

NOTICE of Community Forestry Advisory Board Meeting

MEETING DATE: Tuesday December 10, 2019
LOCATION: Parks and Recreation Administration Office, 3131 O Street - Suite 300
TIME: 4:00 – 6:00 P.M. *
CHAIR: Eric North

A G E N D A

***Special Strategic Planning Meeting**

- 1) Call to Order, Recognition of 'Open Meetings Act'
- 2) Roll Call of Members Present
- 3) Approval of Minutes: * Regular Meeting Minutes November 12, 2019
- 4) Strategic Planning – Facilitated by Nicole Fleck-Tooze
 (A light meal will be provided)

Purpose:

To clarify the roles, responsibilities and interests of the Community Forestry Advisory Board and to develop a work plan to provide guidance for CFAB and staff support over the next five years. Work during this meeting will be used as the foundation for the development of a draft strategic plan to include near-term (1-year) and long-term (3-5 year) action items for review and potential adoption at the Board's January meeting.

Proposed Ground Rules for Discussion:

1. Follow timeline, start/end on time
2. Cell phones – silent
3. Acknowledge limited time and stay on topic (parking lot for items needing additional discussion)
4. Allow time for everyone in group to have input
5. Other ground rules

Schedule:

4:05 – 4:15 pm	Review of: <ul style="list-style-type: none"> • Schedule and process • Ground rules • Discussion topics
4:15 – 4:45 pm	Break out into 2 groups: <ol style="list-style-type: none"> 1) Policies, Regulations and Board Development 2) Education, Outreach and Events <p>Small group discussion to review questions and identify action items. Actions should be “SMART” – Specific, Measurable, Attainable, Realistic, and Time-Bound</p>

4:45 – 5:10 pm	Small groups fill out matrix: level of importance, resources needed, how easy/difficult, timeframe (1-yr/3-5 yr)
5:10 – 5:20 pm	Break
5:20 – 5:30 pm	Report out to large group (staff)
5:30 – 5:40 pm	Dot exercise to prioritize action items – 1 red dot (5 points each), 4 green dots (2 points each) for each board member
5:40 – 5:50 pm	Summary (Lynn)
5:50 – 6:00 pm	Wrap up, next steps (Nicole)

* Denotes Action Item

5) Adjourn

Next meeting date: January 14, 2019

ACCOMMODATION NOTICE – Lincoln Commission on HUMAN RIGHTS

The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Director of Equity and Diversity, Lincoln Commission on Human Rights, at 402 441-7624 as soon as possible before the scheduled meeting date in order to make your request.