

APPLICATION

Overhead Fire Sprinkler Systems

REV. 01/2026



Building & Safety Department - Bureau of Fire Prevention
 555 S. 10th St., Suite 203, Lincoln, NE 68508
 Phone (402) 441-7521

FSP Permit Number (OFFICE USE)

Affiliated Building Permit Number

ALL fields are required to be completed. If fields are left blank, the application may be DELAYED.

Please select what is applicable to this application:

- New Sprinkler System** (SQ.FT?) _____
- Altered Sprinkler System** (SQ.FT?) _____
- Sprinkler System Addition** (SQ.FT?) _____
- Sprinkler Head Relocate / "Arm-Over"** (QTY?) _____ (Quantities exceeding 20 heads, automatically default to New/Altered Sprinkler System sq.ft.)
- Replacement Backflow Preventer**
- New Standpipe Systems** (WET? or DRY?) _____ (MANUAL? AUTOMATIC? or SEMIAUTOMATIC?) _____
- Other:** _____
- System Removal** (Justification of Removal) _____

Job Address (street/city/state/zip): _____

Job Name: _____

SCHEDULE OF FEES

PERMIT FEE	FEES DUE	
Sprinkler System (NEW / ALTERED / ADDITION)		
- Up to 5,000 sq.ft. coverage	\$85.00	\$
- Each additional 5,000 sq.ft. up to 50,000 sq.ft.	\$55.00	\$
- Each additional 5,000 sq.ft. over 50,000 sq.ft.	\$15.00	\$
Sprinkler Head Relocated / "Arm-Over" (more than 20 heads, auto. default to New/Altered Sprinkler System sq.ft.)	\$85.00	\$
Replacement Backflow Preventor	\$40.00	\$
Standpipe Systems	\$40.00	\$
SYSTEM REMOVAL (NO FEE)		
PLAN REVIEW FEE (\$60 min.)		
The PLAN REVIEW FEE covers the plan review AND the initial inspection		
\$1.60 per \$1,000 total Job Cost	JOB COST?	\$
	\$	\$
TOTAL FEE		\$

Application is hereby made to install or alter a fire sprinkler system. It is agreed that all rules, regulations, and ordinances of the City of Lincoln, now in effect, will be complied with, and that the installation will be made in accordance with all applicable fire system regulations.

HARDCOPY SUBMITTAL - Please submit this application, (3) sets of shop drawings & supplemental information, and the associated fees at the time of permit submittal. (1) plan set will be kept at Bldg. & Safety, the remaining (2) plan sets must be picked up in-person (held at front counter). If the applicant provides a self-addressed / stamped envelope at the time of the permit submittal, the remaining (2) plan sets will be returned via mail.

ELECTRONIC SUBMITTAL - Please email this application to FirePermits@lincoln.ne.gov. Once Bldg. & Safety processes this application, the applicant will be notified (via email) to pay the associated fees and to [UPLOAD](#) all necessary documents into [Citizens Access](#) under the permit number.

APPLICANT INFORMATION

Company Name: _____ Company Phone #: _____

Company Trade Professional License #: _____ Expiration Date: _____

Company Address (street/city/state/zip): _____

Sprinkler System Contractor Name: _____ Contractor Phone #: _____

Sprinkler System Contractor Trade Professional License #: _____ Expiration Date: _____

Sprinkler System Contractor Email: _____

Registered Sprinkler System Contractor Signature: _____ **Date:** _____