

PERSONNEL BOARD

January 21, 2021

MEETING

Meeting was held Thursday, January 21, 2021, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Christy Abraham, Ryan Dale, Shannon Rowen and Maggie Schiefen.
Member absent: Joe Rupp. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Chair Ryan Dale.

Item 1 was the request to approve the minutes from the October 17, 2019 and November 19, 2020 meetings. The Board was unable to approve the minutes from October 17, 2019 based on the current attendance. It was moved by Maggie Schiefen and seconded by Shannon Rowen to approve the minutes from the November 19, 2020 meeting as presented. Motion unanimously carried by roll call vote.

Item 2 was the request to create 1635-One-Call Technician (C24), 2000—Right of Way Superintendent (A14), and 5238—Utility Locate Technician (N43). Nicole Gross from the Human Resources department informed the Board all three classifications will be in the Lincoln Transportation and Utilities Department. The One-Call Technician will be responsible for receiving and responding to calls and dispatching personnel for locate requests. There are currently two employees doing this work in a different classification, and this classification will be more specific to the work being performed. The Right-of-Way Superintendent will oversee the City's public right-of-way. The department is consolidating parts of various jobs into one position as the amount of work in this area has increased. The Utility Locate Technician is being created as the work has now steadied and it has been determined these duties will continue to be performed. The employees currently performing these duties are in a different classification. The pay ranges for all three of these classifications are the same as the employees are currently in. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the creations as presented. Motion unanimously carried by roll call vote.

Item 3 was the request to change the title of 1128--Assistant City Auditor to Assistant City Controller and 5310-- Superintendent of Water Pollution Control Facilities to Superintendent of Water Resource Recovery Facilities. Nicole Gross from the Human Resources department informed the Board the City has a City Controller, and therefore are updating the title of the Assistant to be consistent. The LTU Department requested the change to class 5310 due to the terminology in the industry changing. Following discussion, it was moved by Shannon Rowen and seconded by Ryan Dale to approve the title changes as presented. Motion unanimously carried by roll call vote.

Item 4 was the request to revise the classifications 5307--Wastewater Treatment Plant Operator and 5309--Process Control Technician. Nicole Gross from the Human Resources department informed the Board these classes are being revised to add possession of a valid driver's license. Both of these positions are required to drive between two facilities. All current

PERSONNEL BOARD

January 21, 2021

Meeting

PAGE 2

employees have valid driver's licenses. Following discussion, it was moved by Ryan Dale and seconded by Shannon Rowen to approve the revisions as presented. Motion unanimously carried by roll call vote.

Item 5 was the request to delete classifications 5232--Barricade Worker and 5311--Assistant Superintendent of Operations – Water Pollution Control. Nicole Gross from the Human Resources department informed the Board both classifications are in the LTU department and are vacant. The department no longer plans to use the classifications as the duties have been absorbed into other classifications. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the deletions as presented. Motion unanimously carried by roll call vote.

There being no further business, the meeting adjourned at 1:40 p.m.

The next regularly scheduled meeting is tentatively set for Thursday, February 18, 2021.

Karen Eurich
Human Resources Operations Specialist

PC: City Clerk
Liz Elliott