

CITY PERSONNEL BOARD

April 20, 2023

MEETING

Meeting was held Thursday, April 20, 2023, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Ryan Dale, Nicholette Seigfreid, Shannon Rowen, and Christy Abraham.
Member absent: Maggie Schiefen. Human Resources department resource staff attending: Malerie McNair.

The meeting was opened at 1:30 p.m. by Chair Shannon Rowen.

Agenda Item 1 was to approve the minutes from the March 16, 2023 meeting. It was moved by Ryan Dale and seconded by Christy Abraham to approve the minutes as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to create the classification 1993 – Traffic Networking Specialist – (A15). Nicole Gross of the Human Resources department explained the creation of this classification created at the request of LTU. The classification will better reflect the networking work being done in the Traffic Operations section of the Engineering Services Division. Nicole Gross stated that there is one employee currently doing this work. Following discussion, it was moved by Ryan Dale and seconded by Nicholette Seigfreid to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to revise the classifications 5290 - Environmental Laboratory Specialist I (C20) and 5292 - Environmental Laboratory Specialist II (C28). Nicole Gross of the Human Resources department explained that LTU has requested to add the requirement of a driver's license for these classifications. Employees currently in these classifications are required to collect and deliver water samples from various locations. This revision is cleaning up the classification to reflect the job duties that are being performed. Following discussion, it was moved by Christy Abraham and seconded by Ryan Dale to approve the revisions as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was the request to change the pay range for the classifications 3655 – Licensed Practical Nurse from C11 to C21 and 5118 – Lead Mechanic from C26 to C29. Nicole Gross of the Human Resources department explained the Licensed Practical Nurse change of pay range was requested by the Health Department to increase the pay range to stay competitive with the market. Nicole Gross explained that a market review was conducted and showed an increase should be provided. Nicole Gross also stated that there is currently 1 employee in this position. Shannon Rowen asked about only having 1 employee currently as an LPN for the Health Department. Nicole Gross answered that the rest of the employees are contracted. Nicole Gross of the Human Resources department then explained the Lead Mechanic pay range change was requested by the Police Department to provide additional incentive and value to the position. Nicole Gross stated that the current maximum is only 50 cents higher than the automotive mechanic, therefore not giving much incentive for senior employees to take on more responsibility. There is currently only 1 employee in this position. Following discussion, it was

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moved by Ryan Dale and seconded by Nicholette Seigfreid to approve the pay range change as presented. Motion unanimously carried by roll call vote.

There being no further business, the meeting adjourned at 1:38 p.m.

The next regularly scheduled meeting is tentatively set for May 18, 2023.

Malerie McNair

Human Resources Executive Assistant

PC: Barb McIntyre

Liz Elliott

Teresa Ewins

Pat Lopez

City Clerk