

# COUNTY PERSONNEL POLICY BOARD

## JULY 13, 2023

### MEETING

Meeting was held Thursday, July 13, 2023, Commissioners Hearing Room, County-City Building, Lincoln, Nebraska.

Members present: Hannah Schmidt, Eric Brown and Jeanne Sayers. Members absent: Tara Paulson and Sherri Wimes. Human Resources Department resource staff attending: Malerie McNair.

The meeting was opened at 1:00 p.m. by Chair, Eric Brown.

Agenda Item 1 was the approval of the minutes from the June 1, 2023 meeting. The Board was unable to approve the minutes from June 1, 2023 based on the current attendance. It was moved by Hannah Schmidt and seconded by Eric Brown to table the minutes till the next meeting. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to revise the classification 2850 – Accounting Operations Manager – C21. Courtney Lyons of the County Clerk department explained that this position is currently open, and they are wanting to restructure the classification, due to the classification not being updated in a long time and wanted to update language. Courtney Lyons stated that she had conversations with Barb McIntyre and Nicole Gross in Human Resources, they decided that it would be hard to recruit a candidate that’s both knowledgeable of accounting and payroll functions. Courtney Lyons wants to remove the payroll function of the position, because she wants to be able to promote from within the office, because they wouldn’t know both the accounting and the payroll functions. Hannah Schmidt asked if there will be a different classification that is being created just for the payroll function. Courtney Lyons answered by saying there is currently someone already in that another structured role and she leads that work. Ultimately Courtney Lyons would want to come back to the County Personnel Policy Board to present a payroll manager or payroll administrator. Eric Brown asked if there was someone already identified for the position being revised. Courtney Lyon answered that she wants to consider internal candidates, but ultimately the plan is to open it up to everyone. Following discussion, it was moved by Hannah Schmidt and seconded by Jeanne Sayers to approve the revision as presented. Motion unanimously carried by roll call vote.

Agenda Items 3 and 4 were consolidated for the request of a single appeal hearing for FOP #32 – Justin Braunsroth – FMLA – Corrections and FOP #32 – Joseph Grothe – FMLA - Corrections. Tom McCarty of Keating, O’Gara Law represented the grievants. Ashley Bohnet of the County Attorney’s office represented the County Corrections department. The proceedings were recorded by Susan McKenzie and are on file with her. Tom McCarty offered exhibits #1-#24. Ashley Bohnet objected to exhibit #23 on relevance. Ashley Bohnet offered exhibits #25-#31. Tom McCarty objected to #30 and #31 on relevance. Chair Eric Brown overruled objections and received all exhibits. Witnesses: Barb McIntyre, Justin Braunsroth, Joseph Grothe, Daniel Goodman and Karen Eurich. Following discussion, it was moved by Eric Brown and seconded by Hannah Schmidt to deny the appeal of Justin Braunsroth and Joseph Grothe. Voting YES: Eric Brown and Hannah Schmidt. Voting NO: Jeanne Sayers.

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There being no further business, the meeting adjourned at 4:45 p.m.

The next regularly scheduled meeting is tentatively set for Thursday, August 3, 2023.

Malerie McNair  
Human Resources Executive Assistant

PC:           Matt Hansen  
                  Kristy Bauer  
                  Courtney Lyons  
                  Barb McIntyre  
                  Brad Johnson  
                  Tom McCarty  
                  Ashley Bohnet  
                  Justin Braunsroth  
                  Joseph Grothe