

CITY PERSONNEL BOARD MEETING

April 16, 2026

MINUTES

The meeting was called to order at 1:30 p.m. Present: Chair Ryan Dale, Co-Chair Christy Abraham; Members: Zach Bogart; Maggie Schiefen; Absent: Susan Sapp; Human Resources department resource staff: Carmen Flynn.

Chair Ryan Dale announced that a copy of the Open Meetings Law is posted at the back of the Chamber by the northwest door.

AGENDA ITEM 1: Approval of the minutes of the City Personnel Board Proceedings of February 19, 2026, moved by Christy Abraham, seconded by Zach Bogart & carried by the following vote: AYES: Bogart, Dale, Abraham, Schiefen; NAYS: None; ABSENT: Sapp. Motion passed.

AGENDA ITEM 2: Request to create the following classification: 1487 Cybersecurity Analyst A17 (\$88,171.20 - \$117,603.20). Jon Thober of the Human Resources Department came forward speaking on this topic. New classification requested by Information Services that the Network Administrator II personnel will be reclassified as Cybersecurity Analyst. Member of the Board asked “the cost of this” Jon Thober answered that the cost of this will be just over \$9,500 per year to reallocate them. Members asked, “is this in their budget”? Jon Thober answered yes, we ran it by Finance, and they informed us that it is within their budget. Following discussion, it was moved by Maggie Schiefen, seconded by Christy Abraham & carried by the following vote: AYES: Bogart, Dale, Abraham, Schiefen; NAYS: None; ABSENT: Sapp. Motion passed.

AGENDA ITEM 3: Request to revise the following classifications: 3206 Chief Building Inspector (A14), 3215 Electrical Inspector (N25), 3217 HVAC Inspector (N23), 3218 Chief HVAC Inspector (A14), 3225 Plumbing Inspector (N24). Jon Thober came forward to speak on this topic. We worked with them to clean up the classification language. Align with the certifications needed or not needed. There are personnel in these roles, and this will not affect them, they do meet the special requirements. Following discussion, it was moved by Zach Bogart, seconded by Christy Abraham & carried by the following vote: AYES: Bogart, Abraham, Dale, Schiefen; NAYS: None; ABSENT: Sapp. Motion passed.

AGENDA ITEM 7: Public Comment. None.

AGENDA ITEM 8: Miscellaneous Discussion. None.

ABRAHAM Moved to adjourn the City Personnel Board Meeting of April 16, 2026, at 1:42 p.m.

Seconded by Bogart & carried by the following vote: AYES: Dale, Bogart, Abraham; Schiefen; NAYS: None; ABSENT: Sapp.

The next regularly scheduled meeting will be May 21, 2026.

Carmen Flynn, Executive Secretary
Human Resources

PC: City Directors
City Clerk
Union Presidents