

CAPTAIN - EMS TRAINING

NATURE OF WORK

This is professional training work assisting the Deputy Fire Chief of Training in determining the educational needs of department EMS personnel, developing and coordinating inservice education programs, and providing a comprehensive orientation for all new employees.

Work involves responsibility for assisting in identifying the specific training needs of staff and providing ongoing training programs to satisfy those needs; following up to insure training needs are being met; instructing staff in basic EMS principles; assisting in conducting general orientation sessions; and assisting in development of treatment procedures in accordance with standard practice and applicable local, state and federal rules and regulations. An employee in this class is expected to exercise independent judgment and personal initiative within the framework of established departmental policies. Supervision is received from the Deputy Fire Chief of Training in coordination with the Assistant Fire Chief Operations.

EXAMPLES OF WORK PERFORMED

Assists the Deputy Fire Chief of Training in identifying the specific training needs of staff and provides ongoing training programs to satisfy those needs per current state and federal regulations; assists in the development and revision of pre-hospital emergency care procedures to insure compliance with state and federal regulations.

Assists in providing training regarding new medical procedures, equipment and treatments; assists in the development of evaluation methods to insure training needs are met; remains current on new techniques, developments, laws and regulations.

Assists in providing and/or coordinating yearly inservices for all EMS personnel regarding infection control, continuing education, skills maintenance and patients rights; provides general orientation to new employees.

Performs related work as required.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Considerable knowledge of professional nursing and EMS principles, practices and treatment methodology.

Considerable knowledge of the principles of pre-hospital emergency care.

Considerable knowledge of the principles of pre-hospital ambulance transportation.

Considerable knowledge of the various types of equipment utilized in the delivery of emergency medical services.

Considerable knowledge of instructional materials and the educational process.

Ability to communicate effectively both orally and in writing.

Ability to identify the specific training needs of emergency medical services staff.

Ability to establish and maintain effective working relationships with supervisors, co-workers and the general public.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from a school of nursing accredited by the National League of Nursing or graduation from a Paramedic program with a current National Registry EMTP certification plus considerable experience developing, coordinating and providing inservice training programs and critical care programs.

MINIMUM QUALIFICATIONS

Graduation from a Paramedic program with a current National Registry EMTP certification; or any equivalent combination of training and experience which provides the desirable knowledge, abilities and skills.

NECESSARY SPECIAL REQUIREMENT

Certification as an Advanced Cardiac Life Support (ACLS) instructor prior to the end of the probationary period.

Possession of a valid license to practice as a registered nurse or Paramedic.

Approved by: _____
Department Head

Personnel Director

2/2001

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