

PERSONNEL BOARD

March 11, 2022

SPECIAL MEETING

Meeting was held Friday, March 11, 2022, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Christy Abraham, Maggie Schiefen and Shannon Rowen. Members absent: Ryan Dale and Joe Rupp. Human Resources Department resource staff attending: Melodie Montiel.

The meeting was opened at 10:00 a.m. by Chair Shannon Rowen.

Agenda Item 1 was to approve the minutes from the February 17, 2022 meeting. It was moved by Christy Abraham and seconded by Maggie Schiefen to approve the minutes as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to create the classification 2415 – Assistant Director of Aging Partners – W02. Nicole Gross of the Human Resources department explained this is the result of a job audit in Aging Partners. There is an employee that is currently performing the functions of the classification and will move into this classification. The W02 range compares to other Assistant Director positions in the city. The employee will receive a 5% increase with the move. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to change the pay range for the classifications 1342 – Police Records Manager from A13 to A16 and 3143 – Crime Analysis Manager from A13 to A15. Nicole Gross of the Human Resources department explained these classes are in the Police department. There is market data for the Police Records Manager and the pay range is higher for that classification as they supervise more staff than the Crime Analysis Manager. It was moved by Maggie Schiefen and seconded by Christy Abraham to approve the request as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was the request to amend Section 2.76.145 of the Lincoln Municipal Code— Compensation Plan; Merit Pay Plan; Administration and Requirements for Advancement. Nicole Gross of the Human Resources department explained this is deleting the ‘N’ pay range and reflects the change in the PAGE contract. Shannon Rowen requested a list of employees this covers. It was moved by Christy Abraham and seconded by Maggie Schiefen to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 5 was the request to amend Section 2.75.150 of the Lincoln Municipal Code – Compensation Plan; Merit Pay Plan: Pay Increases for Exceptional Service. Nicole Gross of the Human Resources department explained this request is clean up language to remove ‘F’ and ‘P’ as it is not in their contracts. Following discussion, it was moved by Christy Abraham and

PERSONNEL BOARD
March 11, 2022
SPECIAL Meeting
PAGE 2

seconded by Maggie Schiefen to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 6 was the request to amend Section 2.76.153 of the Lincoln Municipal Code – Compensation Plan; Merit Pay Plan; Shift Differential. Nicole Gross of the Human Resources department explained this request is to update the Code to reflect PAGE contract changes. It was moved by Maggie Schiefen and seconded by Christy Abraham to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 7 was the request to amend Section 2.76.200 of the Lincoln Municipal Code – Compensation Plan; Temporary Assignment in a Higher Classification. Nicole Gross of the Human Resources department explained this is removing crew leader pay as a new classification Utility Equipment Operator III was created for these employees to be placed into instead of using crew leader pay. It was moved by Christy Abraham and seconded by Maggie Schiefen to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 8 was the request to amend Section 2.76.202 of the Lincoln Municipal Code – Wage Adjustment. Nicole Gross of the Human Resources department explained this is removing the crew leader language. It was moved by Christy Abraham and seconded by Maggie Schiefen to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 9 was Miscellaneous Discussion. Nicole Gross of the Human Resources department reported she has items for the next meeting already.

There being no further business the meeting adjourned at 10:15 a.m.

The next regularly scheduled meeting is tentatively set for April 21, 2022.

Melodie Montiel
Human Resources Clerk

PC: City Clerk
Directors