

FIRE CHIEF

NATURE OF WORK

This is highly responsible supervisory and administrative work directing all activities of the Lincoln Fire & Rescue Department.

Work involves responsibility for developing, implementing, and monitoring the effectiveness of departmental programs, policies and procedures; supervising and directing departmental operations regarding fire suppression, emergency medical services, ambulance services, fire safety, communications, and equipment maintenance; enforcing provisions of the Uniform Fire Code, state fire codes and related laws and regulations; and developing, implementing and monitoring the departmental budget. Work also involves supervising the development of, and continually reviewing, departmental training programs; and conferring with other municipal departments, state fire officials, public officials and the general public concerning emergency medical services, fire suppression and fire safety related topics. General administrative direction is received from the Mayor, with work being reviewed in the form of the total effectiveness of fire suppression, emergency medical services, ambulance services and fire safety programs within the community as well as compliance with those requirements as set forth in Section 2.22 of the Lincoln Municipal Code. Supervision is exercised over subordinate Fire Department personnel.

EXAMPLES OF WORK PERFORMED

Manages the overall operations of the Fire & Rescue Department.

Prepares strategic plans, sets goals, priorities and objectives, and monitors performance of the department and its personnel.

Assumes command and responsibility for all fire suppression personnel and equipment at the scene of a major conflagration, hazardous materials events, mass casualty events, and other major emergencies.

Supervises and directs departmental operations regarding fire suppression, emergency medical services, ambulance services, US&R personnel and processes, fire safety, communications, and equipment maintenance; assumes overall responsibility for the training and discipline of departmental personnel.

Enforces provisions of the Uniform Fire Code, state fire codes and related laws.

Develops, implements and monitors the departmental budget; directs the preparation and ultimate analyses of fire records and reports.

Addresses news media, civic and other interested organizations concerning programs and activities of the Fire and Rescue Department.

Participates as part of the City's executive management team, maintaining liaison with the Mayor's office, City Council, and other agencies of government.

Performs related work as required.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Extensive knowledge of modern principles, methods and procedures related to emergency medical services, fire suppression, inspection and investigation, as well as planning and management of Fire and Rescue Department operations.

Extensive knowledge of modern principles, methods and procedures of fire and rescue service administration and organization.

Extensive knowledge of departmental rules and regulations and ability to enforce them firmly, tactfully and impartially.

Extensive knowledge of the admissibility, presentation and preservation of evidence.

Extensive knowledge of municipal, state and federal fire and related ordinances, laws and codes.

Knowledge of the provision of pre-hospital care.

Ability to plan, assign, supervise and review the work of a large number of subordinates and fire units engaged in diversified but related Fire and Rescue Department activities.

Ability to command large-scale operations of personnel and equipment under emergency conditions involving danger to life and property.

Ability to establish and maintain effective working relationships with subordinates, representatives of cooperating agencies, and the general public.

Ability to express ideas clearly and concisely both orally and in writing.

MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with a degree in fire science, business or public administration or related field; plus, ten years of experience in fire department operations which includes the areas of fire suppression, rescue, fire investigations or emergency medical services; or any equivalent combination of training and experience that provides the desirable knowledge, abilities and skills.

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