

COMMUNITY FORESTRY ADVISORY BOARD

January 8, 2019

Members Present: Eric North, Chair; Andy Campbell, Vice Chair; Scott Hofeling, Mary Sweeney and Kendall Weyers

Members Absent: Emily Casper

Staff Present: Lynn Johnson, Lorri Grueber, Bob Weyhrich, Mark Canney and Janet Ball

Staff Absent:

Chair, Eric North called the meeting to order at 4:02 pm. He pointed out the "Open Meeting Act" posted on the wall. Andy voiced a concern about the minutes and made a motion to approve the December minutes as amended. Mary seconded, voted, minutes approved.

Guest: Jessica Gieseke and Jim Benes joined us and gave a short bio to introduce themselves to the Board. Jim stated that he had been invited by Eric and is a UNL student working on his Doctoral program and has an interest in trees. Jessica was invited by Lorri and is interested in Urban Forest, especially interested in older trees. She stated that she has applied to be a member of the Board.

Public Comments: None.

New Business: Election of officers, a slate was presented last month with Eric as Chair and Mary as Vice Chair. Andy made a motion to approve the slate as stated Kendall seconded, voted, Motion carried! Congratulations Eric and Mary!

Board Training: Jocelyn Golden with the City Attorney's Department, visited to go over some meeting issues.

1. Open meeting act must be displayed and recognized at the start of each meeting.
2. Agenda must be prepared in advance and posted outside the City Clerk's office.
3. Action Items need to be identified on the agenda.
4. Roberts Rules of Order needs to be followed.
5. Must have a quorum to vote on action items. CFAB needs 4 of its 7 members in attendance.
6. Executive Session: Not usually refers to CFAB. Executive session excludes the public.
7. Eric suggested a once a year visit to a park and asked if that was allowed. Jocelyn stated that the area visited must be in a publicly owned building.
8. Call to vote is by roll-call vote. However, the item can be tabled until the next meeting.

Lynn asked Jocelyn to talk about communication outside meetings. Jocelyn stated that all e-mail, texts and calls need to be thru the cities e-mail and is subject to Open Meeting Act criteria. Personal e-mails and text are subject to confiscation if a city staff is not included. The city keeps all incoming and outgoing e-mails on the server in case documentation is ever requested. Law receives request for information frequently so please be aware of the rules.

Old Business:

Arbor Day: Lorri and Mary have been joined by Mark Canney, Parks planning staff to plan our Arbor week events. The last week of April (4/22 to 4/27) are the dates being considered. They proposed holding an event in a park each day in a section of the City.

Suggested Parks are: Irvingdale (SW), Lakeview (NW), Trendwood (SE), Mahoney (NE) the final event is proposed to be at Jayne Snyder Trail Center (NW) Lincoln or Auld Pavilion (SE) Lincoln in Antelope Park. Janet will check availability of the two centers. Mary suggested different funding sponsors for Arbor Week.

Public Outreach: Eric asked if his ideas about a Forestry or CFAB website was discussed last month. Lynn stated that it was discussed but the City policy is that any webpage or social media for City sponsored groups

must be on the City's website, twitter, Facebook or other City of Lincoln, NE sponsored page. He mentioned that Kat Scholl is the Parks social media, information specialist and all additions to any of those sites must go thru Kat or her intern. Lorri stated that Kat is very quick to post when requested to do so. Lorri offered to invite Kat to the February meeting. Lynn also stated that direct links are being established to route visitors directly to the Forestry page.

Lorri reported that the Tree City USA and Growth awards have been applied for and accepted.

Staff reports: Eric noted that this is the last CFAB meeting that Bob Weyhrich will be attending since he will be retiring on January 22, 2019. Everyone thanked him for his time with Parks and Recreation, Forestry.

Lynn noted that twelve applicants applied for the Forester position that Bob will be leaving open. A top candidate has been chosen and he hopes to fill the vacancy soon.

Lorri discussed the notebooks that she had given each member at the start of the meeting. She also gave each a booklet on Tree Boards and asked that each person read the first chapter prior to the February 12th meeting.

Adjourn: Andy made a motion to adjourn, Mary seconded, meeting adjourned at 5 pm

Respectfully submitted,

Janet Ball
Recording Secretary

Next meeting is February 12, 2019