

COMMUNITY FORESTRY ADVISORY BOARD

September 11, 2018
DRAFT MINUTES

Members Present: Eric North, Chair, Mary Sweeney, Andy Campbell, Kendall Weyers, Emily Casper
Members Absent: Larry Anderson, Scott Hofeling
Staff Present: Lynn Johnson, Lorri Grueber
Staff Not Present: Bob Weyhrich, Mark Canney, Chris Myers
Public/Guests present: Matt St. Germain, Arbor Day Foundation

Call to Order at 4:00pm and recognition of Open Meeting Act.

Introduction of Matt St. Germain, guest of Mary Sweeney.

No Public Comment

Motion to Approve Agenda as presented made by Mary Sweeney, **Second** by Andy Campbell.

Motion to Approve Minutes from June 21, 2018 as submitted made by Andy Campbell, **Second** by Mary Sweeney.

Staff Reports:

Lynn Johnson

- ✓ The EAB Response & Recovery Plan should be presented to City Council in October/November.
- ✓ Jewel Rodgers, South of Downtown Community Builder will be temporarily painting trees along S. 13th Street in late September with a chalk-based paint to raise awareness of the uses of trees after removal. Parks and Recreation would like to promote a Community Conversation in November that attempts to bring together different and various members of the “wood-using” community in conjunction with the South of Downtown Community Building project . The City will be hosting the event. Date, location, etc. to be determined. More information to come.
- ✓ The EAB budget was approved as submitted by City Council.

Lorri Grueber

- ✓ Contract Treatment Program (refer to attachment) discussion. CFAB comments include suggestions to reach out to other communities and see how they handled ash tree treatments, how will Purchasing handle locking into a product vs. a service, treatment specs should be written open enough for fairness in the marketplace... requiring % of chemical, treatment window and basic method of application rather than requiring a specific (aka ArborJet Tree-Age) product.
- ✓ Information desired by CFAB from/through Staff Reports in addition to the Quarterly Report include what community outreach is happening/ can we help, does a Comprehensive Community Forestry Management Plan exist, what opportunities for volunteers exist, voucher usage and an annual update on shifts in public tree inventory percentages.

Old Business

Street Tree Diversity Framework (refer to attached document)/ Eric North

Lynn Johnson has suggested the following sentence be added to the Species Diversity policy under Item 4. Spatial Diversity: “Street trees on a block should have harmonious or similar growth forms for visual continuity.”

Group discussion supports the document as submitted, feels that the document gives the requested framework for P&R/Forestry to make the necessary decisions for the Urban Forest without restricting or over-stepping the boundaries of an advisory board. Additional suggestions for use include sharing the Approved Street Tree List along with a Restricted/Poor Performer List to the developer/architect community.

Motion to Approve Street Tree Diversity Framework document as submitted made by Emily Casper, with a **Second** by Mary Sweeney.

Motion carried Unanimously.

New Business

Arbor Day 2019/ Lorri Grueber

CFAB members in attendance requested seeing the list of past school locations and asked if the “only at a school” component could be changed in order to engage more of the community than just the school. In choosing a location look at areas of need for trees and the possibility of Arbor Day joining with Earth Day. Arbor Day celebration planning shall remain on the agenda. Sub-committee Mary Sweeney, Eric North, Lorri Grueber.

Discussion of Board’s purpose/ Eric North

Review of Chapter 4.54 Community Forestry Advisory Board (refer to attached document) revealed/ reminded members of the following:

- It is permissible for Board Members to solicit funds for CFAB-related projects
- Assist with policy & regulation actions
- Attendance matters- 3 absences and out
- 4.54.020 states that the CFAB “shall meet monthly”.

Beginning with October, the CFAB will return to monthly meetings on the second Tuesday of each month.

Next regular meeting Tuesday, October 9, 2018 at 4:00pm

Motion to Adjourn made by Andy Campbell, with a **Second** by Kendall Weyers.

Meeting adjourned at 5:10pm

Respectfully submitted,

Lorri B Grueber