

## PUBLIC HEALTH EDUCATOR I

### NATURE OF WORK

This is professional and technical work assisting in implementing consultative, educational and lifestyle change programs in public health, such as chronic disease, infectious disease, injury prevention, tobacco prevention and wellness.

Work involves responsibility for: Working on teams of professional, technical and support staff; assisting in facilitating effective collaborations and partnerships; learning to communicate health risks; assisting in reporting on performance metrics and indicators; learning how to identify health inequity; identifying opportunities for quality improvement; gathering data; learning to write grants and reports. Some personal initiative is expected within the framework of established policies, laws and regulations. Work is performed under the general supervision of a Public Health Education Supervisor or the Division Manager, and reviewed through conferences and review of work products.

### EXAMPLES OF WORK PERFORMED

Learns to review, analyze and identify gaps in data.

Participates in the implementation of strategies.

Performs grant activities.

Assists in writing grants and reports.

Assists in developing and providing presentations and communications.

Participates in assessments of the health status of populations, determinants of health and illness, and factors contributing to promoting health and preventing disease.

Provides excellent customer service.

Provides support to other Health Educators that staff advisory committees and task forces.

Assists and participate in quality improvement processes.

Performs related work as assigned.

### DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Some knowledge of communication feedback strategies.

Some knowledge of primary prevention principles.

Some knowledge of electronic and social media.

Some knowledge of community health assessment.

Some knowledge of evidence-based practices in public health education, lifestyle change, and disease prevention.

Ability to establish and maintain effective working relationships.

Ability to communicate effectively orally and in writing.

Ability to make effective decisions.

Ability to manage and resolve conflict.

Ability to efficiently use information technology to access information, communicate, and produce effective work products.

Ability to create effective partnerships and collaborations; build and sustain teams, networks and coalitions.

#### MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with a bachelor's degree in community health education, public health, public health education, health promotion, or related field; or any equivalent combination of training and experience that provides the desirable knowledge, abilities and skills.

#### NECESSARY SPECIAL REQUIREMENT

Possession of a valid driver's license when operating a vehicle is necessary for the satisfactory performance of assigned duties.