

Community Forestry Advisory Board Quarterly Meeting Minutes

Location: Parks & Recreation Administration Office, 3131 O Street, Third Floor

Date: Wednesday, September 10, 2025

Time: 4:00 p.m.

Attendees: Members Present: Erin Chambers, Jess Gieseke, Brian Munk, Mark Wilson
Members Absent: Lachel Bradley-Williams, Ann Powers, Pete Smith
Staff Members Present: Maggie Stuckey-Ross, Chris Myers, Adam Klingenberg, Kaylyn Comstock, Mike Comstock, Jocelyn Golden, Pam Hoffman
Members of the public present: None

Agenda items

1. **Call to Order:** Erin Chambers called the meeting to order at 4:07 p.m. and recognized the Open Meetings Act posted on the wall.
2. **Roll Call:** Roll Call was taken. Quorum was present.
3. **Approval of Minutes from the June 11, 2025 meeting.** Minutes were tabled for a revote at the October 8, 2025 meeting, as two members present abstained from voting due to their absence at the June Meeting.
4. **Bylaw amendments from February Meeting** – Tabled for a vote at the December Meeting so members of the subcommittees may review the amendments at the November Policies Subcommittee and Event Subcommittee Meetings.
5. **LTU Updates:** None. Board asked for updates from LTU at the next meeting on the following projects:
 - a. 17th Street
 - b. O Street Water Main
 - c. A Street
6. **Committee Reports:**
 - a. **Outreach/Education/Events:** A tree planting event was held in the Hartley Neighborhood.
 - i. Discussion on future events: Could future events have an online sign-up option; in addition to utilizing Neighborhood Associations, could we find other ways to reach out to the public in certain neighborhoods as the Neighborhood Associations do not always represent the demographic of the area; develop a multi-tiered way to engage with people, both in person and online.
 - b. **Policy/Regulation/Board Development:** No meeting in June.

- 7. Director's Report:** Maggie Stuckey-Ross. Mayor wants to discuss budgeting for storms. Normally it is overtime for the Forestry team but not budgeted for hiring assistance.

Discussion suggestions from Board Members: would like to have a conversation on budgeting for maintenance as well as budgeting for assistance with storm damage clean-up; could Parks and Recreation prioritize maintenance and LTU prioritize the storm response, i.e. clearing roads and sidewalks; if there is a budget surplus, could it be rolled over and put towards tree care?

- 8. EAB Response & Goals:** Adam Klingenberg. No report.
- 9. Community Forestry Crew Activity:** Chris Myers. Crews are still working on picking up brush piles. Closer to finishing but still having branch failures. Probably will see more hangers as fall progresses. Equipment hasn't had any failures, which is good.

Adam Klingenberg – lots of lindens, pears, and maple trees with splits from the storm.

Mike Comstock – the large amount of mulch at Star City Shores should mostly be hauled away by the end of September. Chris Myers – Forestry has 1 vacancy for an Arborist I.

- 10. Volunteer Tree Planting Projects for Fall 2025** – Events locations: Holmes Laike – 9/10/25; Bowling Lake Dog Run – 9/19/25; Mahoney Park Playground – 10/3/25; Timber Valley Park – 10/4/25; Folsom / Adams Park – 10/8/25; Sheridan Park – 10/9/25; Filbert Park – 10/13-14/25; Coddington Park – 10/16/25; Idylwild Park – 10/23/25; Herbert Park – TBD.

- 11. Public Comment from non CFAB members for items not listed on the agenda.** None

- 12. Adjourn:** Meeting adjourned at 5:03 p.m.

Next Board meeting will be October 8, 2025.