

CITY PERSONNEL BOARD

January 16, 2025

MEETING

Meeting was held Thursday, January 16, 2025, Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Christy Abraham, Ryan Dale, and Maggie Schiefen. Members absent: Susan Sapp and Zach Bogart. Human Resources department resource staff attending: Malerie McNair.

The meeting was opened at 1:30 p.m. by Chair Ryan Dale.

Agenda Item 1 was to approve the minutes from the November 8, 2024 and November 21, 2024 meetings. It was moved by Christy Abraham and seconded by Maggie Schiefen to approve the November 8, 2024 minutes as presented. Voting Yes: Christy Abraham and Maggie Schiefen. Abstaining: Ryan Dale. It was moved by Ryan Dale and seconded by Maggie Schiefen to approve the November 21, 2024 minutes as presented. Voting Yes: Ryan Dale and Maggie Schiefen. Abstaining: Christy Abraham.

Agenda Item 2 was to request to create the classification 5306 – Assistant Wastewater Treatment Plant Operator (N54). Barb McIntyre of the Human Resources Department explained that LTU has requested the creation of this classification for a newly budget position and this creation will be posted internally and externally. The pay is being aligned with the Assistant Water Plant Operator classification. Maggie Schiefen asked if this was one position. Barb McIntyre stated that this is one classification, but there will be one or two FTE's assigned. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was to request to revise the classification 1550 – Grant Coordinator I (E04). Barb McIntyre of the Human Resources Department explained with the pending possible FLSA salary threshold possibly jumping in January 2025, the HR department did a full FLSA audit of every job that they had classified as exempt and might on the bubble. After doing the examination, they realized that this classification needed updating and this is revising the classification to better reflect the work being performed. Following discussion, it was moved by Ryan Dale and seconded by Christy Abraham to approve the revision as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was to request to change the title of classification 5292 – Environmental Laboratory Specialist II to Environmental Laboratory Specialist (C28). Barb McIntyre of the Human Resources Department explained that this is just clean up, since they deleted the Environmental Laboratory Specialist I classification. Following discussion, it was moved by Maggie Schiefen and seconded by Christy Abraham to approve the change as presented. Motion unanimously carried by roll call vote.

Agenda Item 5 was Public Comment. There was no comment.

Agenda Item 6 was Miscellaneous Discussion. Barb McIntyre stated that we have a grievance coming up and Human Resources is looking for a date that will work for all parties. Barb McIntyre suggested having an all-day hearing. Maggie Schiefen asked for a quick brief of the what it is regarding and the board agreed to starting in the morning if possible. Malerie McNair let the board know that she will reach out to get the boards availability on booking.

There being no further business, the meeting adjourned at 1:45 p.m.

The next regularly scheduled meeting is tentatively set for February 20, 2025.

Malerie McNair
Human Resources

PC: City Directors
City Clerk
Union Presidents

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