

COMMUNITY FORESTRY ADVISORY BOARD

October 9, 2018

Members Present: Eric North, Chair, Mary Sweeney, Andy Campbell, Scott Hofeling, Emily Casper and Kendall Weyers
Members Absent: Larry Anderson
Staff Present: Lynn Johnson, Bob Weyhrich, Lorri Grueber, Mark Canney, Chris Myers and Janet Ball
Staff Absent:

Chair, Eric North called the meeting to order at 4:10 pm. He pointed out the "Open Meeting Act" posted on the wall.

Emily made a motion to approve both the September 11th meeting, Andy seconded, voted, minutes approved.

Public Comments: none

Old Business: Eric North talked about the Board and what to do. Lynn suggested that the group set up three ad-hoc committees: 1) Events 2) EAB Plan 3) Policy Lynn stated that each Board member should be on at least one committee, but no more than three members on each committee due to the "Open Meeting Act" and the stipulation that if a quorum of members (four for CFAB) gather, it is subject to the Act and must be made public. Each committee could meet monthly or however often they choose and then report their suggestions to the full Committee at the quarterly meeting.

Eric noted that the Bylaws need to be amended to go to quarterly meetings. A change was made in 2013 but the City Code was not amended. Now we need to bring both up to date. Andy recommends removing the time (monthly or quarterly) to be more open. Eric asked how everyone feels:

Emily: request to keep meetings on a schedule, it is too hard to adjust to last minute meeting changes. She suggested keeping quarterly meeting but allow the small committees to meet as often as they like. Emily also suggested changing the name of the Events group to Educational Outreach.

Mary: agreed that once a month would be tough with her schedule and would like to keep the quarterly meeting but let the ad-hoc groups meet whenever they want depending on what time of year and what event is planned.

Andy: keep quarterly meetings especially during certain times of year, especially spring as it is a very busy time for a lot of people to get away. He suggested conference calls rather than meetings. Lynn stated they could not do conference calls because of the "open meeting act." However, special groups with less than 4 members could use conference calls in place of meetings.

Scott: agrees with Emily.

Eric: prefers monthly meetings, he stated that in the past groups he worked with monthly meetings worked better and the meetings were usually kept shorter in length.

Andy: suggested trying to meet every other month. He also suggested that the sub-committee have the right to make changes they would like to implement and not make them run everything thru the full Board.

Kendall: concerned about monthly attendance.

Emily: monthly meetings with sub-committee would be hard. She suggested a "restrictive" agenda to break out into subcommittees.

Lorri: stated that she never had a tree board that didn't meet monthly and they were engaged.

Andy made a motion to change code to match what we are currently doing "quarterly meeting" (no 2nd on the notion so motion rescinded.)

Lynn stated that changes to by-laws should be done by November to let law know that a change is planned. He said there are two ways to cleanup by-laws: A package cleanup thru Law when they update all by-laws for all City sponsored groups or a "stand alone" amendment to change could be submitted.

Lynn questioned if people are interested in sub-committees and if they would like to put together a work plan? Discussion on which is better took place. Eric wants to wait until November meeting to write up by-laws and code and approve those. Andy stated that our by-laws state that any change must be presented a one meeting and voted on at the second meeting.

Lynn read the by-law section and Andy submitted a written request to change the by-laws to read:

"Proposed change to by-laws of Community Forestry Advisory Board"

Change Article IV, Section 1, and First sentence to now read: "The regular monthly meeting of the Board is scheduled to be held on the second Tuesday of the month at 4:00 pm, unless otherwise ordered by the Board.

Motioned: Andy Campbell
Second: Mary Sweeney
Voted: passed

Per Eric we need to meet monthly on the second Tuesday at 4 pm for November and December until the by-law is and City code are changed.

Emily made a motion to adjourn. Meeting adjourned at 5:10 pm.

Respectfully submitted,

Janet Ball
Recording Secretary

Next meeting is November 13, 2018