



Lincoln-Lancaster County Health Department

Air Quality Permit Revision Request Form

IMPORTANT: Please type responses or print clearly using a pen - Do NOT use pencil. If you have any questions, contact the Air Quality Section of the Lincoln-Lancaster County Health Department (LLCHD) at (402) 441-8040.

Use this form ONLY for an Air Quality Permit Revision request for an LLCHD issued air quality permit. Please review the permit revision requirements found in Article 2, Section 15 of the Lincoln-Lancaster County Air Pollution Control Program Regulations and Standards (LLCAPCPRS).

Administrative Information

- 1) Facility name - This name should match the name on the current permit. The facility name should be identical on all forms included in the revision request.
- 2) LLCHD facility identification number (source number)
- 3-7) Physical address of the facility (where the facility operations take place)
- 8) If there is no physical address of the facility, enter the county and legal description of the property (e.g., SE ¼, SW ¼, Sec 2, T 9N, R 14W)
- 9) Owner name - This is the legal entity name of the applicant.
- 10-13) Owner mailing address

Contact Information

- 14) Facility contact person - An individual employed by the company and familiar with all aspects of the facility, who the Department may contact regarding questions about the facility or the revision request.
- 15) Facility contact person's job title or responsibility within the company.
- 16-18) Contact information for the facility contact person - Provide the primary phone number, an alternative phone number (if available), and email address for the person identified as the facility contact.

Revision Request Information

- 19) Indicate whether this revision request is for the revision of a Class I (major) operating permit, Class II (minor) operating permit, or a construction permit and the date the permit was issued, or the construction permit number. Indicate whether the requested revision meets the requirements of an administrative amendment, minor permit modification, or significant permit modification. The respective requirements for each revision type are outlined under section 22 of the revision request form, or in Article 2, Section 15 of the LLCAPCPRS.

Description of Change

- 20) Provide a detailed narrative of proposed changes to explain why the existing air quality permit needs to be revised. Detail how the facility will comply with air quality permitting requirements following the requested changes. Include in the discussion any new or changed applicable requirements or applicable requirements under the Act that will apply if the change occurs. Attach additional pages as needed.

Change in Emissions as a Result of the Permit Revision

- 21) If the change described in the revision request will alter (either increase or decrease) the potential to emit of any pollutants from the facility, include the emissions change that will result from the proposed permit revision. Attach to the request the potential to emit calculations for all affected pollutants with emission rates.

Permit Language Attachments

- 22) The applicant's suggested draft permit language must be submitted with the revision request (LLCAPCPRS Article 2, Section 15). On a separate sheet(s) of paper, provide draft language you

would like incorporated into the existing air quality permit. Include the current permitting language from the existing air quality permit in the revision request.

Permit Revision Requirements

- 23) Read each statement and check each box to verify that the requirements identified will be met for the revision type requested. You need not check boxes next to the requirements for the revision types not being requested. These requirements are set forth in LLCAPCPRS Article 2, Section 15. Contact the Department if you have any questions about whether or not the proposed revision qualifies as an administrative amendment, minor modification or significant modification. Check the YES box to certify that your revision request meets all the revision requirements. Your revision request is incomplete if you fail to check all of the boxes for the requested revision type, including the YES box.

The following is additional information for each check box item for the minor permit modification requirements. This guidance is not all inclusive. If you have questions as to whether the revision request falls under one or more of the following, please contact the Department.

- a. The minor permit revision does not “violate any applicable requirement or applicable requirement under the Act.” This means that the revision will not violate any requirement in the current air quality permit, a New Source Performance Standard (NSPS) or National Emissions Standard for Hazardous Air Pollutants (NESHAP), or another requirement of the LLCAPCPRS.
- b. The minor permit revision does not “involve significant changes to existing monitoring, reporting, or recordkeeping requirements in the permit.” A general rule of thumb is that if the proposed monitoring, reporting, or recordkeeping requirement accomplishes the intent of the current language, it would not be significant. For example, in most cases allowing a source to use fuel usage instead of hours of operation to demonstrate compliance with a 40 tpy limitation would not be considered significant. The Department will have final determination on whether the proposed change is significant.
- c. The minor permit revision does not “require or change a case-by-case determination of an emission limitation or other standard, including a Best Available Control Technology (BACT), Maximum Achievable Control Technology (MACT) determination, a plantwide applicability limitation (PAL), a source-specific determination for temporary sources of ambient impacts, or a visibility or increment analysis.” Limitations that are determined on a case-by-case basis cannot be changed using the minor revision procedures. Case-by-case limitations generally result from a Best Available Control Technology analysis or ambient air modeling. In other words, there is no regulatory requirement specifically establishing the limitation so that it is applicable to all sources, e.g., an NSPS or a NESHAP limitation, etc.
- d. The minor permit revision does not “seek to establish or change a permit term or condition for which there is no corresponding applicable requirement or applicable requirement under the Act and that the source has assumed to avoid an applicable requirement to which the source would otherwise be subject.” This is similar to the requirements in paragraph (c) above except that those are source requested limits generally taken to avoid classification as a major source, e.g., a federally enforceable emissions cap assumed to avoid classification as a modification under Article 2, Sections 18, 23, 27, or 28; or an alternative emissions limit approved pursuant to Article 2, Sections 27 or 28.
- e. The modification occurring does not “relate to a change within a permitted facility defined as a modification under Article 2, Sections 18, 23, 27, or 28” nor does it “require a construction permit under Article 2, Sections 17 or 19.”
- f. The minor permit revision is not “required by the Director to be processed as a significant modification.” The Director will determine whether the proposed change has to be processed as a significant revision.
- g. The minor permit revision does not “involve the use of economic incentives, marketable permits, emissions trading, and other similar programs or procedures provided that such minor permit revision procedures are explicitly allowed for in an applicable State implementation plan or in an applicable requirement or applicable requirement under the Act.” The Department does not administer economic incentives, marketable permits,


emissions trading, and other similar programs. Therefore, the minor revision cannot involve such a change. This criterion had to be included in the form because Article 2, Section 15 requires certifications for all the above criteria.

NOTE: LLCAPCPRS Article 2, Section 15 specifies that, for minor permit modifications, the Department will notify the applicant of its determination within 90 days of receipt of a complete application for a Class II source or, for a Class I source, either within 90 days of receipt of a complete application or within 15 days after the end of EPA's 45 day review period, whichever is later. For administrative amendments, the Department will take final action on the request no more than 60 days after the receipt of the request.

Responsible Official Certification Statement

- 24) Certification of the truth, accuracy, and completeness of the application by a Responsible Official for the facility, in accordance with Article 2, Section 7, paragraph (H) of the LLCAPCPRS, that the proposed modification meets the criteria listed in Article 2, Section 15 of the LLCAPCPRS. The revision request is incomplete without a proper signature by a Responsible Official.

FORM BEGINS ON NEXT PAGE

 Lincoln-Lancaster County Health Department	Lincoln-Lancaster County Health Department Environmental Public Health Division Air Quality Section 3131 O Street Lincoln, Nebraska 68510 Phone: 402-441-8040 Fax: 402-441-3890 air@lincoln.ne.gov	Kerry Kernen, MPA, MSN, RN Health Director Brock Hanisch, MS, MPH, REHS Environmental Public Health Division Manager Gary R. Bergstrom, Jr. Air Quality Section Supervisor
IMPORTANT: READ THE INSTRUCTIONS ACCOMPANYING THIS SECTION Please type responses or use blue or black ink – do not use pencil.		
Administrative Information		
1) Facility Name:		2) LLCHD Facility ID:
3) Facility Physical Address:		
4) Facility City:	5) State: Nebraska	6) Zip:
7) County: Lancaster		
8) Legal Description (if no address):		
9) Owner Name:		
10) Owner Mailing Address:		
11) Owner City:	12) State:	13) Zip:
Contact Information		
14) Facility Contact Person:		
15) Facility Contact Person's Title or Responsibility:		
16) Phone Number:	18) Email Address:	
17) Alt. Phone Number:		
Revision Request Information		
19) Permit Revision for:	Check One: <input type="checkbox"/> Class I Operating Permit – issue date: _____ <input type="checkbox"/> Class II Operating Permit – issue date: _____ <input type="checkbox"/> Construction Permit – C.P. Number: _____	Check One (see page 3-4 below for requirements): <input type="checkbox"/> Administrative Amendment <input type="checkbox"/> Minor Permit Modification <input type="checkbox"/> Significant Permit Modification
Description of Change		
20) Describe in detail your reasons for the proposed changes to the existing air quality permit. Describe fully how the facility will continue to comply with air quality permitting requirements following the requested changes. Include in the discussion any new or changed applicable requirements or applicable requirements under the Lincoln-Lancaster County Air Pollution Control Program Regulations and Standards (LLCAPCPRS) that will apply if the change occurs. If you need additional space, mark the check box below and attach additional pages with the facility information (Facility Name, Date, and LLCHD Facility ID) at the top of each additional page.		

☐ Check this box if additional pages are attached. Also note the number of additional pages here –

21) Change in Emissions as a Result of the Permit Revision

Pollutant	Emissions Change Resulting from Revision (tons/year)	Pollutant	Emissions Change Resulting from Revision (tons/year)
Particulate Matter (PM)		Volatile Organic Compounds (VOC)	
PM with an aerodynamic diameter less than 10 microns (PM ₁₀)		Individual Hazardous Air Pollutants (HAP)	
PM with an aerodynamic diameter less than 2.5 microns (PM _{2.5})		Total HAPs	
Nitrogen Oxides (NO _x)		Carbon Dioxide Equivalent (CO _{2e})	
Sulfur Oxides (SO _x)			
Carbon Monoxide (CO)			

Emission Calculations Attached? ☐ YES**22) Permit Language Attachments**

Article 2, Section 15 of the LLCAPCPRS requires the permittee to submit the suggested draft permit language. On a separate sheet(s) of paper, provide the appropriate draft permitting language that will revise your existing permit. The Department also requests that you attach the current permit language.

Suggested Draft Permit Language Attached? ☐ YES**Current Permit Language Attached?** ☐ YES**CONTINUED ON THE NEXT PAGE**

23) Permit Revision Requirements

Check only boxes next to the requirements for the corresponding revision type chosen on page 1 above. See the instruction sheet for more information on these requirements.

For Administrative Amendments:

- ☐ The permit revision:
- Corrects typographical errors; and/or
 - Identifies a change in the name, address, or telephone number of any person identified in the permit, provided that the owner or operator of the source is not changed; and/or
 - Requires more frequent monitoring or reporting by the permittee; and/or
 - A change in ownership or operational control of a source where the Department determines that no other change in the permit is necessary, provided that a written agreement containing a specific date for transfer of permit responsibility, coverage, and liability between the current and new permittee has been submitted to the Department.

By checking the YES box below, I signify to the best of my knowledge that this request for an administrative amendment to the permitted facility identified above meets all the requirements identified above.

☐ YES

For Operating Permit Minor Modifications Only:

- ☐ The minor permit modification does not violate any applicable requirement or applicable requirement under the Act.
- ☐ The minor permit modification does not involve significant changes to existing monitoring, reporting, or recordkeeping requirements in the permit.
- ☐ The minor permit modification does not require or change a case-by-case determination of an emission limitation or other standard, or a source-specific determination for temporary sources of ambient impacts, or a visibility or increment analysis.
- ☐ The minor permit modification does not seek to establish or change a permit term or condition for which there is no corresponding applicable requirement or applicable requirement under the LLCAPCPRS to which the source would otherwise be subject.
- ☐ The modification occurring is not a change or related to a change defined as a modification under Article 2, Sections 18, 23, 27, or 28 of the LLCAPCPRS, nor does it require a construction permit under Article 2, Sections 17 or 19 of the LLCAPCPRS.
- ☐ The minor permit revision is not required by the Director to be processed as a significant modification.
- ☐ The minor permit modification does not involve the use of economic incentives, marketable permits, emissions trading, or other similar programs or procedures.

For Construction Permit Minor Modifications Only:

- ☐ The minor permit modification does not result in any emission limit in the original construction permit to be exceeded.
- ☐ The minor permit modification does not result in any applicable requirement included in an operating permit to which the source is subject to be violated.
- ☐ The minor permit modification does not result in any emissions limit, equipment or operational standard applicable to the source to be exceeded.
- ☐ The minor permit modification does not result in any emissions limit, equipment or operational standard assumed to avoid a classification that would render the source subject to an otherwise applicable requirement to be exceeded.
- ☐ The modification occurring results in the nature of the constructed facility to be consistent with that described in the original public notice materials.

By checking the YES box below, I signify to the best of my knowledge that this request for a minor permit revision to the operating permitted facility identified above meets all the requirements identified above.

☐ YES

For Significant Permit Modifications:

- ☐ The modification does not meet the requirements of an administrative amendment or minor permit modification, and/or the modification results in any relaxation of existing monitoring, reporting, or record keeping requirements.

By checking the YES box below, I signify to the best of my knowledge that this request for a significant permit modification to the permitted facility identified above meets all the requirements identified above.

☐ YES

IMPORTANT: You must check the box by **each statement** as well as the "YES" box as part of your certification to verify the applicable permit revision requirements will be met.

24) Responsible Official Certification Statement and Request to Process a Permit Revision

I certify, under penalty of law, that based on information and belief formed after reasonable inquiry, the statements and information contained on, and accompanying, this minor permit revision form are true, accurate, and complete. I request that the permit revision procedures outlined in Article 2, Section 15 of the LLCAPCPRS be used to process this air quality permitting action.

Signature (see instructions for signatory requirements)

Date

Typed or Printed Name

Title

Questions?

Contact the LLCHD Air Quality Section at 402-441-8040 or by email to air@lincoln.ne.gov

Visit the LLCHD Air Quality Section webpage at the following link or by scanning the QR Code:
<https://www.lincoln.ne.gov/City/Departments/Health-Department/Environmental/Air>



Submit the completed paper form and any attachments to:

Lincoln-Lancaster County Health Department
Air Quality Section
3131 O St
Lincoln, NE 68510