

# **PERSONNEL BOARD**

## **June 18, 2020**

### **MEETING**

Meeting was held Thursday, June 18, 2020, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Christy Abraham, Ryan Dale, Shannon Rowen and Maggie Schiefen. Members absent: Joe Rupp. Human Resources Department resource staff attending: Gail Anderson.

The Meeting was opened at 1:30 p.m. by Chair Ryan Dale.

Agenda Item 1 was to approve minutes from the February 20, 2020 meeting. The Board was unable to approve minutes from October 17, 2019 based on the current attendance. It was moved by Christy Abraham and seconded by Shannon Rowen to approve the February 20, 2020 minutes as presented. Voting YES: Ryan Dale, Christy Abraham and Shannon Rowen. Abstaining: Maggie Schiefen.

Agenda Item 2 was the request to create the classification 1126 - Payroll Clerk. Nicole Gross from the Human Resources department informed the board that this class was being created for the Finance department where they will be housing the new Payroll System functions. This will bring centralized payroll operations together for the City. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to change the current title of City Engineer – 2020 to proposed class title of Assistant Director of Transportation (W04) and also change the class title of Public Works Assistant Director - 2024 to Assistant Director of Utilities (W04). Nicole Gross of the Human Resources department explained to the board the change of these titles were to better reflect the positions. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the title changes as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 There was no miscellaneous discussion.

There being no further business, the meeting adjourned at 1:35 p.m.

The next regularly scheduled meeting is tentatively set for Thursday, July 16, 2020.

Gail Anderson  
Human Resource Clerk

PC: City Clerk  
Brandon Kauffman  
Elizabeth Elliott