

Retention Pond Maintenance Form

Site Name:

Location:

Owner:

Contact Information:
(Name, Address, Phone #, Email)

Inspection Date:

Inspection By:

Inspection Activity	Maintenance Needed	Description of Required Maintenance Activity	Date Maintenance Completed
Control weeds (remove manually by hand or mowing)			
Remove debris/trash, including floating debris			
Check inlet/outlet structures for clogging/damage			
Check sediment accumulation in pond			
Replace vegetation as needed (reseeding, planting)			
Check for signs of mosquito breeding			
Check for signs of erosion			
Other (miscellaneous)			