

CITY PERSONNEL BOARD

November 17, 2022

MEETING

Meeting was held Thursday, November 17, 2022, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Shannon Rowen, Ryan Dale, Maggie Schiefen, Christy Abraham, and Nicholette Seigfreid. Human Resources department resource staff attending: Shelly Madison.

The meeting was opened at 1:30 p.m. by Chair Shannon Rowen.

Agenda Item 1 was the approval of the minutes from the September 15, 2022, and October 20, 2022 meetings. It was moved by Maggie Schiefen and seconded by Christy Abraham to approve the September 15, 2022 minutes as presented. Voting Yes: Maggie Schiefen, Christy Abraham, Shannon Rowen, and Nicholette Seigfreid. Abstaining: Ryan Dale. It was moved by Maggie Schiefen and seconded by Ryan Dale to approve the October 20, 2022 minutes as presented. Voting Yes: Shannon Rowen, Ryan Dale, Maggie Schiefen, and Nicholette Seigfreid. Abstaining: Christy Abraham.

Agenda Item 2 was the request to change the pay range for the classification 3611 – Dental Assistant – N03 to N13. Nicole Gross of the Human Resources department explained these changes were requested by the Health Department. A compensation study was conducted and moving this classification to a N13 will help retain and hire new employees. This will provide a small increase in pay to two current employees in this classification. Following discussion, it was moved by Ryan Dale and seconded by Maggie Schiefen to approve the pay range change as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to create Section 2.76.402 of the Lincoln Municipal Code – City Protected Family Leave. Angela Skrivan of the Human Resources department explained if two spouses both work for the City, they currently have a combined 12 weeks of Protected Family Medical Leave in the case of a Birth, Adoption, or Placement of a child. The creation of City Protected Family Leave changes would now provide 12 weeks per parent in the case of a Birth, Adoption, or Placement of a child, up to the first 12 months after Birth, Adoption, or Placement. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was Miscellaneous Discussion opened by Shannon Rowen. Nicole Gross of the Human Resources department reported lots of changes in code and classifications are coming in the upcoming months, so may need help with more meetings. Ryan Dale stated he will be in Nashville in December to take part in Nashville's Police Department Captain's process, so he is excited to see how they do their processes.

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There being no further business, the meeting adjourned at 1:45 p.m.

The next regularly scheduled meeting is tentatively set for December 15, 2022.

Shelly Madison
Human Resources Clerk

PC: Directors