

Your Participant Website HRA/RHS Benefit Reimbursement Claims

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Menu Access

To submit or review benefits reimbursement claims for HRA plans (previously referred to as RHS plans), you may access the Benefits Reimbursement link from the participant website.

Please note this process will redirect you to the Meritain Health website.

Steps to use with single MissionSquare account

Using the top navigation panel, click on **My Account**, then in the right-side column click on **Benefits Reimbursement**.

Benefits Reimbursement

Steps to use with multiple MissionSquare accounts

If you have more than one MissionSquare account, you first need to enter the account pertaining to your claim. Click on the **Overview** button in the top navigation pane, then scroll down to the **My Accounts** tile where your accounts will be displayed.

As transactions are unique to each account, you will need to select the account for this claim type. Simply click on the **Actions** icon

next to the relevant account name. This will display a pull-down menu.

Select **Benefits Reimbursement** from the pull-down menu. This action will start the process shown on the next page.

Actions icon

My Account > Benefits Reimbursement

Hy Portfolia	Contributions			
		Benefits Reimbursen	hent 🔚	
Statements	My Plan Information	<u>=</u> Q Research Investment	s	
Secure Messaging				
To see a more complete picture of your retire	ment income link any other accounts you may	have.	O Ad	ld Accounts

Richard Z Jones 🔎						😔 Print L
					Overview	Learn Pro
	Sı	immary of all acc \$28,2	ounts as of 11/09/2022 292.60			
My Accounts						
KEVIN TEST PLAN (TEST1)	Actions	Active	\$1 000 00	\$13 102 85	\$12.844.83	*Y ID Retur
KEVIN TEST PLAN 2 (TEST2)	- • <u>•</u> •	enefits Reimbursem	ent \$750.00	\$15,189.75	\$0.91	-
Combined Values	м	y Portfolio	\$1,750.00	\$28,292.60	\$12,845.74	0.009
	Co	ans & Withdrawal	5			
To see a more complete picture of your r	retirement ind SI		ounts you may hav	re.	0	Add Accounts
	M					
	R	esearch Investment			Palancas	Investments
Am I On Track?	S	nancial vvellness	3M 6M YT		Datances	investmente

Redirect to Meritain Health

The paths outlined on the previous page will load the notification screen shown below. Please note that by continuing, you will be redirected to the Meritain Health website.

Click **OK** to continue.

You	are about to leave MissionSquare Retirement's
wel	osite and will be redirected to the Meritain
Hea	alth website. Meritain Health is the Third Party
Adr	ninistrator (TPA) that exclusively handles all of
you	r Retiree Health Savings (RHS) plan claim
pro	cessing and record keeping. You will be able to
sub	mit your reimbursement requests and inquiries
abo	ut your RHS claims through the Meritain
Hea	Ith website. Please be advised that clicking
"Ok	" will connect you to the Meritain Health
01	the Asthe TDA Markeis Health secondian
wei	osite. As the TPA, Meritain Health complies
wit	n the HIPAA (Health Insurance Portability and
Acc	ountability Act of 1996) privacy and security
rule	s regarding protected health information of
DH	S plan participante
ile H	s regarding protected health information of S plan participants.

<u>Cancel</u> Ok

Note that during your first visit, you will be required to establish security questions and answers in order to keep your information secure.

Security Information	า			
n an effort to keep your information correctly answer one of the question	secure, please create s when completing se	e an answer to ea ensitive functions	ch security question	below. You will be aske
Required				
Select a question	*			
Select a question	*			
Select a question	*			
Select a question	*			
Select a question	*			

Once you have completed this process, you will have access to the Meritain Health website shown below.



Reimburse Myself

Once you are on the Meritain Health website, click on the Accounts tab, and under this navigation menu, select **I WANT TO ... Reimburse Myself** to submit a new claim.



Reimburse Myself