

# Community Forestry Advisory Board Quarterly Meeting Minutes

Location: Parks & Recreation Administration Office, 3131 O Street, Third Floor

Date: Tuesday, January 9, 2024

Time: 4:00 p.m.

Attendees: Members Present: Lachel Bradley-Williams, Jessica Gieseke, Brian Munk, Ann Powers, Pete Smith, Mark Wilson  
Members Absent: Erin Chambers  
Staff Members Present: Maggie Stuckey-Ross, Lorri Grueber, Michael Fallon, Chris Myers, Kaylyn Neverve, J.J. Yost, Sara Hartzell  
Members of the public present: Kendall Weyers

## Agenda items

- 1. Call to Order:** Lachel Bradley-Williams called the meeting to order at 4:00 p.m. and recognized the Open Meetings Act posted on the wall.
- 2. Roll Call:** Roll Call was taken. Quorum was present.
- 3. Minutes from the December 12, 2023, meeting were discussed.** Clarification of the December motion regarding 2024 Officers. Members present agreed the intent of the motion was to approve the slate as presented, rather than to accept the nomination. Motion made by Brian Munk and seconded by Mark Wilson to amend the minutes to reflect a vote to approve the slate of officer as nominated. Unanimously approved. Motion by Pete Smith seconded by Mark Wilson to approve the minutes as amended. Unanimously approved.
- 4. Public Comment:** Lachel invited public comment. None were offered.
- 5. Committee Reports:** None
- 6. Presentation of Draft Letter of Policy Recommendation and Discussion:** Pete Smith led the discussion of the draft letter. Technical questions of format and process were discussed. Ann Powers requested some background information and board members shared recent experiences with trees removed without permit and lack of adequate response. The letter recommends five policy adjustments. Primary goal of sending the letter is to protect the tree inventory the City currently has. The letter will be addressed to the Mayor and signed by the Chair of the CFAB.
- 7. Recommendation for disposition of letter:** Jessica Gieseke made a motion to make the appropriate revisions to the letter, have Lachel Bradley-Williams sign it, and deliver it the Mayor. Mark Wilson seconded the motion. Unanimously approved.
- 8. Staff Reports:** Maggie Stuckey Ross reported that since there have only been a couple of weeks since the last CFAB Meeting, and since those weeks included the holiday season, there are no official Staff Reports for this meeting. She noted that the message to spend some time reviewing the City tree planting policies has been received and she will deliver a presentation at the March CFAB meeting.
- 9. Adjourn:** Meeting adjourned at 4:56 p.m.

Minutes prepared by Sara Hartzell, Park Planning Assistant.

Next Board meeting will be March 12, 2024.