

PERSONNEL POLICY BOARD

Thursday, June 04, 2020

Telephonic Board Meeting

Meeting was held Thursday, June 04, 2020, Human Resources Conference Room, County-City Building, Lincoln, Nebraska.

Members present by phone: Mike Thew, Eric Brown, Tara Paulson, Steve Eicher, Jeanne Sayers. Members absent: None. Human Resources Department staff attending: Gail Anderson, Nicole Gross, Amy Sadler, and Doug McDaniel. Kristy Bauer of the County Attorney's office and Derrick Niederklein, Rob Ogden and Scott Gaines of the Assessor's Office.

The Meeting was opened at 1:30 p.m. by Chair Eric Brown.

Agenda Item 1 was to approve minutes from the March 5, March 23, April 6, and April 27th, 2020 meetings. It was moved by Mike Thew and seconded by Jeanne Sayers to approve the minutes as presented. Voting YES: Steve Eicher, Jeanne Sayers, Eric Brown, and Mike Thew. Tara Paulson was not in attendance for this item.

Agenda Item 2 was the request to create the classification Real Property Appraiser II – 9613 and Appraisal Operations Manager - 9619. Nicole Gross from the Human Resources department informed the board that this class of Real Property Appraiser II was for an intermediate between the Appraiser I and III and to collect value and do coaching of the day to day activities. The Appraisal Operations Manager is a new class to the department to have someone to organize and keep things moving throughout the division. Following discussion, it was moved by Mike Thew and seconded by Erik Brown to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to revise the classification 9608—Appraiser Apprentice to Real Property Appraiser I and 9614—Senior Residential Property Appraiser to Real Property Appraiser III. Derrick Niederklein of the County Assessor's office explained to the board the revisions of this class was due to reclassifying the positions for the operations. Following discussion, it was moved by Mike Thew and seconded by Erik Brown to approve the revisions and title changes as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was the request to amend Rule 18.1 of the Personnel Rules. Christy Bauer clarified the language of the last paragraph that would define the Personal Holiday year and not calendar year to use Personal Holidays. Following discussion, it was moved by Jeanne Sayers and seconded by Erik Brown to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 5 was the request to amend Rule 19.10 regarding Absence Without Leave. Doug McDaniel advised they would like to change that if employee abandoned their job they would not receive paid out benefits. Following discussion, it was moved by Mike Thew and seconded by Steve Eicher to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 6 was to amend the Election of Personnel Policy Board Members by changing the language from Personnel to Human Resources and from AFSCME to IBEW. Following discussion, it was moved by Steve Eicher and seconded by Tara Paulson as presented. Motion unanimously carried by roll call vote.

Agenda Item 7 was the creation of Disabilities and Accommodations in Employment Human Resources Policy Bulletin. Christy Bauer advised they were changing the language from Medically diagnosed to believe you've been diagnosed in the bulletin. Following discussion, it was moved by

Mike Thew and seconded by Eric Brown to approve as presented. Motion unanimously carried by roll call vote.

Agenda Item 8 was the development of a Disabilities and Accommodation Policy regarding taking of temperatures and face mask. A meeting will be held on June 10th at 3pm to approve.

There being no further business, the meeting adjourned at 2:05 p.m.

Gail Anderson
Human Resource Clerk

PC: Department Heads
Kristy Bauer