

# Community Forestry Advisory Board Policy Committee Meeting Minutes

Location: Parks & Recreation Administration Office, 3131 O Street, Third Floor

Date: Tuesday, February 14, 2022

Time: 4:00 p.m.

Attendees: Members Present via Zoom\*: Jessica Gieseke\*, Erin Chambers\*, Mark Wilson\*, Kendall Weyers\*

Members Absent: None

Staff Members Present: Lynn Johnson, Pam Hoffman

Staff Members Present via Zoom: Mike Fallon, Chris Myers, Adam Klingenberg

## Agenda items

1. **Call to Order:** Meeting to order at 4:00 p.m.
2. **Roll Call:** Four members present.
3. **Minutes from the October 12, 2021 meeting was reviewed and approved.**
4. **Public Comments:** None.
5. **Committee Agenda:**
  - a. Review of Design Guidelines for Street Trees. Committee members and staff reviewed the proposed revisions to guidelines. The following suggestions were made regarding revisions:
    - guidance for the mature size of street trees based on sidewalk space width: make it a requirement to plant a large shade tree, but if it is not possible due to the space in the right of way, a smaller tree could be planted instead.
    - restricting planting of street trees near and under overhead utility lines – members asked for clarification how far away a tree would need to be from a power line. Also, could a small tree be planted under the power lines.
    - correct labeling of Major Street Tree Spacing table
    - reference in section 1.L “parking area” should be “sidewalk space”
    - section 10. Should state that street trees should be installed by a licensed nursery
    - provide a link on the Community Forestry webpage to the design guidelines
  - b. Discussion regarding FAQ’s on Community Forestry webpage. Committee members and staff discussed updates to the FAQ’s as follows:
    - FAQ 4. Should be changed to” If there is not space for a street tree, with the City provide funding for a street tree on my private property to support a tree-lined street?”
    - It was decided to table discussion until the next Community Forestry Advisory Board Committee Meeting.

Adjourn: Meeting adjourned at 5:12 p.m.

Minutes prepared by Pam Hoffman, Parks and Recreation.

Next Quarterly Board meeting will be on March 8, 2022.