

# **PERSONNEL BOARD**

## **May 19, 2022**

### **MEETING**

Meeting was held Thursday, May 19, 2022, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Ryan Dale, Maggie Schiefen, Shannon Rowen, and Christy Abraham.  
Member absent: Joe Rupp. Human Resources Department resource staff attending: Shelly Madison.

The meeting was opened at 1:30 p.m. by Chair Shannon Rowen.

Agenda Item 1 was to approve the minutes from the March 11, 2022 and April 21, 2022 meetings. It was moved by Maggie Schiefen and seconded by Christy Abraham to approve the March 11, 2022 minutes as presented. Voting YES: Maggie Schiefen, Christy Abraham, and Shannon Rowen. Abstaining: Ryan Dale. The Board was unable to approve the minutes from April 21, 2022 meeting based on the current attendance.

Agenda Item 2 was the request to create the classifications 0622 – Learning and Organizational Development Division Leader – W03; 0623 – Human Resources Information System Division Leader – W03, and 3151 – Audio-Video Analyst – C31. Nicole Gross of the Human Resources department explained the first two classes are being created for the Human Resources’ department. Currently no one is in the Learning and Organizational Development Division Leader position and is in the budget. The Human Resources Information System Division Leader position is leadership position needed for the Oracle team, our HCM software. The Audio-Video Analyst position is for the Police department. It’s complicated work and higher level of certifications are needed. There is a qualified candidate that the department would like to reallocate to this position if they meet the qualifications. Following discussion, it was moved by Ryan Dale and seconded by Maggie Schiefen to approve the creations as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to change the pay range for the classification 5338 – Facility Maintenance Supervisor – C29 to A14. Nicole Gross of the Human Resources department explained that most supervisory positions are in the A14 range so want to make it equal between them. The cost is \$9,000 and it’s in the budget. Shannon Rowen asked how often are salary grades increased and Nicole Gross replied during labor negotiations. Following discussion, it was moved by Ryan Dale and seconded by Christy Abraham to approve the pay range change as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was Miscellaneous Discussion. Shelly Madison of the Human Resources department reported that a replacement for Joe Rupp has been identified and up for approval at the City Council. The new member will start in June. Shelly Madison also reported that Maggie Schiefen’s term expires in June and she was reappointed for another 5 years.

There being no further business, the meeting adjourned at 1:45 p.m.

**PERSONNEL BOARD**  
**May 19, 2022**  
**Meeting**  
**PAGE 2**

The next regularly scheduled meeting is tentatively set for June 16, 2022.

Shelly Madison  
Human Resources Clerk

PC: City Clerk  
Liz Elliott  
Teresa Ewins

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