of this authorization may be used for the purposes stated above and will stay in effect for a period of five years from the date signed.
12. I understand that all remodeling/repair projects should be completed prior to accepting an appointment for the initial lead inspection and no remodeling/repair projects should be commenced between the initial lead inspection and the completion of the remediation project.

I certify under penalty of law that the information contained in this declaration and in any attached supporting documentation is true, accurate and complete to the best of my knowledge and ability. I understand that there are significant penalties for submitting false information, including the possibility of fines and imprisonment. I understand that any false information provided on or attached to this application will cause me to be disqualified for the City of Lincoln LHCP.

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Signature \_\_\_\_\_ Date \_\_\_\_\_



